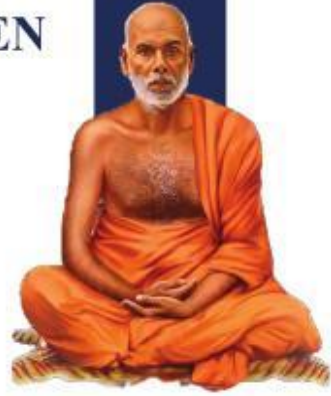




**SREE NARAYANA COLLEGE FOR WOMEN**  
KOLLAM, KERALA- 691 001



**1.1.2. The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)**

**MINUTES OF THE MEETINGS OF COLLEGE LEVEL  
MONITORING COMMITTEE (2023-24)**



**Sree Narayana College for Women, Kollam**

**Minutes of CLMC**

2023 - 2024



A handwritten signature in green ink, appearing to read "Jewathy".

PRINCIPAL  
Sree Narayana College for Women  
Kollam

## Minutes of the CLMC Meeting on 08/06/2023

### Members Present

1. Dr. Aswathy Sugunan (Principal in Charge)
2. Mr. Mahesh Kumar V.
3. Mr. Vishnu S L
4. Dr. Arun Ravi
5. Dr. Lekshmi V S
6. Dr. Manju A
7. Dr. Aparna Sudheer
8. Dr. Sindhu Prathap
9. Ms. Priyadarsini G
10. Dr. Chithra P G
11. Dr. Remya A S
12. Dr. Usha S.
13. Dr. Berny B. Raj
14. Mr. Shibu T
15. Mr. Shal Chandran
16. Dr. Selsa S.

*Aswathy*

*Mahesh*

*Vishnu*

*Arun*

*Lekshmi*

*Manju*

*Aparna*

*Sindhu*

*Priyadarsini*

*Chithra*

*Remya*

*Usha*

*Berny*

*Shibu*

*Shal*

*Selsa*

The first meeting of the CLMC in the academic year 2023-24.

### Agenda:

1. Classes of First Degree Programme
2. Internal Examinations
3. Open Course allotment for fifth semester students
4. Club activities to third semester students

### Decisions taken

It is decided to form Department Level Monitoring committee in each department with chairman as Head of the department for the academic year 2023-24. DLMC should monitor the time table, portion allocation and classes of each department. It is decided to conduct the internal

examination of semester 4 from 10/07/2023 and the tentative date for the second semester internal examination will be 1<sup>st</sup> August 2023. It is decided to receive application form from fourth semester students for their open courses for fifth semester. CLMC will prepare a rank list for the same and allot courses according to that. Decided to instruct the second year students to enroll in a club when the third semester starts so as the acquire the required credit.

*[Handwritten signature]*



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## Minutes of the CLMC Meeting on 03/11/2023

### Members Present

1. Dr. Aswathy Sugunan (Principal in Charge)
2. Mr. Mahesh Kumar V.
3. Mr. Vishnu S L
4. Ms. Priyadarsini G
5. Dr. Arun Ravi
6. Dr. Berny B. Raj
7. Dr. Lekshmi V S
8. Dr. Manju A
9. Dr. Aparna Sudheer
10. Dr. Sindhu Prathap
11. Dr. Chithra P G
12. Dr. Remya A S
13. Dr. Usha S.
14. Mr. Shibu T
15. Dr. Selsa S.

### Agenda:

1. Fifth semester and third semester internal examinations
2. Any other matter permitted by the chair

The meeting was held Principal's chamber at 12:30 pm.

Decisions taken: Decided to conduct the fifth semester internal examination from 20/11/2023. The open course examination should conduct on 27/11/2023. After the internal examinations the internal mark lists should be published on or before 10/12/2023. The third semester internal examinations should be conducted on January 2024. DLMCs should ensure the completion of portions before the internal examinations.



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## Minutes of the CLMC Meeting on 04/03/2024

### Members Present

1. Dr. Aswathy Sugunan (Principal in Charge)
2. Mr. Mahesh Kumar V.
3. Mr. Vishnu S L
4. Dr. Arun Ravi
5. Dr. Lekshmi V S
6. Dr. Manju A
7. Dr. Aparna Sudheer
8. Dr. Sindhu Prathap
9. Ms. Priyadarsini G
10. Dr. Chithra P G
11. Dr. Remya A S
12. Dr. Usha S.
13. Dr. Berny B. Raj
14. Mr. Shibu T
15. Mr. Shal Chandran
16. Dr. Selsa S.

### Agenda:

1. Sixth semester semester internal examinations
2. Any other matter permitted by the chair

The meeting was held Principal's chamber at 03:30 pm.

Decisions taken: Decided to conduct the sixth semester internal examination from 11/03/2024. After the internal examinations the internal mark lists should be published on or before 26/03/2024. The third semester internal examinations should be conducted on January 2024. DLMCs should ensure the completion of portions before the internal examinations.



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# Sree Narayana College for Women, Kollam

Internal Examination Academic Year 2023-2024

Semester 2 CBCSS August 2023

## Time Table

Date	Subject	Time
01/08/2023	Environmental Studies and Disaster Management	09:30 am – 12:30 pm
02/08/2023	English Grammar Usage and Writing	09:30 am – 12:30 pm
03/08/2023	Second Language	09:30 am – 12:30 am
07/08/2023	Core	09:30 am – 12:30 am
08/08/2023	Complementary 1	09:30 am – 12:30 am
09/08/2023	Complementary 2	09:30 am – 12:30 pm


Submission of Mark list to Principal – 23/08/2023

Kollam

24-07-2023



  
CBCSS Coordinator

  
PRINCIPAL

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Kollam

# Sree Narayana College for Women, Kollam

Internal Examination Academic Year 2023-2024

Semester 5 CBCSS November 2024

## Time Table

Date	Subject	Time
20/11/2023	Core Course	09:30 am – 12:30 pm
21/11/2023	Core Course	09:30 am – 12:30 pm
22/11/2023	Core Course	09:30 am – 12:30 pm
23/11/2023	Core Course	09:30 am – 12:30 pm
04/11/2023	Core Course	09:30 am – 12:30 pm
27/11/2023	Open Course	09:30 am – 12:30 pm

Submission of Mark list to Principal – 11/12/2023



CBCSS Coordinator

Kollam

06/11/2023



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# Sree Narayana College for Women, Kollam


Internal Examination Academic Year 2023-2024

Semester 3 CBCSS January/February 2024

## Time Table

Date	Subject	Time
30/01/2024	English	09:30 am – 12:30 pm
01/02/2024	Additional Language	09:30 am – 12:30 pm
06/02/2024	Core	09:30 am – 12:30 pm
Dates for Complementary Courses/ Core courses for Economics, History and Commerce		
07/02/2024 pm	(Except for English, Malayalam Students)	09:30 am – 12:30
08/02/2024	Complementary	09:30 am – 12:30 pm
09/02/2024	Complementary	09:30 am – 12:30 pm

Submission of Mark list to Principal – 20-02-2024

  
CBCSS Coordinator

Kollam

10-01-2024



  
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# Sree Narayana College for Women, Kollam

Internal Examination Academic Year 2023-2024 .

Semester I CBCSS January 2024

## Time Table

Date	Subject	Time
03/01/2024 & 04/01/2024	English Language Skills ( Viva)	09:30 am – 12:30 pm
05/01/2024	Writings on Contemporary Issues	09:30 am – 12:30 pm
08/01/2024	Second Language	09:30 am – 12:30 pm
09/01/2024	Core	09:30 am – 12:30 pm
10/01/2024	Complementary 1	09:30 am – 12:30 pm
11/01/2024	Complementary 2	09:30 am – 12:30 pm
12/01/2024	Complementary 2 (Home Science & Zoology)	09:30 am – 12:30 pm


Submission of Mark list to Principal – 25/01/2024



CBCSS Coordinator

Kollam

20/12/2023



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**Sree Narayana College for Women, Kollam**  
**Internal Examination Academic Year 2023-2024**  
**Semester 6 CBCSS March 2024**

**Time Table**

<b>Date</b>	<b>Subject</b>	<b>Time</b>
11/03/2024	Core Course	09:30 am – 12:30 am
12/03/2024	Core Course	09:30 am – 12:30 am
13/03/2024	Core Course	09:30 am – 12:30 am
14/03/2024	Core Course	09:30 am – 12:30 am
15/03/2024	Core Course	09:30 am – 12:30 am
18/03/2024	Elective Course	09:30 am – 12:30 am

Submission of Mark list to Principal – 26-03-2024

  
CBCSS Coordinator

Kollam  
04-03-2024

  
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**Sree Narayana College for Women, Kollam**

**Internal Examination Academic Year 2023-2024**

**Semester 4 CBCSS July 2023**

**Time Table**

<b>Date</b>	<b>Subject</b>	<b>Time</b>
10/07/2023	English (Language course)	09:30 am to 1:30 pm
11/07/2023	Second Language	09:30 am to 1:30 pm
12/07/2023	Core course	09:30 am to 1:30 pm
13/07/2023	Complementary 1	09:30 am to 1:30 pm
14/07/2023	Complementary 2	09:30 am to 1:30 pm

**Submission of Mark list to Principal – 28/07/2023**

  
CBCSS Coordinator

**Kollam**

**27.06.2023**

  
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