



**SREE NARAYANA COLLEGE FOR WOMEN**  
KOLLAM, KERALA- 691 001



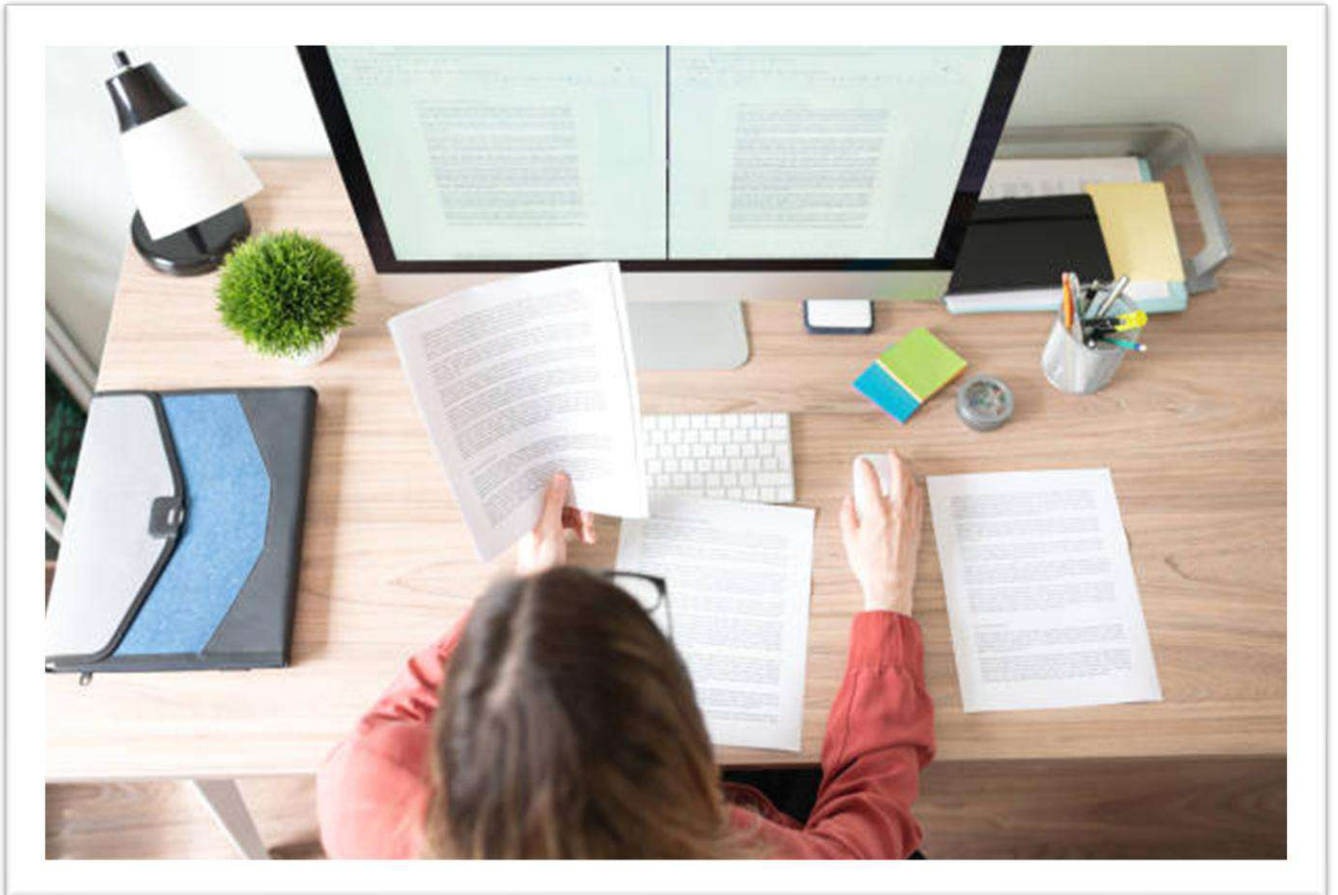
**1.2.2 Number of Add-on/ Certificate programs offered during the year**

**Additional Information**

**Syllabus & Course details**



# **CERTIFICATE COURSE IN CONTENT WRITING**



Conducted by

Department of Malayalam

**SREE NARAYANA COLLEGE FOR WOMEN KOLLAM**

**Coordinator**

**Dr Rekha .S**

# CERTIFICATE COURSE IN CONTENT WRITING

## (പരസ്യവചകരചന)

### Course overview:

Malayalam contentwriting course covers a range of topics essential for creating compelling and persuasive written content. These include the basis of effective writing, understanding the largest audiences, and crafting clear and engaging messages. We are trained to develop better Malayalam language skills related to spelling and grammar. This course helps the students to write in clear Malayalam language with research understanding. The main prerequisite of this course is to inculcate a deep understanding of creativity and skill enhancement in ad content writing.

### Course objectives:

- To understand various aspects of content writing, along with types and classification.
- To know the concept of creativity
- To design an Ad campaign
- To address the overall importance of strong writing skills
- To provide a clear understanding of correct sentence structure and proper punctuation.
- To explain the best techniques for self-editing.
- To address the challenges of succinct writing.
- To provide resources for continued writing enhancement.

### Course content:

- Concept of creativity
- Content writing: concept and importance
- Visualization: concept and importance
- Creative ad copy for different media: print, broadcast, web and outdoor
- Psychological effects used in advertisement: empty space, Halo and Zeigernik.
- Types of Ad campaigns
- Stages of campaign planning
- Advertising appeals: rational and emotional
- The marketing plan
- Positioning

### Teaching methodology:

The course will be conducted using a combination of lectures, group discussion and documentation. Students also presented their ideas on content writing through a power point presentation.

## **Course structure:**

### Week 1-2

- Teaching the copywriting definitions & theories
- How to tell the difference between bad copy and good copy
- The arts of perfect sentences
- Developing Ad writing skills

### Week 3-4

- Developing creative writing skills
- Crafting students document roadmap
- Adapting students style to the audience and message
- Clarity and brevity: less is more
- Teaching advertising language, different media and their language

### Week 5-6

- Teaching Malayalam grammar of sentence creation
- Cutting and clutter
- Using concrete examples and avoiding unwarranted superlatives
- Preparing for presentation in Ad making

### Week 7-8

- Leaving students time for revisions
- Avoiding common grammar mistakes and punctuation pitfalls
- Malayalam subject, Malayalam verb and object agreement

### Week 9-10

- Fact checking
- The benefits of having an in- house style guide
- How to find new ideas in content writing
- How to cultivate creativity.

### Week 11-12

- Writing benefits – driven copy
- Setting the right Ad content & creative content
- Language to usage and language to avoid.
- Writing a great headline

### Course outcome:

- Students will be able to understand key concept of Ad content writing
- Students will be able to understand making of creative advertising

- Students will be able to understand the concept of creativity in advertisement
- Take away skills that enable them to write clear, compelling content.
- Be able to communicate goals, thoughts and objectives more effectively.
- Know how to make the best Malayalam word choices.
- Have the ability to easily adopt writing styles to the largest audience.
- Know how to spot and avoid common Malayalam grammatical errors
- To motivate people to take some form of action.

**Assessment:**

Regular assessments through class participation and assignments. Practicing how to write a great headline.

**Certificate:**

Upon successful completion of the course, participant will receive a certificate of completion, which can be used to demonstrate their proficiency of content writing.

## പരസ്യവാചകരചന- സിലബസ്

### മൊഡ്യൂൾ -1

എന്താണ് പരസ്യം, സങ്കല്പനങ്ങൾ, നിർവചനങ്ങൾ, സിദ്ധാന്തങ്ങൾ, പരസ്യചിത്രം, ആധുനികപരസ്യസിദ്ധാന്തങ്ങൾ

### മൊഡ്യൂൾ -2

എന്താണ് പരസ്യഭാഷ, വ്യത്യസ്ത മാധ്യമങ്ങളും അവയുടെ ഭാഷയും, പത്രം, ടെലിവിഷൻ ഫിലിം, ഇന്റനെറ്റ് എന്നീ മാധ്യമങ്ങളിലെ പരസ്യനിർമ്മാണത്തിന്റെ സാങ്കേതിക വശങ്ങൾ, അവയിൽ ഉപയോഗിക്കേണ്ട മാധ്യമഭാഷയുടെ സവിശേഷതകൾ.

### മൊഡ്യൂൾ -3

പരസ്യനിർമ്മാണത്തിന്റെ മുന്നൊരുക്കങ്ങൾ, ഗവേഷണം, വിക്രിയാംഗം, കോപ്പിചിന്തനം, കോപ്പിഘടന, കോപ്പിശൈലി, ലേഔട്ട്

### മൊഡ്യൂൾ -4

പരസ്യകലയിലെ സർഗ്ഗാത്മകത, പുതിയ ആശയങ്ങൾ എങ്ങനെ കണ്ടെത്താം, സർഗ്ഗാത്മകത എങ്ങനെ വളർത്തിയെടുക്കാം, ഐഡിയേഷൻ, ഐഡിയേറ്റർ

### മൊഡ്യൂൾ -5

പരസ്യകോപ്പിയും വിവർത്തനവും, പരസ്യകോപ്പി ടെസ്റ്റിങ്, കോപ്പി ടെസ്റ്റിങ്, അവയുടെ വിശകലനം - പ്രധാന്യം- സിദ്ധാന്തങ്ങൾ- പ്രയോഗരീതി.

### സഹായക ഗ്രന്ഥങ്ങൾ

1. ഭാഷയും മാധ്യമവും - വി കെ നാരായണൻ
2. പരസ്യകല സിദ്ധാന്തങ്ങളും പ്രയോഗവും- ജോസ് ജോസഫ്
3. പരസ്യം - ജെ പി വിളമ്പിലം
4. An advertising – David oglivy

## STUDENTS PASSOUT THE COURSE

SL NO	CANDIDATE CODE	NAME	PASS /FAIL
1	11522129001	AFSANA. S	PASS
2	11522129005	AMALA.S	PASS
3	11522129010	ANISREE.S	PASS
4	11522129012	ANJANA ANI	PASS
5	11522129015	ANUSHA SATHEESAN	PASS
6	11522129017	APARNA R	PASS
7	11522129039	FATHIMA S	PASS
8	11522129042	GOPIKA S	PASS
9	11522129045	JINCY S JOY	PASS
10	11522129049	KRISHNA JV	PASS
11	11522129051	MEENU M	PASS
12	11522129052	MEENU BS	PASS
13	11522129053	MEERA R	PASS
14	11522129055	NABEELA FATHIMA	PASS
15	11522129062	PARVATHY T DAS	PASS
16	11522129063	PRIYA S	PASS
17	11522129066	REKHA G	PASS
18	11522129066	RUKSHANA R	PASS
19	11522129069	SHIFANA S	PASS
20	11522129071	VINITHA V	PASS











# ATTENDANCE REGISTER FOR THE

No.	NAME	Designation	1	2	3	4	5	6	7	8	9	10	11	12	13
1.	Ajsana - S		Ajsana			Ajsana	Ajsana	Ajsana	Ajsana	Ajsana			Ajsana	Ajsana	Ajsana
2.	Amala . S		Amala			Amala	Amala	Amala	Amala	Amala			Amala	Amala	Amala
3.	Anusree . S		Anusree			Anusree	Anusree	Anusree	Anusree	Anusree			Anusree	Anusree	Anusree
4.	Anjana Anj		Anjana			Anjana	Anjana	Anjana	Anjana	Anjana			Anjana	Anjana	Anjana
5.	Anusha Babeeshan		Anusha			Anusha	Anusha	Anusha	Anusha	Anusha			Anusha	Anusha	Anusha
6.	Apasna . R		Apasna			Apasna	Apasna	Apasna	Apasna	Apasna			Apasna	Apasna	Apasna
7.	Fatima . S		Fatima	Saturday	Sunday	Fatima	Fatima	Fatima	Fatima	Fatima	Fatima	Saturday	Sunday	Fatima	Fatima
8.	Gopika . S		Gopika			Gopika	Gopika	Gopika	Gopika	Gopika			Gopika	Gopika	Gopika
9.	Jincy S Joy		Jincy			Jincy	Jincy	Jincy	Jincy	Jincy			Jincy	Jincy	Jincy
10.	Meena . R		Meena			Meena	Meena	Meena	Meena	Meena			Meena	Meena	Meena
11.	Nabeela fatima - N		Nabeela			Nabeela	Nabeela	Nabeela	Nabeela	Nabeela			Nabeela	Nabeela	Nabeela
12.	Pasbathy T Das		Pasbathy			Pasbathy	Pasbathy	Pasbathy	Pasbathy	Pasbathy			Pasbathy	Pasbathy	Pasbathy
13.	Priya . S		Priya			Priya	Priya	Priya	Priya	Priya			Priya	Priya	Priya
14.	Rikha . G		Rikha			Rikha	Rikha	Rikha	Rikha	Rikha			Rikha	Rikha	Rikha
15.	Rufusana . R		Rufusana			Rufusana	Rufusana	Rufusana	Rufusana	Rufusana			Rufusana	Rufusana	Rufusana
16.	Shifana - S		Shifana			Shifana	Shifana	Shifana	Shifana	Shifana			Shifana	Shifana	Shifana
17.	Shritha . N		Shritha			Shritha	Shritha	Shritha	Shritha	Shritha			Shritha	Shritha	Shritha
	Teacher Sigo		R			R	R	R	R	R			R	R	R







# **CERTIFICATE COURSE IN SCREENPLAY WRITING**



Conducted by

Department of Malayalam

**SREE NARAYANA COLLEGE FOR WOMEN KOLLAM**

Coordinator

**Dr Neelima Jayadevan**

**Duration of the course: 01/11/2022 to 10/12/2022**



# CERTIFICATE COURSE IN SCREENPLAY WRITING

## തിരക്കഥാരചന

### Course overview:

Malayalam screen play writing course helps students will be able to apply high standards of practical screenwriting. Students will learn how to write effectively for the screen and create engaging ideas. Students will learn how to produce complex scenes exhibiting an understanding of characters, screenplay writing structures. This course is designed with a practice Oriented approach to ensure that students are able to understand the nuances of screenplay writing. The aim of this course is to emphasize the importance of a good screenplay and how it impacts the overall quality of a film. The course will enhance student's understanding of the integral elements of Story and Screenplay creation. It aims to teach the students how to develop a story and write a screenplay.

### Course objectives:

- Students will be able to apply high standards of practical screenwriting.
- Students will learn how to write effectively for the screen and create engaging ideas.
- Students will learn how to produce complex scenes exhibiting an understanding of characters, screenplay writing structures.

### Course Content:

- Understanding key elements of screenplay writing.
- Learning how to produce complex scenes exhibiting an understanding of characters and screenplay writing structures.
- Learning various aspects of the idea, types of plots, premise and its relationship with the characters.
- Learning the significance of creativity in screenplay writing.
- Knowing about the presentation of incidents as sequences.
- Understanding the importance of timing in a scene and sequence.
- Understanding the importance of symbolism, action points, plot points and perspective of the story.
- Learning to pitch concepts, take feedback and finally produce and present a screenplay.

### Teaching methodology:

The course will be conducted using a combination of lectures, group discussion and documentation. Organizing workshops in the classroom and writing scripts.

### Course structure:

Week 1-2

- The relevance of the script

Week 3-4

- Theme and plot

Week 5-6

- Characters Conversations, Visual and audio cues

Week 7-8

- The structure of the screenplay, Study of the place, society, and time to be included in the script

Week 9-10

- Climax presentation, characteristics of the scripts of commercial films and art films

Week 11-12

- Practical

**Course outcome:**

Fundamentals of Dramatic Writing by:

- Understanding and using techniques in narrative writing for the stage and screen
- Applying these techniques in both short and long form.

Communication and Collaboration by:

- Using fundamentals to give constructive feedback to peers
- Communicating skillfully and responsibly with mentors
- Expressing themselves effectively in front of a group
- Collaborating with peers in both writing and producing works
- Manifesting a personal approach within the techniques of linear and non-linear dramatic writing, to contextualize their own choices within a range of dramatic and/or cinematic literary history and theory.

The ability to think critically by:

- Evaluating their world-view and expressing a position in the context of their liberal arts studies
- Synthesizing the critiques of others for revision of their own work and research
- Gathering and synthesizing information from a variety of sources and present it in a structured, coherent manner, both in writing and orally in areas outside of dramatic writing.

**Assessment:**

Regular assessments through class participation and assignments. Practicing how to write a great headline.

**Certificate:**

Upon successful completion of the course, participant will receive a certificate of completion, which can be used to demonstrate their proficiency of copywriting.

**Teacher – in- charge**

Dr. Neelima Jayadevan

**SN College for Women, Kollam**

**Certificate Course in Screenplay Writing (2023-24)**

**List of Students**

1	Aiswarya S	Certificate Course in Screenplay Writing	II DC Malayalam
2	Aleena S	Certificate Course in Screenplay Writing	II DC Malayalam
3	Amanathu S	Certificate Course in Screenplay Writing	II DC Malayalam
4	Anjana TS	Certificate Course in Screenplay Writing	II DC Malayalam
5	Anju S	Certificate Course in Screenplay Writing	II DC Malayalam
6	Aparna A	Certificate Course in Screenplay Writing	II DC Malayalam
7	Arathy Shibu G	Certificate Course in Screenplay Writing	II DC Malayalam
8	Arsha B S	Certificate Course in Screenplay Writing	II DC Malayalam
9	Arya R	Certificate Course in Screenplay Writing	II DC Malayalam
10	Ashna N	Certificate Course in Screenplay Writing	II DC Malayalam
11	Aswathy S	Certificate Course in Screenplay Writing	II DC Malayalam
12	Chinchu A	Certificate Course in Screenplay Writing	II DC Malayalam
13	Dhanalekshmi R S	Certificate Course in Screenplay Writing	II DC Malayalam
14	Ftahima Hasheer	Certificate Course in Screenplay Writing	II DC Malayalam
15	Fousiya Mol S	Certificate Course in Screenplay Writing	II DC Malayalam
16	Ines Joseph	Certificate Course in Screenplay Writing	II DC Malayalam
17	Jyothilekshmi MS	Certificate Course in Screenplay Writing	II DC Malayalam
18	Kavya S	Certificate Course in Screenplay Writing	II DC Malayalam
19	Najma N	Certificate Course in Screenplay Writing	II DC Malayalam
20	Nandana PG	Certificate Course in Screenplay Writing	II DC Malayalam











# ATTENDANCE REGISTER FOR THE

# MONTH

No.	NAME	Designation	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
1.	Aiswarya - S		As			As	As	As	As	As		As	As	As		As	As			As
2.	Alc-na - S		Alc			Alc	Alc	Alc	Alc	Alc		Alc	Alc	Alc		Alc	Alc			Alc
3.	Amamathu - S		Am			Am	Am	Am	Am	Am		Am	Am	Am		Am	Am			Am
4.	Anjana - T-s		An			An	An	An	An	An		An	An	An		An	An			An
5.	Anju - S		An			An	An	An	An	An		An	An	An		An	An			An
6.	Aparna - A		Ap			Ap	Ap	Ap	Ap	Ap		Ap	Ap	Ap		Ap	Ap			Ap
7.	Aarthy Shibu		As			As	As	As	As	As		As	As	As		As	As			As
8.	Aarsha - B-s		As			As	As	As	As	As		As	As	As		As	As			As
9.	Aaya - R		As			As	As	As	As	As		As	As	As		As	As			As
10.	Ashna - V		As			As	As	As	As	As		As	As	As		As	As			As
11.	Aswathy - S		As			As	As	As	As	As		As	As	As		As	As			As
12.	Chinchi - A		Ch			Ch	Ch	Ch	Ch	Ch		Ch	Ch	Ch		Ch	Ch			Ch
13.	Dhanalakshmi R-s		D			D	D	D	D	D		D	D	D		D	D			D
14.	Fathima Hashim		F			F	F	F	F	F		F	F	F		F	F			F
15.	Fousya Mole - S		F			F	F	F	F	F		F	F	F		F	F			F
16.	Ines Joseph		I			I	I	I	I	I		I	I	I		I	I			I
17.	Jyothilekshmi m-s		J			J	J	J	J	J		J	J	J		J	J			J
18.	Kavya - S		K			K	K	K	K	K		K	K	K		K	K			K

FOR THE MONTH OF November 2023

9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Working Days	Days Present	Days absent	Leave Taken	Remarks
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Ng	Ng	Saturday	Sunday	Ng	Ng	Ng	Ng	Ng	Ng	Ng	Ng	Ng	Ng	Ng	Ng	Saturday	Sunday	Ng	Ng	Ng	Ng					
↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓	↓					



DEPARTMENT OF HINDI  
S N COLLEGE FOR WOMEN, KOLLAM

CERTIFICATE COURSES OFFERED DURING THE YEAR 2023-24

1. CERTIFICATE COURSE IN HINDI TRANSLATION (COURSE COORDINATOR- DR SHEEBA M R)
2. CERTIFICATE COURSE IN HINDI COMPUTING (COURSE COORDINATOR- DR RESHMA P P)
3. CERTIFICATE COURSE IN COMMUNICATIVE HINDI (COURSE COORDINATOR-DR VEENA J)

DEPARTMENT COURSE CO-ORDINATOR – Prof(Dr) MANJU A

*M.A*

Head  
Department of Hindi  
Sree Narayana College for Women  
Kollam



PRINCIPAL  
Sree Narayana College For Women  
Kollam- 691 001



**Minutes of the Board of Studies for  
Certificate (Short Term) Courses**

2023-2024

## Department of Hindi, S N College for Women, Kollam

### Notice

All the members of the Board of Studies for Certificate (Short Term) are hereby informed that a meeting for the initiation and syllabus framing of the certificate courses will be held on 03 June, 2023 in the chamber of Principal at 10.00 a.m. All are requested to attend the meeting.

#### Certificate Courses Agenda:

1. To form the syllabus for the certificate co
2. To discuss the duration of the courses
3. To discuss the time- table
4. To decide the fees
5. To appoint the trainers for the courses

*M. A.*  
Coordinator  
Head  
Department of Hindi  
Sree Narayana College for Women  
Kollam




*[Signature]*  
PRINCIPAL  
Sree Narayana College For Women  
Kollam- 691 001

## Minutes of the Meeting

The minutes of the meeting of the BoS of Certificate courses was held on 03 June, 2023 in the chamber of Principal at 10.00 a.m. The following members were present for the meeting.

Name of the Teacher

1 Dr. Aswathy Suganan(Principal) 

2 Prof(Dr) Manju A (Coordinator & HOD, Dept of Hindi) 

3 Dr Sheeba M R( Associate Professor)

4 Dr Veena J (Assistant Professor)

5 Dr. Reshma P P (Assistant Professor)

6. Dr Manju K N (Assistant Professor, Dept of Hindi, S N College, Kollam)

7. Dr. Ram Binod Ray (Assistant Professor, Dept of Hindi, Central University, Kasaragod)

The following points of the agenda were discussed in the meeting.

Point No. 1: Confirmation of the minutes of the previous meeting

Resolution No.1: The minutes of the meeting held on 13th April, 2023 were read, signed and confirmed by the chairperson.

Point No. 2: To form the syllabus for the certificate courses

Resolution No.2: The board has decided to initiate the certificate courses as per the demand of the stakeholders and approval of I.Q.A.C. The BoS has decided to initiate the following courses in the academic year 2023-24.

1. Certificate Course in Hindi Translation
2. Certificate Course in Hindi Computing
3. Certificate Course in Communicative Hindi

The syllabus for the above courses was designed by the committee by considering the needs and demand of the parents and students.

Point No. 3: To discuss the duration of the courses

Resolution No.3: It was decided to conduct the above courses for more than 30 hours.

Point No. 4: To discuss the time- table

Resolution No.4: The committee has framed the time- table apart from the academic hours.

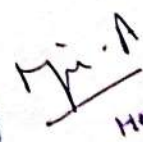
Point No. 5: To appoint the trainers for the courses

Resolution No.5: The committee has suggested to appoint the trainers for the above courses. Dr Sheeba M R proposed vote of thanks and the meeting was ended.



  
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Kollam- 691 001





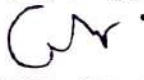


  
Head  
Department of Hindi  
Narayana College for Women  
Kollam

**Certificate Course In COMMUNICATIVE HINDI**

**Department of HINDI**

**Sree Narayana College For Women, Kollam**

**Board of Studies Members: 2023-2024**

1. Dr. ASWATHY SUGUNAN, PRINCIPAL IN CHARGE S.N.C.W, Kollam 
2. Dr.S.SEKARAN,(SENAT MEMBER,KERALA UNIVERSITY & IQAC  
CO.ORDINATOR)
3. Dr.MANJU. A H.O.D.HINDI, (Chairman) SNCW, Kollam 
4. DR BINOD RAY( ASST PROFESSOR DEPT OF HINDI, CENTRAL  
UNIVERSITY OF KERALA, KASARGOD) 
5. DR.SOORYA E V (ASSISTANT PROFESSOR, SN COLLEGE COLLEGE  
KOLLAM
6. D:RESHMAPP SNCW, Kollam
7. Dr.SHEEBAMR SNCW,KOLLAM 
8. Dr.SREECHITHRA V S SNCW,KOLLAM 
9. Dr. VEENAJ SNCW, Kollam, (CO ORDINATOR)





# Certificate Course in Communicative Hindi

**Course Title :** Certificate Course in Communicative Hindi

**Duration :** 30 Hrs

**No. of Days :** 18

## Course Overview

The Certificate Course on Communicative Hindi is designed for individuals who wish to improve their spoken and written Hindi skills. The course focuses on building Hindi language proficiency through interactive and communicative teaching methods. The course is suitable for beginners who have little or no prior knowledge of Hindi as well as those who wish to improve their existing language skills.

## Course Objectives

- To improve the communication skills of students
- To help students develop their speaking, listening, reading, and writing skills in Hindi
- To build confidence in speaking Hindi in various situations
- To enhance the vocabulary and grammar skills of students
- To provide exposure to real-life situations to practice Hindi

## Course Content

2

The course will cover the following topics:

- Introduction to Hindi communication
- Basic grammar and sentence structure
- Vocabulary building and usage
- Pronunciation and accent training
- Public speaking and presentation skills
- Listening and comprehension exercises
- Writing skills for emails, reports, and essays
- Cultural nuances in communication

## Teaching Methodology

The course will be conducted using a combination of lectures, group discussions, role plays, and audio and video recordings. Students will be provided with reading material and audio recordings to practice listening and speaking skills.

## Course Structure/Syllabus

### Week 1-2: Introduction to Communicative Hindi

- Importance of Hindi in the modern world
- Basic grammar and sentence structure

- Commonly used Hindi vocabulary and phrases
- Introduction to different types of communication skills (listening, speaking, reading, and writing)

3

### **Week 3-4: Speaking and Listening Skills**

- Introduction to different types of spoken Hindi (formal, informal, etc.)
- Developing listening skills to understand spoken Hindi
- Strategies to improve spoken Hindi (pronunciation, fluency, vocabulary, etc.)
- Engaging in dialogues and role-play activities

### **Week 5-6: Reading and Writing Skills**

- Developing reading skills to understand written Hindi
- Strategies to improve reading skills (skimming, scanning, etc.)
- Writing skills: grammar, sentence structure, paragraph writing, and essay writing
- Developing vocabulary and style of writing

### **Week 7-8: Presentation Skills**

- Preparing for presentations (planning, organization, delivery)
- Developing strategies to make presentations effective
- Making presentations on various topics

### **Week 9-10: Discussion Skills**

- Participating in discussions
- Developing critical thinking and analytical skills
- Expressing opinions and ideas in group discussions

### **Week 11-12: Report Writing Skills**

- Understanding the purpose and structure of reports
- Developing effective report writing skills
- Writing various types of reports (e.g., business, academic, research)

## Course Outcome

By the end of this course, students will be able to:

- Speak Hindi fluently and accurately
- Understand spoken Hindi and follow conversations
- Read and comprehend written Hindi materials
- Write effectively in Hindi
- Present ideas effectively
- Participate in discussions with confidence
- Write various types of reports

4


## Assessment

- Regular assessments through class participation, assignments and quizzes
- Final project on workplace communication or presentation


## Certificate

Upon successful completion of the course, participants will receive a Certificate of Completion, which can be used to demonstrate their proficiency in Hindi communication.

=]

  
**PRINCIPAL**  
Sree Narayana College For Women  
Kollam- 691 001



  
**Head**  
Department of Hindi  
Sree Narayana College for Women  
Kollam



# Time - Table 2023 - 2024

## CERTIFICATE COURSE IN COMMUNICATIVE HINDI

	8:30-9:30 am	3:30-4:30
Monday	Hindi Language	
Tuesday	Hindi Alphabets	
Wednesday	Introduction to Hindi Grammar	
Thursday		Communicative Hindi
Friday		Hindi Language



*Aruna K P*  
PRINCIPAL  
Sree Narayana College For Women  
Kollam- 691 001


*M. J. A.*

Head  
Department of Hindi  
Sree Narayana College for Women  
Kollam



**LIST OF STUDENTS**  
**CERTIFICATE COURSE IN COMMUNICATIVE HINDI**

Name of the Student
APARNA J
APARNA S
ARSHA R S
ASWATHY P
ATHULYA S
BUSHARA S
FARSANA L
FATHIMA S
KARTHIKA S
LEKSHMI ,
MEENU N
MEGHA KRISHNAN
NESMI N
SHAFINA S
SNEHA M
SREELEKSHMI R
SREERENJINI S U
SRUTHI S
THARUNYA
VISHNAVI VIKRAM
VEENA S
VENI V
VISWASREE A S
UTHARA D S
VRINDA VINOD

  
**PRINCIPAL**  
Sree Narayana College For Women  
Kollam- 691 001



  
**Head**  
Department of Hindi  
Sree Narayana College for Women  
Kc.Iar 1



# Certificate Course in

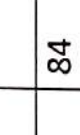
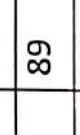
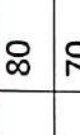
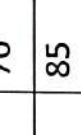
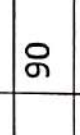
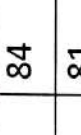
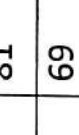
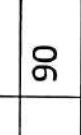



# Communicative Hindi

SI NO	Candidate Code	Name of the Candidate	Signature of the Taddelination	Signature of HOD - Jyoti A. D. Margj. A	Signature of Principal - <i>[Signature]</i>
1	CHCH001001	APARNA J	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
2	CHCH001002	APARNA S	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
3	CHCH001003	ARSHA R S	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
4	CHCH001004	ASNATHY P	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
5	CHCH001005	ATHULYA S	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
6	CHCH001006	BUSHARA S	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
7	CHCH001007	FARSANA L	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
8	CHCH001008	FATHIMA S	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
9	CHCH001009	KARTHIKAS	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
10	CHCH001010	LEKSHMI	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
11	CHCH001011	MEENU M	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
12	CHCH001012	MEGHA KRISHANAN	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
13	CHCH001013	NESMI N	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
14	CHCH001014	SHAFINA S	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
15	CHCH001015	SNEHA M	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
16	CHCH001016	SREE LEKSHMI R	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
17	CHCH001017	SREERENTHINI S U	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
18	CHCH001018	SRUTHI S	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
19	CHCH001019	THARUNYA	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
20	CHCH001020	VISHNAVANI VIKRAM	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
21	CHCH001021	VEENA S	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
22	CHCH001022	VENI V	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
23	CHCH001023	VISWASREE A S	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
24	CHCH001024	UTHARA D S	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
25	CHCH001025	VRINDA VINOD	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>

## Mark List of Certificate Course in Communicative Hindi

Course Code: CHN23CH 01

### Course Title : Communicative Hindi

Sl. No.	Candidate Code	Candidate Name	Paper I (100 Marks) Communicative Hindi Theory	Paper II (100 Marks) Viva voce	Total Maximum Marks 100	Signature of the Candidate
1.	CHCH001001	APARNA J	80	84	164	
2.	CHCH001002	APARNA S	88	89	177	
3	CHCH001003	ARSHA R S	75	80	155	
4	CHCH001004	ASWATHY P	71	70	141	
5	CHCH001005	ATHULYA S	83	85	168	
6	CHCH001006	BUSHARA S	88	90	178	
7	CHCH001007	FARSANA L	82	84	166	
8	CHCH001008	FATHIMA S	80	81	161	
9	CHCH001009	KARTHIKA S	70	69	139	
10	CHCH001010	LEKSHMI	81	90	171	
11	CHCH001011	MEENU N	80	81	161	



12	CHCH001012	MEGHA KRISHNAN	89	88	177	Melha.
13	CHCH001013	NESMI N	80	81	161	Nesmi.N
14	CHCH001014	SHAFINA S	78	80	158	Shafina
15	CHCH001015	SNEHA M	88	91	179	Sneha
16	CHCH001016	SREELEKSHMI R	78	83	161	Sreelekshmi R
17	CHCH001017	SREERENJINI S U	83	85	168	Sreerengini
18	CHCH001018	SRUTHI S	82	86	168	Sruthi
19	CHCH001019	THARUNYA	85	82	167	Tharunya
20	CHCH001120	VISHNAVI VIKRAM	71	73	144	Vishna
21	CHCH001021	VEENA S	75	78	153	Veena
22	CHCH001021	VENI V	90	91	181	Veni
23	CHCH001022	VISWASREE A S	78	81	159	Viswasree
24	CHCH001023	UTHARA D S	88	84	172	Uthara
25	CHCH001024	VRINDA VINOD	80	82	162	Vrinda

*Handwritten signature*

Signature of Principal  
PRINCIPAL

Sree Narayana College For Women  
Kollam- 691 001



Signature of Coordinator



*Handwritten signature*

Signature of HOD

HOD

Department of Hindi  
Sree Narayana College for Women,  
Kollam

**SREE NARAYANA COLLEGE FOR WOMEN , KOLLAM**

**DEPARTMENT OF HINDI**

(Affiliated to the University of Kerala, Accredited by NAAC with B+ grade)



**Certificate Programme in Hindi Computing**

**Coordinator : Dr.Reshma P P**

**Course name : Hindi Computing**  
**Duration :**

## **SYLLABUS FOR HINDI COMPUTING**

### **OBJECTIVE:**

The course is designed to aim at imparting a basic level appreciation programme for the common man. After completing the course the incumbent is able to use the computer in HINDI LANGUAGE for basic purposes of preparing his personnel/business letters, viewing information on Internet, sending mails etc. This allows a common man or housewife to be also a part of computer users list by making them digitally literate.

### **SYLLABUS OUTLINE:**

1. Knowing computer:

Basic Applications of Computer; Components of Computer System, Central Processing Unit (CPU), VDU, Keyboard and Mouse, Other input/output Devices, Computer Memory, Concepts of Hardware and Software; Concept of Computing, Data and Information; Connecting keyboard, mouse, monitor and printer to CPU and checking power supply.

2. Operating Computer using GUI Based Operating System:

Operating System; Basics of Popular Operating Systems; The User Interface, Using Mouse; Using right Button of the Mouse and Moving Icons on the screen, Use of Common Icons, Status Bar, Using Menu and Menu-selection, Running an Application, Viewing of File, Folders and Directories, Creating and Renaming of files and folders, Opening and closing of different Windows; Using help; Creating Short cuts, Basics of O.S Setup; Common utilities.

3. Word Processing in UNICODE Hindi

Understanding Hindi Unicode Keyboard, Hindi Typing, Text creation and Manipulation; Formatting of text; Table handling; Spell check, language setting and

thesaurus; Printing of word document.

4. Introduction to Internet:

WWW and Web Browsers: Basic of Computer networks; LAN, WAN; Concept of Internet; Applications of Internet; connecting to internet; What is ISP; Knowing the Internet; Basics of Internet connectivity related troubleshooting, World Wide Web; Web Browsing softwares, Search Engines; Understanding URL; Domain name; IP Address.

5. Communications and collaboration:

Basics of electronic mail; Getting an email account; Sending and receiving emails; Accessing sent emails; Using Emails; Document collaboration; Instant Messaging.

6. Making Small Presentation:

Basics of presentation software; Creating Presentation; Preparation and Presentation of Slides; Slide Show; Taking printouts of presentation / handouts.

Reference Book

Soochana Evam Sanganak Published by Kerala University.

*[Handwritten signature]*

*[Handwritten signature]*  
Head  
Department of Hindi  
Sree Narayana College for Women,  
Kollam



# Time - Table

## CERTIFICATE COURSE IN HINDI COMPUTING

	8:30-9:30 am	3:30-4:30
Monday	Knowing Computer	
Tuesday	Operating System	
Wednesday	Unicode Hindi	
Thursday		Introduction to Internet
Friday		Unicode Hindi



*J. S. S. S.*  
**PRINCIPAL**  
Sree Narayana College For Women  
Kollam- 691 001

*M. A.*  
**Head**  
Department of Hindi  
Sree Narayana College for Women  
Kollam



**LIST OF STUDENTS**  
**CERTIFICATE COURSE IN HINDI COMPUTING**

Name of the Student
AATHIRA J
AISHWARYA A
AKHILA B NAIR
AKSHAYA ANIL
AMRUTHAKRISHNAN A R
ANJANA GIREESH
ANJU A
APARNNA A S
ARATHY R
ARCHA A
ASWATHY S
DEVIKA S D
FATHIMA A
FATHIMA S
GANGA A S NAIR
GOURI R S
IRFANA B
KARTHIKA.R.S
KRISHNA MAYUKHA D
MEGHNA. R
MEKHA L
PREETHA GRACIOUS
RAKHIKRISHNAN
SNEHA KRISHNAN
SRUTHY S R
SUMISHA.G.S
V S BRINDA



*[Handwritten Signature]*  
**PRINCIPAL**  
Sree Narayana College For Women  
Kollam- 691 001



*[Handwritten Signature]*  
**Head**  
Department of Hindi  
Sree Narayana College for Women  
Kollam



## Mark List of Certificate Course in Hindi Computing

Course Code: CHN23HC 01

Course Title : Hindi Computing

Sl. No.	Candidate Code	Candidate Name	Paper I (100 Marks) Translation Theory	Paper II (100 Marks) Translation Practice	Total Maximum Marks	Signature of the Candidate
1.	CHHC001001	AATHIRA J	91	94	185	<i>Aathira J</i>
2.	CHHC001002	AISHWARYA A	88	89	177	<i>Aishwarya</i>
3	CHHC001003	AKHILA B NAIR	75	80	155	<i>Akhila B Nair</i>
4	CHHTC001004	AKSHAYA ANIL	71	70	141	<i>Akshaya Anil</i>
5	CHHC001005	AMRUTHA KRISHNAN A R	83	85	168	<i>Amrutha Krishnan A R</i>
6	CHHC001006	ANJANA GIREEESH	75	80	155	<i>Anjana Gireesh</i>
7	CHHC001007	ANJU A	82	84	166	<i>Anju A</i>
8	CHHC001008	APARNNAA S	80	81	161	<i>Aparnna S</i>
9	CHHC001009	ARATHY R	70	69	139	<i>Arathy R</i>
10	CHHC001010	ARCHA A	81	90	171	<i>Archa A</i>
11	CHHC001011	ASWATHY S	80	81	161	<i>Aswathy S</i>
12	CHHC001012	DEVIKA S D	89	88	177	<i>Devika S D</i>
13	CHHC001013	FATHIMA A	80	81	161	<i>Fathima A</i>
14	CHHC001014	FATHIMA S	78	80	158	<i>Fathima S</i>
15	CHHC001015	GANGA A S NAIR	88	91	179	<i>Ganga A S Nair</i>



16	CHHC001016	GOURI R S	78	83	161	<i>[Signature]</i>
17	CHHG001017	IRFANA B	83	85	168	<i>[Signature]</i>
18	CHHC001018	KARTHIKA.R.S	82	86	168	<i>[Signature]</i>
19	CHHC001019	KRISHNA MAYUKHA D	85	82	167	<i>[Signature]</i>
20	CHHC001120	MEGHNA. R	71	73	144	<i>[Signature]</i>
21	CHHC001021	MEKHA L	75	78	153	<i>[Signature]</i>
22	CHHC001021	PREETHA GRACIOUS	90	91	181	<i>[Signature]</i>
23	CHHC001022	RAKHIKRISHNAN	88	84	172	<i>[Signature]</i>
24	CHHC001023	SNEHA KRISHNAN	90	92	182	<i>[Signature]</i>
25	CHHC001024	SRUTHY S R	88	90	178	<i>[Signature]</i>
26	CH0HC001025	SUMISHA.G.S	90	93	183	<i>[Signature]</i>
27	CHHC001027	V S BRINDA				<i>[Signature]</i>

Signature of HOD

*[Signature]*

Department of Hindi  
Sree Narayana College for Women  
Kollam



Signature of Coordinator

Signature of Principal

*[Signature]*

PRINCIPAL  
Sree Narayana College For Women  
Kollam- 691 001



# SREE NARAYANA COLLEGE FOR WOMEN , KOLLAM

(Affiliated to the University of Kerala ,Accredited by NAAC with B+ grade)



## DEPARTMENT OF HINDI Certificate Programme in Hindi Translation


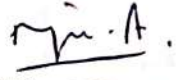



Coordinator : Dr Sheeba M R

**Certificate Course In Hindi Translation**

**Department of Hindi**

**Sree Narayana College For Women, Kollam**

**Board of Studies Members: 2023-2024**

1. Dr. ASWATHY SUGUNAN, PRINCIPAL INCHARGES.N.C.W, Kollam 
2. Dr.S.SEKARAN,(SENAT MEMBER,KERALA UNIVERSITY &IQAC  
CO.ORDINATOR)
3. Dr.MANJU. A H.O.D.HINDI, (Chairman) SNCW, Kollam 
4. DR BINOD RAY( ASST PROFESSOR DEPT OF HINDI, CENTRAL  
UNIVERSITY OF KERALA, KASARGOD) 
5. DR.MANJU K N (ASSISTANT PROFESSOR, SN COLLEGE COLLEGE  
KOLLAM
6. D.RESHMAPP SNCW, Kollam
7. Dr.SHEEBAMR SNCW,KOLLAM (CO ORDINATOR) 
8. Dr. SREECHITHRA V S SNCW,KOLLAM 
9. Dr. VEENAJ SNCW, Kollam,



## **CERTIFICATE PROGRAMME IN TRANSLATION**

**Preamble:** The Certificate Course in Translation provides an introduction to the basics of translation from English to Hindi. It aims at imparting the key concepts of theoretical and practical forms, methods and modes of translation to groom an amateur's attempts into those of a professional enthusiast. Thus, this course will provide the basics of translation in general with the theoretical principles and functional elements of translation as a process and a skill for all those who know more than one language.

**Necessity of the Course:** In straight terms, translation is the area of language and knowledge that creates the connectivity and intersectionality in multiple languages, disciplines and discourses. A career in translation usually involves working from a one source language that one knows fluently and translating back into another which the translator may be familiar with as his or her target language. A career in translation involves writing rather than speaking, although many translators nowadays may use technology also for the tasks like voice recognition. Further, as per later development, the judgments of revenue, judicial courts are also to be written/pronounced in Hindi. Not only this have even the earlier judgments, Acts rules framed there under been also to be translated into Hindi for the ease of public at large.

**The translation as a practical area of knowledge basically aims at:**

- Widening the vistas of knowledge in whichever area or discipline one wants to work.
- Spreading the mainstream ideologies in Linguistic minorities and connecting these bordered and marginalized people with those who seem to dominate the center through language or command on language.
- Increase the leadership in languages around us, in India especially as we have rich heritage of written and spoken languages.
- Increase of the worldwide readership and spreading the native and the local literature as well as disciplinary knowledge to the world *outside* the state / nation.
- Development of reviews, appreciations, criticism through translation in various languages.
- Evaluation and analysis of research papers, courses and the educational as well as professional documentation.
- Reaching out to the remote corners of the globe in the globalized world.

### **Programme Objectives:**

To acquaint the students with the required competence in minimum two languages, one of which has to be English, to become a translator.

- To help the students to understand the norms and measures of a good and eligible or communicative translation to begin with, and further the ability to groom the skill of translation into expertise and accuracy levels as higher as possible
- To explain the similarities and differences in good and communicative translation and to acquaint the learners with the better standards of translation as theory as well as practice.
- To sharpen and cultivate the interest and ability in the learners to attempt translation in the literary as well as social media and gain success in their efforts.
- To encourage the learners in practice to perform as translators in multiple areas of translation such as literary, academic and social media, legal and administrative systems, commerce and corporate world.

**Course Title : Certificate Course In Hindi Translation**

**Tortal Teaching Hours : 30**

## **Detailed Syllabus**

Paper I : Fundamental aspects of Translation, Meaning and Definition, Nature and Scope of Translation,

Translation - Art, Science or Craft .

Paper II : History, Theory and Principles of Translation

Source language , Target Language, Different Types of Translation, Good Qualities of Translator, Process of translation- Different concepts of the process of the translation Problems of Translation

Problems of Literary and non- literary Translation, Problems of Translation of poetry and drama, Problems of other forms of literature - problems of translation of Scientific and Technological literature , Problems of official translation, problems of banking literature , problems of translation of advertisement , Problems of translation of legal literature & Practice

Aswathy

M. A.

Head  
Department of Hindi  
J. Rao Narayana College for Women  
Kc., Ar 1



# Time - Table, 2023-2024

## CERTIFICATE COURSE IN HINDI TRANSLATION

	8:30-9:30 am	3:30-4:30
Monday	Fundamental Aspects of Translation	
Tuesday	Principles of Translation	
Wednesday	Problems of Translation	
Thursday		Fundamental Aspects of Translation
Friday		Principles of Translation



*Aswathy*  
**PRINCIPAL**  
Sree Narayana College For Women  
Kollam- 691 001

*M. A.*  
Head  
Department of Hindi  
Sree Narayana College for Women,  
Kollam



## LIST OF STUDENTS

### CERTIFICATE COURSE IN HINDI TRANSLATION

Name of the Student
ADITHYA A S
ADITHYA M
AMINA AYOOB
ANJANA KRISHNAN
AMRITHA A
ASWATHY A S
ATHIRA S R
ATHULYA A
BHAVYA J S
C KARTHIKA
DEVIKA SAJI KUMAR
BDIVYA B KUMAR
FATHIMA SALIM
GOURI NANDANA S
NAYANA PRASAD
NEJMI N
NOUFIYA N
SARIJA R
SHAHANA S
SIVA RENJINI S
SNEHA S
SRADHA SAJEEV
THASLIMA R
VISMAYA RAJEEV
KARTHIKA SG
LINA FATHIM S
THASLIMA R



*Aswathy*  
PRINCIPAL  
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*M. A.*  
Head  
Department of Hindi  
Sree Narayana College for Women  
Kollam









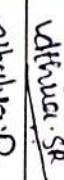




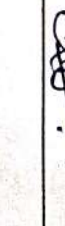




## Mark List of Certificate Course in Hindi Translation

Course Code: CHN23HT 01

Course Title : Hindi Translation

Sl. No.	Candidate Code	Candidate Name	Paper I (100 Marks) Translation Theory	Paper II (100 Marks) Translation Practice	Total Maximum Marks	Signature of the Candidate
1.	CHHT001001	ADITHYA A S	80	82	162	
2.	CHHT001002	ADITHYA M	84	81	165	
3	CHHT001003	AMINA AYOOB	75	80	155	
4	CHHT001004	ANJANA KRISHNAN	82	83	165	
5	CHHT001005	AMRITHA A	83	85	168	
6	CHHT001006	ASWATHY A S	85	86	171	
7	CHHT001007	ATHIRA S R	82	84	166	
8	CHHT001008	ATHULYA A	88	86	174	
9	CHHT001009	BHAVYA J S	70	69	139	
10	CHHT001010	C KARTHIKA	81	90	171	
11	CHHT001011	DEVIKA SAJI KUMAR	92	90	182	
12	CHHT001012	DIVYA B KUMAR	89	88	177	

13	CHHT001013	FATHIMA SALIM	84	86	170	
14	CHHT001014	GOURI NANDANA S	90	89	179	
15	CHHT001015	NAYANA PRASAD	85	86	171	
16	CHHT001016	NEJMI N	82	83	165	
17	CHHT001017	NOUFIYA N	70	75	145	
18	CHHT001018	SARIJA R	90	94	184	
19	CHHT001019	SHAHANA S	82	80	162	
20	CHHT001120	SIVA RENJINI S	70	74	144	
21	CHHT001021	SNEHA S	89	91	180	
22	CHHT001021	SRADHA SAJEEV	90	92	182	
23	CHHT001022	KARTHIKA S G	84	86	168	
24	CHHT001023	LINA FATHIM S				
24	CHHT001024	THASLIMA R				

Signature of HOD



Head  
Department of Hindi  
Sree Narayana College for Women,  
Kollam

Signature of Coordinator



Signature of Principal  
PRINCIPAL  
Sree Narayana College For Women  
Kollam- 691 001

## Report for the 30 Hours Certificate Course on Translation

Name of Event: 30 Hours Certificate Course on Translation

Topic: Certificate Course on Hindi Translation Organized by: Department of Hindi, Sree Narayana College for Women, Kollam.

Date: 04 September – 15th December 2023

Venue: Room No - 42 .

Duration: 8.30-9.30am or 3.30-4.30pm

Number of Participants: Students: 25

Details of the Resource Persons:

1. Prof(Dr)Manju A, Professor & Head, Department of Hindi, S N College for Women, Kollam.
2. Dr Sheeba M R, Associate Professor, Department of Hindi, S N College for Women, Kollam.
3. Dr Veena J, Assistant Professor, Department of Hindi, S N College for Women, Kollam

Brief Description: Course arranged to enhance translation skills of the participants. They had developed advanced skills in translating literary and non-literary texts between Hindi and English. Participants translated selected works written in English and Hindi. The course fostered a deeper understanding of cultural nuances, enhancing the quality and accuracy of translations. Through hands-on exercises in practical sessions, participants gained practical experience in real-world translation tasks. Attendees received a completion certificate, which can enhance their credentials and career prospects in the field of translation. The course provides a platform for participants to connect with experts, peers, and industry professionals, facilitating potential collaborations and career advancements. Participants introduced to various theoretical approaches to translation studies, enriching their academic and practical understanding. The intensive practice and feedback helped improve participants' proficiency in both the source and target languages. The course enhanced participants' ability to critically analyze texts, ensuring high-quality and contextually appropriate translations

Outcome :

1. To enhance translation skills of the participants.
2. To foster a deeper understanding of cultural nuances, enhancing the quality and accuracy of Translation.
3. Participants gained practical experience in real-world translation tasks.
4. Course helped to increase their employability in relevant jobs



*Manju A*  
PRINCIPAL  
Sree Narayana College For Women  
Kollam- 691 001



*Manju A*  
Head  
Department of Hindi  
Sree Narayana College for Women  
Kollam

**SREE NARAYANA COLLEGE FOR WOMEN, KOLLAM**  
**PG DEPARTMENT OF ENGLISH**

*Certificate Course in*

**COMMUNICATIVE ENGLISH &  
INTERPERSONAL SKILLS**

**June 2023 to August 2023**

Course Duration : 3 Months

**Head of the Department**

Dr. Arun Ravi

**Coordinators**

Dr. Aparna Ajith

Dr. Sruthi N



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**+91 94007 29501, +91 82898 42485**

# **CERTIFICATE COURSE IN ENGLISH AND INTERPERSONAL SKILLS**

**DURATION: 30 hrs**

**Coordinators: Dr. Sruthi Nandan and Dr. Aparna Ajith**

## **AIMS**

1. To enhance participants' proficiency in the English language for effective communication.
2. To develop interpersonal skills necessary for successful interactions in personal and professional contexts.
3. To foster cultural sensitivity and adaptability in diverse communication settings.
4. To empower individuals with the confidence and competence to express themselves fluently and appropriately.

## **OBJECTIVES**

1. Communicate confidently and fluently in English across various situations and settings.
2. Demonstrate active listening and empathy in interpersonal interactions.
3. Adapt communication strategies to effectively engage with individuals from diverse backgrounds.
4. Collaborate effectively in teams and build mutually beneficial relationships.

## **COURSE OUTLINE**

### **Module 1: English Language Proficiency**

- a) Enhancing vocabulary, grammar, and syntax.
- b) Improving pronunciation and intonation.
- c) Practicing speaking and listening skills in everyday contexts.
- d) Module 2: Written Communication Skills

### **Module 2: Developing clarity and coherence in written English.**

- a) Crafting effective emails, reports, and other written correspondence.
- b) Refining editing and proofreading techniques for professional documents
- c) Module 3: Interpersonal Communication

### **Module 3 : Understanding the principles of effective communication.**

- a) Practicing active listening and empathetic responding.
- b) Developing assertiveness and constructive feedback skills.
- c) Module 4: Presentation and Public Speaking

#### **Module 4 : Planning and structuring effective presentations.**

- a) Overcoming nervousness and improving confidence in public speaking.
- b) Using visual aids and storytelling techniques to engage audiences.

#### **Module 5: Teamwork and Collaboration**

- a) Understanding team dynamics and roles.
- b) Communicating effectively within teams and across departments.
- c) Building trust and fostering cooperation for shared goals.

#### **Module 6: Leadership and Influence**

- a) Developing leadership skills for effective communication and decision-making.
- b) Influencing others through persuasion and negotiation.
- c) Inspiring and motivating team members towards common objectives.

#### **Module 7: Ethical Communication**

- a) Understanding ethical principles and values in communication.
- b) Practicing honesty, integrity, and transparency in interpersonal interactions.
- c) Navigating ethical dilemmas with integrity and professionalism.

#### **Module 8: Final Assessment and Certification**

- a) Evaluation of language proficiency and interpersonal skills through assessments, presentations, and role-plays.
- b) Awarding of certificates to successful participants.

**SREE NARAYANA COLLEGE FOR WOMEN, KOLLAM****English and Interpersonal Skills 2023-24**

<b>SI No</b>	<b>Name of the Candidate</b>	<b>Class</b>
1	ABHIJA R	III DC English
2	DEEPTHI. J	III DC English
3	FATHIMATH SAHRA	III DC English
4	POOJA SAJI	III DC English
5	SRUTHY. V. NAIR	III DC English
6	ZEENATH. A	III DC English
7	AMALA S	III DC English
8	AMISHA SURESH	III DC English
9	ANAKHA U	III DC English
10	ANULEKSHMI ANIL	III DC English
11	ARATHI CHANDRAN	III DC English
12	ARYA BINU	III DC English
13	ARYA.S	III DC English
14	ASWATHY N	III DC English
15	CHITHRA. M	III DC English
16	DYUTHI S PANICKER	III DC English
17	GOURI KRISHNA S	III DC English
18	GOURI VALSAN	III DC English
19	KRISHNA S	III DC English
20	MAHIMA.A.S	III DC English
21	NAHALA. S	III DC English
22	NAMITHA M S	III DC English
23	NOUFIYA NAJEEM	III DC English
24	PARVATHY S	III DC English
25	SNEHA SANTHOSH	III DC English
26	SONA.J.S	III DC English
27	THAJSREE L	III DC English
28	VISHNU PRIYA R	III DC English
29	VISMAYA VINOD	III DC English
30	SURYA MANOJ	III DC English

**SREE NARAYANA COLLEGE FOR  
CERTIFICATE COURSE IN ENGLISH  
Register of Attendance and Fees for the Month of**

**WOMEN, KOLLAM  
AND INTERPERSONAL SKILLS (2022-2024)  
Standard**

Admission No	NAME	Date		
		Dec	Jan	Feb
1	Vidhya R			
2	Preethi J			
3	Prathima S			
4	Jaya Saji			
5	Santhya V Nair			
6	Seemath A			
7	Ushala S			
8	Subhina Suresh			
9	Ushadha C			
10	Anushka Lakshmi S			
11	Ushathi Chandran			
12	Jaya Binu			
13	Jaya S			
14	Ushadha N			
15	Chandni M			
16	Ushala S Jeyaraj			
17	Gowri Jayanthi S			
18	Gowri Vileem			
19	Jayashree S			
20	Ushala A S			
21	Nalini S			
22	Ushadha H S			
23	Ushadha Nazim			
24	Ushadha S			
25	Ushadha Sathish			
26	Sara J S			
27	Ushadha L			
28	Ushadha R			
29	Ushadha V			
30	Ushadha V			
Average %		PERCENTAGE		
No. on roll at the beginning of the month		Average No. on roll during the month		
No. admitted during the month		Average Attendance		
No. left during the month		Total School Fees		
No. on roll at the end of the month		PERCENTAGE		

Admission No	NAME	Date		
		Dec	Jan	Feb
1	Vidhya R			
2	Preethi J			
3	Prathima S			
4	Jaya Saji			
5	Santhya V Nair			
6	Seemath A			
7	Ushala S			
8	Subhina Suresh			
9	Ushadha C			
10	Anushka Lakshmi S			
11	Ushathi Chandran			
12	Jaya Binu			
13	Jaya S			
14	Ushadha N			
15	Chandni M			
16	Ushala S Jeyaraj			
17	Gowri Jayanthi S			
18	Gowri Vileem			
19	Jayashree S			
20	Ushala A S			
21	Nalini S			
22	Ushadha H S			
23	Ushadha Nazim			
24	Ushadha S			
25	Ushadha Sathish			
26	Sara J S			
27	Ushadha L			
28	Ushadha R			
29	Ushadha V			
30	Ushadha V			
Current fees collected		Balance of current fees due		
Amount collected		Balance of arrears due		
Total		Total		
		Head Master		

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**PRINCIPAL**  
Sree Narayana College for Women  
Kollam

Class Teacher: *[Signature]*  
Inspecting Officer: \_\_\_\_\_



**SREE NARAYANA COLLEGE FOR WOMEN, KOLLAM**  
**PG Department of English**

*Certificate Course in*

# **CREATIVE WRITING**

September 2023 to November 2023

Course Duration : 3 Months

**Head of the Department**

Dr. Arun Ravi

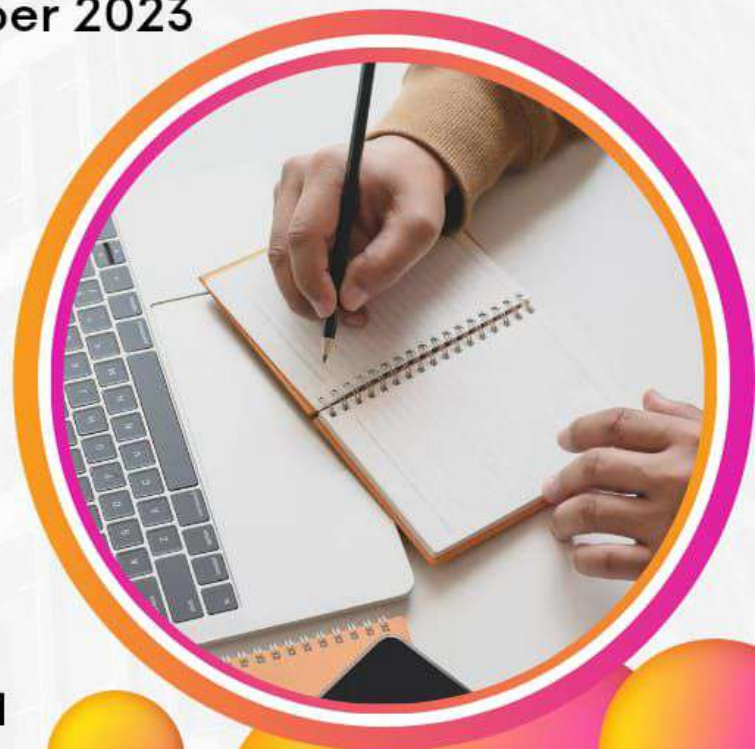
**Coordinators**

Ms. Aswathy S M

Ms. Jyothisna C R

For more details

+91 99958 33778,+91 93834 50981



# CERTIFICATE COURSE IN CREATIVE WRITING

**DURATION: 30 hrs**

## **AIMS**

1. To nurture and develop participants' creative writing skills across various genres.
2. To provide a structured framework for exploring and expressing imaginative ideas.
3. To foster a supportive community for constructive feedback and collaboration.
4. To equip individuals with the tools and techniques for effective storytelling.
5. To inspire confidence and fluency for personal and professional growth.

## **OBJECTIVES**

Upon completion of the course, participants should be able to:

1. Generate original ideas and concepts for creative writing projects.
2. Demonstrate proficiency in crafting compelling narratives and characters.
3. Experiment with different writing styles, techniques, and genres.
4. Revise and edit their work with attention to detail and clarity.

## **COURSE OUTLINE**

### **Module 1: Introduction to Creative Writing**

1. Understanding the principles and elements of storytelling.
2. Exploring different genres and forms of creative writing
3. Generating ideas through prompts, exercises, and freewriting.

### **Module 2: Character Development**

1. Creating vivid and memorable characters.
2. Exploring techniques for character backstory, motivation, and growth.
3. Developing character-driven narratives and conflicts.

### **Module 3: Plot and Structure**

1. Crafting engaging plots with clear arcs and tension.
2. Exploring narrative structure (e.g., linear, nonlinear, episodic).

3. Experimenting with plot twists, subplots, and pacing.

#### **Module 4: Style and Language**

1. Developing a personal writing style and voice.
2. Experimenting with figurative language, symbolism, and imagery.
3. Polishing prose for clarity, precision, and impact

#### **Module 5: Revision and Editing**

1. Strategies for self-editing and revision.
2. Seeking and providing constructive feedback in workshop settings.
3. Developing revision plans and priorities.

#### **Module 6: Creative Writing Project**

1. Planning and executing a longer creative writing project (e.g., short story, novella, screenplay).
2. Receiving feedback and revising the project based on peer and instructor critique.
3. Presenting final projects to the class or wider community.

#### **Teachers handling classes**

Ms. Aswathy SM

Ms. Jyothsna CR

**SN COLLEGE FOR WOMEN**  
**CERTIFICATE COURSE IN CREATIVE WRITING (2023-24)**

<b>Sl.No:</b>	<b>Name</b>	<b>Class</b>
1.	ADHEENA PRADEEP	II DC English
2.	AMMU PRASAD	II DC English
3.	AMRITA VIJAYAN	II DC English
4.	ARYAMOL.V.R	II DC English
5.	ATHULYA JAGAN	II DC English
6.	AVANTHIKA SUBRAMONIAM A	II DC English
7.	GREYSHMA MARIA GODWIN	II DC English
8.	HALEEMA SAMMIL	II DC English
9.	KARTHIKA BALAJI	II DC English
10.	MAMATHA MANOHAR	II DC English
11.	MEENAKSHI S	II DC English
12.	NANDANA P S	II DC English
13.	NEERAJA SUNIL.R	II DC English
14.	SIVARANJINI. S.R	II DC English
15.	SREE SANKARI S	II DC English
16.	VAISHNAVA A	II DC English
17.	ABHIRAMI.C	II DC English
18.	AKSHAYA DEVI S R	II DC English
19.	AMRUTHA.A.S	II DC English
20.	ANAGHA S	II DC English

21.	ANJALI VINAYAK	II DC English
22.	ANJANA SAJEEV	II DC English
23.	ANJANA VIJAY	II DC English
24.	DEVNA VIJAY	II DC English
25.	DRISYA ANEESH	II DC English
26.	LEKSHMI DIVAN	II DC English
27.	MEENAKSHI S L	II DC English
28.	NANDA S	II DC English
29.	SAYANA S PRASANAN	II DC English
30.	KRISHNAPRIYA. S	II DC English

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PRINCIPAL,  
Sree Narayana College for Women  
Kollam





**SREE NARAYANA COLLEGE FOR WOMEN, KOLLAM**

**PG Department of English**

*Certificate Course in*

# Presentation Skills

**December 2023 to February 2024**

Course Duration: 3 Months

## **Head of the Department**

Dr. Arun Ravi

## **Coordinators**

Ms. Jayalekshmi S

Ms. Reshma Salim

**For more details**



+91 88485 52912, +91 82817 05044



# **CERTIFICATE COURSE IN PRESENTATION SKILLS**

**DURATION: 30 hrs**

## **AIMS**

1. To equip participants with the knowledge and skills necessary to deliver engaging and impactful presentations.
2. To build confidence and competence in public speaking and presentation delivery.
3. To enhance audience engagement and interaction through effective presentation techniques.
4. To provide practical strategies for planning, designing, and delivering successful presentations.

## **OBJECTIVES**

Upon completion of the course, participants should be able to:

1. To equip participants with the knowledge and skills necessary to deliver engaging and impactful presentations.
2. To build confidence and competence in public speaking and presentation delivery.
3. To enhance audience engagement and interaction through effective presentation techniques.
4. To provide practical strategies for planning, designing, and delivering successful presentations.

## **COURSE OUTLINE**

### **Module 1: Understanding Presentation Objectives**

1. Defining presentation goals and objectives.
2. Identifying target audience and adapting presentation content accordingly.
3. Setting clear expectations and desired outcomes for presentations.

### **Module 2: Planning and Preparation**

1. Conducting audience analysis and needs assessment.
2. Structuring presentations for clarity and impact (e.g., introduction, body, conclusion).

### **Module 3: Handling Questions and Feedback**

1. Preparing for Q&A sessions and anticipating potential questions.

2. Responding to questions confidently and succinctly.
3. Soliciting and incorporating feedback for continuous improvement.

#### **Module 4: Overcoming Presentation Challenges**

1. Dealing with technical difficulties and unexpected disruptions.
2. Managing time effectively and staying on track during presentations.
3. Adapting presentations to different contexts and audiences.
4. Understanding the principles and elements of storytelling.
5. Exploring different genres and forms of creative writing
6. Generating ideas through prompts, exercises, and freewriting.

#### **Teachers in charge**

Ms. Jayalekshmi S

Ms. Reshma Salim





**SN COLLEGE FOR WOMEN KOLLAM**  
**CERTIFICATE COURSE IN PRESENTATION SKILLS (2023-24)**

<u>Sl. No:</u>	<u>Name</u>	<u>Class</u>
1.	AISWARYA S	II DC English
2.	ANU.S	II DC English
3.	ARATHY V S	II DC English
4.	ATHIRA P B	II DC English
5.	BHANU S	II DC English
6.	DEVI ANIL	II DC English
7.	MADHURIMA M R	II DC English
8.	NAMEERA M	II DC English
9.	NANDANA A S	II DC English
10.	NANDHANA BAIJU	II DC English
11.	SEETHALAKSHMI S	II DC English
12.	AGNIMAA VARNNAN	II DC English
13.	AKSHAYA A R	II DC English
14.	ANASWARA R NAIR	II DC English
15.	ANJANA S	II DC English
16.	ARYA M	II DC English
17.	DAYA RAJEEV	II DC English
18.	DEVU SATHEESH	II DC English
19.	DHAKSHINA S DHYAN	II DC English
20.	GOWRI NANDHANA	II DC English
21.	JOMY JOSE	II DC English
22.	NANDHITHA P	II DC English
23.	NAVAMI . R	II DC English
24.	POOJA.V.S	II DC English
25.	PRIYADA.P	II DC English
26.	SRADHA SREENIVASAN	II DC English
27.	SURYA S JITH	II DC English
28.	SWATHI HARI	II DC English
29.	THRISHA PRASANTH	II DC English
30.	VANDANA. V	II DC English

*Swathy*



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Kollam



Sree Narayana College for Women's Kollam

# ◆ ADD ON COURSE 2023-2024

Organized By Department of Music

**" MUSICAL FORMS OF  
DIFFERENT COMPOSERS IN  
DIFFERENT LANGUAGES"**

**Class from**

**1/2/23 to 14/3/24**

**ADD ON COURSE-2023-2024**

**DEPARTMENT OF MUSIC**

**SYLLABUS**

**MUSICAL FORMS OF DIFFERENT COMPOSERS IN DIFFERENT LANGUAGES**

ANNAMACHARYA-2

BHADRACHALAM RAMDAS-2

MEERABHAJAN-1

THULASIDAS-1

SWATHITHIRUNAL-2

PURANDARADAS-1

SURDAS-1

NARAYANATHIRDHA-1

IRAYIMMANTHAMPI-1

JAYADEVA-1

ADD ON COURSE

DEPARTMENT OF MUSIC

Add on Class from 01/02/2023 to 14/03/2024

Topic:Musical Forms Of Different Composers in Different Languages.

Days	Name OF Faculty	Time	REMARKS
Monday	Dr Aparna Sudheer	3.30-4.30	
Tuesday	Shwetha R Mohan	3.30-4.30	
Wednesday	Dr Rani P	3.30-4.30	
Thursday	Shwetha R Mohan	3.30-4.30	
Friday	Dr Aparna Sudheer	3.30-4.30	

LIST OF TEACHERS HANDLING CLASSES

- 1.Dr Aparna Sudheer
- 2.Shwetha R Mohan
- 3.Dr Rani P

**ADD ON COURSE-2023-2024**

**DEPARTMENT OF MUSIC**

**LIST OF STUDENTS**

1.15821129001	ASHLY KUNJUMON
2.15821129002	BHAVANA S
3.15821129003	LINITTA A T
4.15821129004	ASWATHY B
5.15821129005	ASWATHY A
6.15821129006	ASWATHY R PILLAI
7.15821129007	NAVAMI SANKAR
8.15821129008	SANDRA B NAIR
9.15821129009	SOBHITHA PRAVEEN

**REPORT OF THE COURSE**

Department of Music has conducted an ADD ON COURSE on the Topic “MUSICAL FORMS OF DIFFERENT COMPOSERS IN DIFFERENT LANGUAGES”. Classes were handled by the faculties of Department of Music. Nine students took part in the Certificate Course. All of them cleared the papers. The classes were taken after college time from 3.30 to 4.30.

# SREE NARAYANA COLLEGE FOR WOMEN, KOLLAM

Statement For Attendance Of Aht on Course- 2023-2024

Programme Code: 158 MUSIC

Sl No	Register No Of Candidate	Name Of Candidate	Concession	Admn No	Attendance
1.	15821129001	Ashly Kunjumon	Yes	83616	75%
2.	15821129002	Bhavana S	Yes	83736	80%
3.	15821129003	Limitta A.T	Yes	83124	80%
4.	15821129004	Aswathy.B	Yes	83152	75%
5.	15821129005	Aswathy A	Yes	83128	80%
6.	15821129006	Aswathy R Pillai	Yes	83303	85%
7.	15821129007	Navami Sankar	Yes	83126	95%
8.	15821129008	Sandra B Nair	Yes	83127	85%
9.	15821129009	Sobhita Praveen	Yes	83317	95%
				5	

*Handwritten signatures and initials:*  
 Ashly  
 Bhavana  
 Limitta  
 Aswathy  
 Aswathy  
 Aswathy  
 Navami  
 Sandra  
 Sobhita

*Handwritten signature:* Aswathy



**SREE NARAYANA COLLEGE FOR  
WOMEN**

---

**KOLLAM**

**CERTIFICATION IN FINANCIAL  
SERVICES**

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**In collaboration with Hedge School of  
Applied Economics**

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- Internship
  - Certification in financial Services
  - Placement Assistance
- 

**Contact: 9400743262**

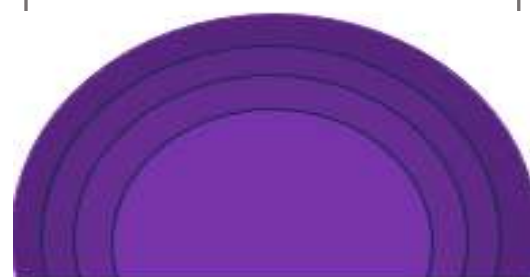
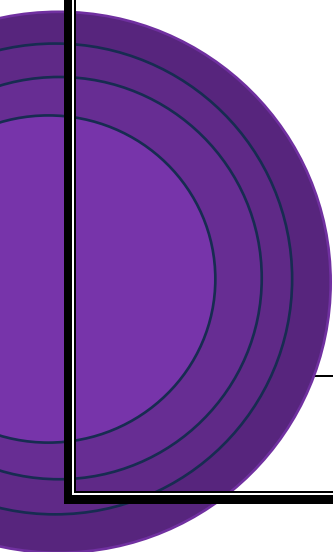
**30 Hours of CFS  
Program &  
Internship**

**Starts from  
November 2024**

**Coordinator**

**Dr. Berny B Raj**

**(Department of  
Commerce)**





# Certification Programme in Financial Services

(30 Hours)

## Modules

1. Course Intro, terminal Intro & Asset Classes (1 Hour)
  - a. Debt, Gold, Real Estate, Equity, Mutual Fund, **Activity** - SWOT
2. Banking, Insurance & Mutual Funds (1 Hour)
  - a. Types of bank accounts, Types of Loans, Types of Fund Transfers
  - b. Basic Insurance Jargons, Types of Insurance
  - c. Mutual Fund Jargons, Mutual Fund Working Mechanism, Types of Mutual Funds
3. Stock Market Intro (1 Hour)
  - a. Basic Jargons, **Activity** – Sensex & Nifty stock Weightage Collection
4. IPO & Corporate Actions (1 Hour)
  - a. IPO Jargons, **Activity** – Recent IPOs
  - b. Types & Impact of Corporate Actions, **Activity**- Recent Corporate Actions
5. Fundamental Analysis (5 Hours)
  - a. Macros, Industry, **Activity** - Macro - Stock Correlation
6. Technical Analysis (5 Hours)
  - a. Basics, Candlesticks, Volume, Support and Resistance, Chart Patterns, Indicators, **Activity** – Marking on Live Scrips
7. Trading Terminal Training (2 Hours)
  - a. Dashboard Setting, Market Depth, Order Punching, Order Book, Trade book, Net Position, Pay in- Out, Charts
8. Portfolio Construction with Moneycontrol (1 Hour)
  - a. Stock Selection, Watch list Creation, Stock Addition, Mutual Fund Addition, Portfolio Review
9. Portfolio Maintenance with Excel (1 hour)
  - a. Basic Excel Functions for Portfolio construction, Visualization using Excel, **Activity** - Individual Portfolio Construction
10. Portfolio Review and Evaluation (1 Hour)
  - a. Panel Review and suggestions

## Final Exam (1 Hour)



കേരളം കേരള KERALA

CR 742777

Memorandum of Understanding

Sree Narayana College for Women, Kollam, And Hedge School of Applied Economics

Date of Contract: 2023

Details : Hedge School of Applied Economics

College Details: Sree Narayana College for Women, Kollam

Academic year: 2023-2024

Course : Certification of financial services

Course Duration: 4 days ( 30hrs ) + Internship

Services: Certification of Financial Services + Internship to Sree Narayana College for Women, Kollam

Hedge School of Applied Economics and Sree Narayana College for Women, Kollam (COLLEGE)

We share the common vision of empowering the students by imparting relevant skills sets and increasing their employability.

*[Handwritten signature]*



Sl. No. 56423 29-11-23

JAYADEVI P.B.  
District Court Vendor  
Ernakulam

Sree Narayana College for Women  
Kollam

# MEMORANDUM OF UNDERSTANDING (MOU)

BETWEEN

**SREE NARAYANA COLLEGE FOR WOMEN, KOLLAM**  
(Department of Commerce)



**SREE NARAYANA COLLEGE FOR WOMEN  
KOLLAM**

Established in 1951, Affiliated to the University of Kerala  
Accredited by NAAC

&

**HEDGE SCHOOL OF APPLIED ECONOMICS**  
(Training and knowledge initiative of Hedge Group of Companies)



## MEMORANDUM OF UNDERSTANDING (MOU)

This Memorandum of Understanding (MOU) is executed between Sree Narayana College for Women, Kollam and HSAE (Hedge School of Applied Economics) for various industry training programmes.

Sree Narayana College for Women, Kollam and Hedge School of Applied Economics

Sree Narayana College for Women, Kollam

Represented By:

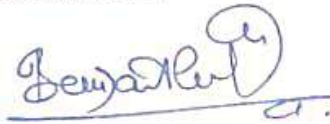
Dr. Aswathy Sugunan  
Principal  
Sree Narayana College for Women, Kollam

Dr. Berny B Raj  
Asst Professor & HOD, Commerce  
Sree Narayana College for Women, Kollam

Hedge School of Applied & Economics (HSAE)  
Training & Knowledge Initiative – Hedge Group of Companies  
Hedge House Mamangalam P O Palarivattom – Cochin, 682 017, Kerala – India

Represented by:

Benil Dani Alexander Managing Director





The first party is an Educational Institution - Sree Narayana College for Women, Kollam, is one of the most prestigious colleges, catering to the educational needs of young women in Kerala—the visionaries of Sree Narayana Dharma Paripalana Yogam, led by Sri. R. Sankar, realizing the vitality of women's education in the socio-economic upliftment of the society, established this great centre of knowledge in September 1951. The college stands out as a proud and triumphant symbol of a progressive society, ushered by the ideals, vision and social philosophy of Sree Narayana Guru. The institution believes in achieving the high ideals of Sree Narayana Guru that is, Sree Narayana Dharma, which stands for 'Enlightenment through Education' or 'Vidya kondu Prabhudharakuka' in our mother tongue Malayalam and views education as an instrument of socio-economic progress.

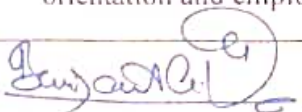
The college had a modest beginning with a few courses at the intermediate and undergraduate levels. More courses were introduced in due time and was later elevated to the status of a Postgraduate institution in 1964, with the introduction of M.Sc. course in Home Science. The departments of Chemistry, Physics and English followed their footsteps and started postgraduate courses in the later years. In 2020, an innovative Master's programme in Behavioral Economics and Data Science was sanctioned to the Department of Economics, thereby taking the number of Postgraduate departments to five. The Department of Chemistry became a Research Department in 2008 and at present 5 Research Scholars work under three Research Guides. Over the years, the research department has produced 5 PhD degrees in Chemistry. All through these years, the teaching community and the college's student community have contributed the brick and tool towards the process of moulding a progressive intelligentsia, free from caste and communal prejudices and social taboos.

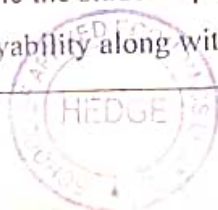
The second party is a knowledge initiative from Hedge Equities - a company engaged in Financial Services catering to the evolving needs and unique requirement to build, manage and grow wealth.

HSAE provides a platform for spreading the concept of financial freedom and develop entrepreneurship among youth through imparting the importance of asset creation and its management by understanding the true concepts of risk and return. HSAE is the first ever educational venture dedicated to creating a class of high-end investment professionals across India.

### OBJECTIVE OF THE PROGRAMME

A good degree is no longer enough to guarantee students employment. More employers look for graduates/post graduates with key skills. It is well accepted that there is a growing need for Industry Institute tie-up to enable the students pursuing academics at various levels will have an Industry orientation and employability along with their academic career.





This agreement is executed for various industry certification program based on the mutual understanding between the two parties. The Program as follows:

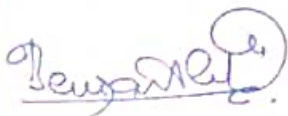
- Internship
- Certification in Financial Services
- Placement Assistance

**Co-Operation Expected from First Party – Sree Narayana College for Women, Kollam:**

1. Providing students for the program which will be conducting upon mutual understanding
2. To provide necessary infrastructure, including equipments and materials.
3. The first party to pay the amount based on the program that we conduct at youresteemed organization.
4. as part of the evaluation, student presentations, written tests, and practical tests canbe facilitated by the First Party.
5. The first party shall consider interested candidates for internship.

**Cooperation Expected from Second Party - Hedge School of Applied Economics:**

1. The industry faculty from HSAE will engage in skill oriented classes on the basis of the mutually accepted curriculum
2. Imparting of industry oriented theoretical knowledge should be done by the Second Party.
3. Course modules of the program will be decided after mutual consideration of both parties.
4. As a part of the evaluation, student presentations, written tests, and practical tests should be conducted by the Second Party.
5. Provision for internship after the program will be provided by the second party through online/hybrid mode as preferred by the candidates.



### Advantages for the First Party

- Gain critical insights from the industry subject matter expert.
- Add respected credentials to the resume of the students.
- Improve the adaptability of the students to the banking & financial services industry.

### Advantages for the Second Party

- Improve visibility of the programs conducted by HSAE in association with various accredited certification program.
- Employer's get an option for recruiting the best out of the trained pool of the students
- More publicity through associating as a partner in the programme
- Getting placement assistance.

### Location:

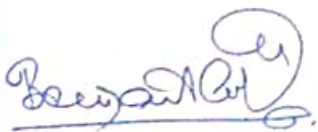
- The programme will be conducted at the facilities provided by the first party/Online Mode. Wherein the add on course will be conducted in the college premises and the candidates has to report at Hedge, Palarivattom in case of Hybrid mode.

### Commencement of the program:

- The program will be conducted based on the mutual understanding between the first party and second party

### Payment

- 100 % of the total program fees is payable before the commencement day.





Validity

- This agreement is valid from November 2023 to November 2024 unless otherwise terminated in accordance with the terms and conditions specified herein.

Certificates

After conducting the program, evaluation will be conducted on the last day of each batch. Based on the assessment certificates will be issued by the second party.

Beyza Akal





**EXECUTED AS AN AGREEMENT**

Signed for and on behalf of Sree Narayana College for Women, Kollam

Dr. Aswathy Sugunan

Principal

Sree Narayana College for Women, Kollam

(Signature)

Aswathy

(Seal)

Witness:

Dr. Veenu J

Dr

Assistant Professor of Hindi, SNCW, Kollam

Signed for and on behalf of Hedge School Applied Economics

Benil Dani Alexander – Managing Director

Benil Dani Alexander

(Signature)



(Seal)

**SN College for Women, Kollam**

**Certificate Course in Financial Services (2023-24)**

Sl No	Name	Course	Class
1	Harsha B	Certificate Course in Financial Services	II BCom
2	Adithya Anil	Certificate Course in Financial Services	I Bcom
3	Adithya Raj T	Certificate Course in Financial Services	II Bcom
4	Ahsana N	Certificate Course in Financial Services	II BCom
5	Aiswarya Rani J S	Certificate Course in Financial Services	I BCom
6	Alana Mathew	Certificate Course in Financial Services	II BCom
7	Aliya S Sha	Certificate Course in Financial Services	I Bcom
8	Amrutha M	Certificate Course in Financial Services	II Bcom
9	Anagha P	Certificate Course in Financial Services	II Bcom
10	Anagha R	Certificate Course in Financial Services	I Bcom
11	Anjana L	Certificate Course in Financial Services	I Bcom
12	Aparna Pillai	Certificate Course in Financial Services	II Bcom
13	Arathy Sajikumar	Certificate Course in Financial Services	II Bcom
14	Arathi I	Certificate Course in Financial Services	II Bcom
15	Ashwathy M	Certificate Course in Financial Services	II Bcom
16	Athira R	Certificate Course in Financial Services	II Bcom
17	Avanthika A	Certificate Course in Financial Services	II Bcom
18	Dhanisha Sabu	Certificate Course in Financial Services	II Bcom
19	Devika Aji	Certificate Course in Financial Services	II Bcom
20	Devu S	Certificate Course in Financial Services	I Bcom
21	Gourikrishna L	Certificate Course in Financial Services	II Bcom
22	Hajira S	Certificate Course in Financial Services	I Bcom
23	Irfana I	Certificate Course in Financial Services	II Bcom
24	Jency R	Certificate Course in Financial Services	II BCom
25	Karthika Jagadeesh	Certificate Course in Financial Services	II Bcom
26	Kavya P	Certificate Course in Financial Services	II Bcom
27	Lekshmi MG	Certificate Course in Financial Services	II Bcom
28	MB Midhuna	Certificate Course in Financial Services	II BCom
29	Manasa SS	Certificate Course in Financial Services	II Bcom
30	Meenakshi D	Certificate Course in Financial Services	II Bcom
31	Nandana Binoj	Certificate Course in Financial Services	II Bcom
32	Navami S	Certificate Course in Financial Services	I Bcom

33	Neha B	Certificate Course in Financial Services	I Bcom
34	Parvathy Senan	Certificate Course in Financial Services	II Bcom
35	Revathy U	Certificate Course in Financial Services	I Bcom
36	Roshna	Certificate Course in Financial Services	II Bcom
37	Safiya Sakkeer	Certificate Course in Financial Services	I Bcom
38	Sajina S	Certificate Course in Financial Services	I Bcom
39	Salmiya S	Certificate Course in Financial Services	II Bcom
40	Sandra A	Certificate Course in Financial Services	II BCom
41	Sandra Y	Certificate Course in Financial Services	II Bcom
42	Sona A	Certificate Course in Financial Services	II Bcom
43	Sonia Vinod	Certificate Course in Financial Services	I Bcom
44	Soumya S	Certificate Course in Financial Services	II Bcom
45	Sradha PS	Certificate Course in Financial Services	I Bcom
46	Swathy K	Certificate Course in Financial Services	II BCom
47	Thansiya I	Certificate Course in Financial Services	I Bcom
48	Varsha Raj V	Certificate Course in Financial Services	II Bcom
49	Abhrami S	Certificate Course in Financial Services	I Bcom
50	S Malavika	Certificate Course in Financial Services	I Bcom


Internal : DAY 1 (6hrs)

Student Attended for Certificate Course AY 2023-24	
Name	Class
HARSHA B	2nd B.COM
SONIA VINOD	1st B.COM
M.B. MIDHUNA	2nd B.COM
ATHIRA R	2nd B.COM
SRADHA PS	1st B.COM
SANDRA A	2nd B.COM
SWATHY K	2nd B.COM
AISWARYA RANIJS	1st B.COM
ADITHYA ANIL	1st B.COM
AHSANA N	2nd B.COM
JENCY R	2nd B.COM
SONA A	2nd B.COM
ALANA MATHEW	2nd B.COM
ROSHNA R	2nd B.COM
AVANTHIKA A	2nd B.COM
HAJIRA S	1st B.COM
SAJINA S	1st B.COM
LEKSHMI MG	2nd B.COM
DAKSHINA SABU	2nd B.COM
THANSIYA I	1st B.COM
SAFIYA SAKKEER	1st B.COM
KARTHIKA JAGADEESH	2nd B.COM
NANDANA BINOJ	2nd B.COM
ANAGHA P	2nd B.COM
NAVAMI S	1st B.COM
ALIYA SHA	1st B.COM
AMRUTHA M	2nd B.COM
MEENAKSHI D	2nd B.COM
DEVU S	1st B.COM
ARATHI SAJIKUMAR	2nd B.COM
PARVATHI SENAN	2nd B.COM
ADITHYA RAJ T	2nd B.COM
ABHIRAMI S	1st B.COM
SALMIYA .S	2nd B.COM
KAVYAP	2nd B.COM
APARNA PILLAI	2nd B.COM
SANDRA Y	2nd B.COM
GOURIKRISHNA L	2nd B.COM
NEHA B	1st B.COM
REVATHY U	1st B.COM
ANJANA L	1st B.COM
ASHWATHY A	2nd B.COM
IRFANA I	2nd B.COM
DEVIKA AJI	2nd B.COM
ANAGHA R	1st B.COM
VARSHARAJ V	2nd B.COM
S. MALAVIKA	1st B.COM
SOUMYA S	2nd B.COM
MANASAAS	2nd B.COM
ARATHY I	2nd B.COM

Dr. Benny B. Raj  
Course Co-ordinator

DEPARTMENT OF COMMERCE  
Sree Narayana College For Women  
Kollam, Kerala, India

Student Attended for Certificate Course AY 2023-24		
Name	Class	
HARSHA B	2nd B.COM	Harsha
SONIA VINOD	1st B.COM	Sonia
M.B. MIDHUNA	2nd B.COM	Midhuna
ATHIRA R	2nd B.COM	Athira
SRADHA PS	1st B.COM	Siadha
SANDRA A	2nd B.COM	Sandra
SWATHY K	2nd B.COM	Swathy
AISWARYA RANI JS	1st B.COM	Aiswarya Rani
ADITHYA ANIL	1st B.COM	Aditya
AHSANA N	2nd B.COM	Ahsana
JENCY R	2nd B.COM	Jency
SONA A	2nd B.COM	Sona
ALANA MATHEW	2nd B.COM	Alana
ROSHNA R	2nd B.COM	Roshna
AVANTHIKA A	2nd B.COM	Avanthika
HAJIRA S	1st B.COM	Hajira
SAJINA S	1st B.COM	Sajina
LEKSHMI MG	2nd B.COM	Lekshmi
DAKSHINA SABU	2nd B.COM	Dakshina
THANSIYA I	1st B.COM	Thansiya
SAFIYA SAKKEER	1st B.COM	Safiya Sakkeer
KARTHIKA JAGADEESH	2nd B.COM	Karthika
NANDANA BINOJ	2nd B.COM	Nandana
ANAGHA P	2nd B.COM	Anagha
NAVAMI S	1st B.COM	Navami
ALIYA SHA	1st B.COM	Aliya
AMRUTHA M	2nd B.COM	Amrutha
MEENAKSHI D	2nd B.COM	Meenakshi
DEVU S	1st B.COM	Devu
ARATHI SAJIKUMAR	2nd B.COM	Arathi
PARVATHI SENAN	2nd B.COM	Parvathi
ADITHYA RAJ T	2nd B.COM	Adithya Raj
ABHIRAMI S	1st B.COM	Abhirami
SALMIYA S	2nd B.COM	Salmiya
KAVYAP	2nd B.COM	Kavya
APARNA PILLAI	2nd B.COM	Aparna Pillai
SANDRA Y	2nd B.COM	Sandra
GOURIKRISHNA L	2nd B.COM	Gourikrishna
NEHA B	1st B.COM	Neha
REVATHY U	1st B.COM	Revathy
ANJANA L	1st B.COM	Anjana
ASHWATHY A	2nd B.COM	Ashwathy
IRFANA I	2nd B.COM	Irfana
DEVIKA AJI	2nd B.COM	Devika
ANAGHA R	1st B.COM	Anagha
VARSHARAJ V	2nd B.COM	Varsharaj
S. MALAVIKA	1st B.COM	Malavika
SOUMYA S	2nd B.COM	Soumya
MANASAAS	2nd B.COM	Manasaas
ARATHY I	2nd B.COM	Arathy

  
 Dr. Beena Biji  
 DEPARTMENT OF COMMERCE  
 Sree Narayana College For Women  
 Kollam, Kerala, India  
 Course Coord.

Student Attended for Certificate Course AY 2023-24		
Name	Class	
HARSHA B	2nd B.COM	Harsha
SONIA VINOD	1st B.COM	Sonia
M B MIDHUNA	2nd B.COM	Midhuna
ATHIRA R	2nd B.COM	Athira
SRADHA PS	1st B.COM	Sradha
SANDRA A	2nd B.COM	Sandra
SWATHY K	2nd B.COM	Swathy
AISWARYA RANJIS	1st B.COM	Aiswarya Ranj
ADITHYA ANIL	1st B.COM	Aditya
AHISANA N	2nd B.COM	Ahsana
JENCY R	2nd B.COM	Jency
SONA A	2nd B.COM	Sona
ALANA MATHEW	2nd B.COM	Alana
ROSHINA R	2nd B.COM	Roshina
AVANTHIKA A	2nd B.COM	Avanthika
HAJIRA S	1st B.COM	Hajira
SAJINA S	1st B.COM	Sajina
LEKSHMI MG	2nd B.COM	Lekshmi
DAKSHINA SABU	2nd B.COM	Dakshina
THANSIYA I	1st B.COM	Thansiya
SAFIYA SAKKEER	1st B.COM	Safiya
KARTHIKA JAGADEESH	2nd B.COM	Karthika
NANDANA BINOJ	2nd B.COM	Nandana
ANAGHA P	2nd B.COM	Anagha
NAVAMI S	1st B.COM	Navami
ALIYA SHA	1st B.COM	Aliya
AMRUTHA M	2nd B.COM	Amrutha
MEENAKSHI D	2nd B.COM	Meenakshi
DEVU .S	1st B.COM	Devu
ARATHI SAJIKUMAR	2nd B.COM	Arathi
PARVATHI SENAN	2nd B.COM	Parvathi
ADITHYA RAJ T	2nd B.COM	Aditya
ABHIRAMI S	1st B.COM	Abhira
SALMIYA .S	2nd B.COM	Salmiya
KAVYAP	2nd B.COM	Kavya
APARNA PILLAI	2nd B.COM	Aparna Pillai
SANDRA Y	2nd B.COM	Sandra
GOURIKRISHNA L	2nd B.COM	Gourika
NEHA B	1st B.COM	Neha
REVATHY U	1st B.COM	Revathy
ANJANA L	2nd B.COM	Anjana
ASHWATHY A	2nd B.COM	Ashwathy
IRFANA I	2nd B.COM	Irfana
DEVIKA AJI	1st B.COM	Devika
ANAGHA R	2nd B.COM	Anagha
VARSHARAJ V	1st B.COM	Varsharaj
S. MALAVIKA	2nd B.COM	S. Malavika
SOUMYA S	2nd B.COM	Soumya
MANASAAS	2nd B.COM	Manasa
ARATHY I	2nd B.COM	Arathy

Student Attended for Certificate Course AY 2023-24		
Name	Class	
HARSHA H	2nd B.COM	Harsha
SONIA VINOD	1st B.COM	Sonia
M B MITHUNA	2nd B.COM	Mithuna
ATHIRA R	2nd B.COM	Athira
SRADHA PS	1st B.COM	Sradha
SANDRA A	2nd B.COM	Sandra
SWATHY K	2nd B.COM	Swathy
AISWARYA RANI JS	1st B.COM	Aiswarya
ADITHYA ANIL	1st B.COM	Adithya
AIRGANA N	2nd B.COM	Airgana
JENICY R	2nd B.COM	Jenicy
SONA A	2nd B.COM	Sona
ALANA MATHEW	2nd B.COM	Alana
ROSHINA R	2nd B.COM	Roshina
AVANTIHIKA A	2nd B.COM	Avanti
HAJIRA S	1st B.COM	Hajira
SAJINA S	1st B.COM	Sajina
LEKSHMI MG	2nd B.COM	Lekshmi
DAKSHINA SABU	2nd B.COM	Dakshina
THANSIYA I	1st B.COM	Thansiya
SAFIYA SAKKEER	1st B.COM	Safiya
KARTHIKA JAGADEESH	2nd B.COM	Karthika
NANDANA BINOJ	2nd B.COM	Nandana
ANAGHA P	2nd B.COM	Anagha
NAVAMI S	1st B.COM	Navami
ALIYA SHA	1st B.COM	Aliya
AMRUTHA M	2nd B.COM	Amrutha
MEENAKSHI D	2nd B.COM	Meenakshi
DEVU S	1st B.COM	Devu
ARATHI SAJIKUMAR	2nd B.COM	Arathi
PARVATHI SENAN	2nd B.COM	Parvathi
ADITHYA RAJ T	2nd B.COM	Adithya
ABHIRAMI S	1st B.COM	Abhirami
SALMIYA S	2nd B.COM	Salmiya
KAVYAP	2nd B.COM	Kavya
APARNA PILLAI	2nd B.COM	Aparna
SANDRA Y	2nd B.COM	Sandra
GOURIKRISHNA L	2nd B.COM	Gourika
NEHA B	1st B.COM	Neha
REVATHY U	1st B.COM	Revathy
ANJANA L	1st B.COM	Anjana
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IRFANA I	2nd B.COM	Irfana
DEVIKA AJI	2nd B.COM	Devika
ANAGHA R	1st B.COM	Anagha
VARSHARAJ V	2nd B.COM	Varsharaj
S. MALAVIKA	1st B.COM	Malavika
SOUMYA S	2nd B.COM	Soumya
MANASAAS	2nd B.COM	Manasa
ARATHY I	2nd B.COM	Arathy

Internal DAY 5 (6hrs)

Student Attended for Certificate Course AY 2023-24	
Name	Class
HARSHA B	2nd B.COM
SONIA VINOD	1st B.COM
M.B. MIDHUNA	2nd B.COM
ATHIRA R	2nd B.COM
SRADHA PS	1st B.COM
SANDRA A	2nd B.COM
SWATHY K	2nd B.COM
AISWARYA RANILJS	1st B.COM
ADITHYA ANIL	1st B.COM
AHSANA N	2nd B.COM
JENCY R	2nd B.COM
SONA A	2nd B.COM
ALANA MATHEW	2nd B.COM
ROSHNA R	2nd B.COM
AVANTHIKA A	2nd B.COM
HAJIRA S	1st B.COM
SAJINA S	1st B.COM
LEKSHMI MG	2nd B.COM
DAKSHINA SABU	2nd B.COM
THANSIYA I	1st B.COM
SAFIYA SAKKEER	1st B.COM
KARTHIKA JAGADEESH	2nd B.COM
NANDANA BINOJ	2nd B.COM
ANAGHA P	2nd B.COM
NAVAMI S	1st B.COM
ALIYA SHA	1st B.COM
AMRUTHA M	2nd B.COM
MEENAKSHI D	2nd B.COM
DEVU S	1st B.COM
ARATHI SAJIKUMAR	2nd B.COM
PARVATHI SENAN	2nd B.COM
ADITHYA RAJ T	2nd B.COM
ABHIRAMI S	1st B.COM
SALMIYA .S	2nd B.COM
KAVYAP	2nd B.COM
APARNA PILLAI	2nd B.COM
SANDRA Y	2nd B.COM
GOURIKRISHNA L	2nd B.COM
NEHA B	1st B.COM
REVATHY U	1st B.COM
ANJANA L	1st B.COM
ASHWATHY A	2nd B.COM
IRFANA I	2nd B.COM
DEVIKA AJI	2nd B.COM
ANAGHA R	1st B.COM
VARSHARAJ V	2nd B.COM
S. MALAVIKA	1st B.COM
SOUMYA S	2nd B.COM
MANASAAS	2nd B.COM
ARATHY I	2nd B.COM

DEPARTMENT OF COMMERCE  
Sree Narayana College For Women  
Kollam, Kerala, India



28/06/2024

**ONLINE INTERNSHIP COMPLETION CERTIFICATE**

This is to certify that **Ms. DEVU S** (Registration No: 85646) (Hedge ID - HSAE006003) from **SREE NARAYANA COLLEGE FOR WOMEN'S KOLLAM** has successfully completed her Internship program at Hedge Equities Ltd., Cochin from 06/05/2024 to 06/06/2024 in the topic "**CUSTOMER RELATIONSHIP MANAGEMENT**". During the Internship program, she was exposed to the various activities of our Marketing Department.

During the Internship program, DEVU S demonstrated interpersonal and communication skills. Her performance exceeded expectations and she was able to complete the program successfully on time.

We at Hedge Equities Ltd., wish her all the very best in her future endeavors.

For Hedge Equities Ltd.



Authorised Signatory

CIN : U65990MH2007PLC176866

**Hedge Equities Limited**

REGISTERED OFFICE :

B 302 Trade Square, Mehra Compound, Near DSK Madhuban, Sakinaka Kurla Road, Andheri East, Mumbai - 400 072, Tel : 9072530273  
CORPORATE OFFICE : Hedge House, Mamangalam, Kochi - 682025, Kerala, India | Tel: 0484 6130400, Mob: 93493 12345  
Email : info@hedgegroup.in | Website : www.hedgeequities.com

**TO WHOMSOEVER IT MAY CONCERN**

Devu S completed a 30-day internship with us at Hedge Equities Ltd. in the Customer Relationship Management stream. Throughout her time with us, Devu consistently demonstrated a high level of professionalism and dedication, contributing significantly to our team's efforts.

The quality of Devu's work was commendable. She approached each task with a thorough understanding and a keen eye for detail. Her initiative was evident as she proactively identified areas for improvement in our customer relationship processes and suggested practical solutions. Devu's problem-solving skills were strong, allowing her to navigate challenges effectively and efficiently.

Professionalism was a hallmark of Devu's internship. She maintained a respectful and courteous demeanor in all her interactions, whether with colleagues or clients. Her ability to adapt to new situations and rapidly changing requirements showcased her flexibility and resourcefulness. Collaboration came naturally to Devu, and she worked well with team members, always ready to lend a hand and share her insights.

Devu's reliability and attention to detail were reflected in her consistent punctuality and regularity. She maintained a perfect attendance record and demonstrated excellent time management skills, ensuring timely completion of her tasks. Her documentation was meticulous, providing clear and comprehensive reports that facilitated smooth project progress.

In terms of presentation skills, Devu communicated her ideas clearly and confidently. Her presentations were engaging and well-organized, effectively conveying her insights. The visuals she used were well-crafted and supported her points effectively.

One area for Devu to focus on for future improvement is enhancing the visual impact of her presentations. While her content was always clear and informative, incorporating more dynamic and visually appealing elements could further elevate her communication effectiveness.

Overall, Devu S's performance during her internship at Hedge Equities Ltd. was outstanding. Her dedication, strong work ethic, and positive attitude were greatly appreciated by our team.





Authorised Signatory

CIN : U65990MH2007PLC176866

**Hedge Equities Limited**

REGISTERED OFFICE :

B 302 Trade Square, Mehra Compound, Near DSK Madhuban, Sakinaka Kurla Road, Andheri East, Mumbai - 400 072, Tel : 9072530273  
CORPORATE OFFICE : Hedge House, Mamangalam, Kochi - 682025, Kerala, India | Tel: 0484 6130400, Mob : 93493 12345  
Email : info@hedgegroup.in | Website : www.hedgeequities.com



**SREE NARAYANA COLLEGE FOR WOMEN  
KOLLAM**

**DEPARTMENT OF GEOGRAPHY  
IN ASSOCIATION WITH IQAC**

# **Certificate course**

**DISASTER  
MANAGEMENT**

**DURATION : OCTOBER TO DECEMBER 2023**

**contact: [geography@sncwkollam.org](mailto:geography@sncwkollam.org)**

## **DEPARTMENT OF GEOGRAPHY**

**2023-2024**

### **Short-Term Certificate Course on Disaster Management**

Department of Geography and Internal Quality Assurance Cell (IQAC), Sree Narayana College for Women, Kollam organized a short-Term Certificate Course on “Basics of Disaster Management”. The course commenced on 25th October 2023 and concluded on 14th December 2023. The duration of the course was 30 hours with 2 sessions of 2 hours each were held on weekdays. The course was attended by 12 students.

The certificate course on; Basics of Disaster Management offered by Department of Geography aims to provide a solid foundation in Meaning, Significance, classification, cause and effect of Disaster. The course focus on various aspects of Disaster Management; prevention and preparedness, Mitigation, Response and recovery and emphasizes the role of community in disaster management. Course structure includes the theoretical basics of Disaster Management and practical skills & trainings to address a disaster phase.

#### Learning Outcomes

- Understanding the meaning, & concept of disaster and hazard; types.
- Disaster Management cycle and Disaster Management phases.
- Understanding the role and responsibilities of community in disaster management

- Hazard & Vulnerability profile of India and awareness on disaster risk reduction measures
- Knowledge on international, national and state level agencies on disaster management.
- Basic skills and training on disaster management.

## COURSE SYLLABUS

### **CGG DM23 – BASICS OF DISASTER MANAGEMENT**

**No. of contact classes – 30 Hrs.**

#### **MODULE – 1**

Understanding Hazards and Disasters (Natural and Human induced)- Causes and Impacts of Disasters- Factors Affecting Vulnerability

#### **MODULE – 2**

Basic Principles of Disaster Management Disaster Management Cycle- Disaster Management Phases

#### **MODULE – 3**

Mitigation and Management techniques of Disaster- Disaster Management Policies- National and state bodies for Disaster Management- Community Based Disaster Management

#### **MODULE – 4**

Disaster Management Plan and Components- Hazard and Vulnerability Profile of India

#### **MODULE – 5**

Disaster and Development Projects- Indigenous Knowledge and Disaster Prevention- Gender and Culture Sensitive Disaster Management

## COURSE STRUCTURE:

Sl.no	Date	Day	Duration	Timings	Topics
1	26.10.2023	Thursday	2 hrs.	3:30 pm to 5:30 pm	Module: 1 Understanding Hazards and Disasters (Natural and Human induced)
2	27.10.2023	Friday	2 hrs.	3:30 pm to 5:30 pm	Module: 1 Causes and Impacts of Disasters, Factors Affecting Vulnerability
3	02.11.2023	Thursday	2 hrs.	3:30 pm to 5:30 pm	Module: 2 Basic Principles of Disaster Management
4	03.11.2023	Friday	2 hrs.	3:30 pm to 5:30 pm	Module: 2 Disaster Management Cycle, Disaster Management Phases
5	09.11.2023	Thursday	2 hrs.	3:30 pm to 5:30 pm	Module: 3 Mitigation and Management techniques of Disaster
6	10.11.2023	Friday	2 hrs.	3:30 pm to 5:30 pm	Module: 3 Disaster Management Policies, National and state bodies for Disaster Management
7	16.11.2023	Thursday	2 hrs.	3:30 pm to 5:30 pm	Module: 3 Community Based Disaster Management
8	17.11.2023	Friday	2 hrs.	3:30 pm to 5:30 pm	Module: 4 Preparedness and Post-Disaster Management/ Recovery
9	23.11.2023	Thursday	2 hrs.	3:30 pm to 5:30 pm	Module: 4 Disaster Management Plan and Components
10	24.11.2023	Friday	2 hrs.	3:30 pm to 5:30 pm	Module: 4 Hazard and Vulnerability Profile of India
11	30.11.2023	Thursday	2 hrs.	3:30 pm to 5:30 pm	Module: 5 Disaster and Development Projects
12	01.12.2023	Friday	2 hrs.	3:30 pm to 5:30 pm	Module: 5 Indigenous Knowledge and Disaster Prevention
13	07.12.2023	Thursday	2 hrs.	3:30 pm to 5:30 pm	Module: 5 Gender and Culture Sensitive Disaster Management
14	08.12.2023	Friday	2 hrs.	3:30 pm to 5:30 pm	Assignment session and Doubt Session
15	14.12.2023	Thursday	2 hrs.	3:30 pm to 5:30 pm	Assessment Session

**DEPARTMENT OF GEOGRAPHY**

**2023-2024**

**Short-Term Certificate Course on Disaster Management**

**LIST OF STUDENTS**

<b>Sl. No.</b>	<b>Name</b>
1	FARHANA SALIM
2	A R AARDRA
3	SHIHA SHAJAHAN
4	VAISHNAVI S
5	ADHEENA A R
6	SRESHTA S
7	PARVATHY S
8	FATHIMATH SUHRA H
9	MALAVIKA M. S
10	FATHIMA S
11	KARTHIKA S D
12	FATHIMA N. B

**SRI L NARAYANA COLLEGE FOR WOMEN, KOILAM**  
**DEPARTMENT OF GEOGRAPHY**  
**2023-2024**

**Short-Term Certificate Course on Disaster Management**  
**PARTICIPANTS ATTENDANCE**

Sl. No	Name	SESSION 1	SESSION 2	SESSION 3	SESSION 4	SESSION 5	SESSION 6	SESSION 7	SESSION 8	SESSION 9	SESSION 10	SESSION 11	SESSION 12	SESSION 13	SESSION 14	SESSION 15
1	ANUSHTHA SAIKA	Forhan	Forhan	Forhan	Forhan	Forhan	Forhan	Forhan	Forhan	Forhan	Forhan	Forhan	Forhan	Forhan	Forhan	Forhan
2	A N ANUSHTHA	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan
3	SURVA SURESHKUMAR	Shikha	Shikha	Shikha	Shikha	Shikha	Shikha	Shikha	Shikha	Shikha	Shikha	Shikha	Shikha	Shikha	Shikha	Shikha
4	VARSHITHA S	Forhan	Forhan	Forhan	Forhan	Forhan	Forhan	Forhan	Forhan	Forhan	Forhan	Forhan	Forhan	Forhan	Forhan	Forhan
5	ABHITHA R	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan
6	ANUSHTHA S	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan
7	PREKASHA S	Forhan	Forhan	Forhan	Forhan	Forhan	Forhan	Forhan	Forhan	Forhan	Forhan	Forhan	Forhan	Forhan	Forhan	Forhan
8	PRATHIBHA SURESH	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan
9	ANUSHTHA S	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan
10	ANUSHTHA S	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan
11	ANUSHTHA S	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan
12	ANUSHTHA S	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan	Andan



  
**RESNA REGHU**  
 Assistant Professor & Head of the Department  
 Department of Geography  
 Sri L Narayana College for Women  
 Koilam



**DEPARTMENT OF GEOGRAPHY**

**2023-2024**

**Short-Term Certificate Course on Disaster Management**

**LIST OF TEACHERS**

<b>Sl. No.</b>	<b>Name</b>	<b>Designation</b>
1	RESNA REGHU	Assistant Professor
2	AISWARYA R	Assistant Professor (on contract)

DEPARTMENT OF GEOGRAPHY

2023-2024

Short-Term Certificate Course on Disaster Management

MARK LIST OF STUDENTS

Sl. No.	Name	Marks
1	FARHANA SALIM	90
2	A R AARDRA	87
3	SHIHA SHAJAHAN	85
4	VAISHNAVI S	78
5	ADHEENA A R	73
6	SRESHTA S	70
7	PARVATHY S	82
8	FATHIMATH SUHRA H	72
9	MALAVIKA M. S	88
10	FATHIMA S	65
11	KARTHIKA S D	74
12	FATHIMA N. B	62

*[Handwritten Signature]*



Principal - In  
Sree Narayana P  
Kollam

# SN College for Women, Kollam

## Department of Physics

**Hands on LED Assembly and Repair (2023-24)**

SREE NARAYANA COLLEGE FOR WOMEN  
KOLLAM

CERTIFICATE COURSE: "HANDS ON LED ASSEMBLY AND  
REPAIR"

Offered by  
PG AND RESEARCH  
DEPARTMENT OF PHYSICS

ONE CASTE  
ONE RELIGION  
ONE GOD

# Hands on LED Assembly and Repair

## Curriculum Objective

The course "Hands-on LED Assembly and Repair" aims to equip participants with practical skills in assembling, troubleshooting, and repairing LED-based lighting systems, fostering expertise in sustainable and energy-efficient technologies

Module	Topics Covered	Duration
1. Introduction	Types of electronic components, passive and active components, Capacitor-types-characteristics, and codes- Resistor-types-characteristics and colour codes-P-N Junction diodes-forward and reverse characteristics-Testing diodes using multimeter.	3 hrs
2. Introduction to LED Technology	Solders, flux and soldering technique - Rheostat – Potentiometer – Galvanometer – Thermocouple – Electric tester – Electric shock and Earthing system Basics of LED technology and energy efficiency Types of LEDs and applications LED components and circuits	3 hrs
3. LED Assembly Techniques	Essential tools for LED assembly and repair Materials and components used Safety protocols for handling electronics Assembling LED circuits (step-by-step) - Soldering and desoldering techniques - Assembly of LED luminaires (bulb, tube light, etc.)	5 hrs
4. Troubleshooting and Diagnostics	Identifying common LED faults Using diagnostic tools like multimeters Techniques for repairing damaged LEDs Assembly and repair of LED products Testing repaired/assembled LEDs	5 hrs

	Real-world problem-solving projects	
5. Sustainability and Best Practices	Environmental benefits of LEDs - Maintenance for longer LED lifespan - Quality assurance and LED standards	2 hrs

## **PRACTICALS (12 hrs)**

1. P N Junction Diode characteristics
  - i) Si diode
  - ii) Ge diode
2. Carey Foster's bridge – Resistivity, Potentiometer- Resistivity.
3. LED Bulb Assembly.
4. LED Tube Assembly.
5. Make a two-socket electric extension board. LED circuit design

**SREE NARAYANA COLLEGE FOR WOMEN KOLLAM**  
**PG AND RESEARCH DEPARTMENT OF PHYSICS**  
**CERTIFICATE COURSE:HANDS-ON LED ASSEMBLY & REPAIR**  
**LIST OF STUDENTS**

SL NO	CANDIDATE CODE	NAME OF STUDENT	DEPARTMENT
1	63023129001	ABHIRAMI B S	S1 PG PHYSICS
2	63023129002	AISWARYA B J	S1 PG PHYSICS
3	63023129003	ALKA C B	S1 PG PHYSICS
4	63023129004	ANUSREE S	S1 PG PHYSICS
5	63023129005	ARCHANA A L	S1 PG PHYSICS
6	63023129006	ASHNA N	S1 PG PHYSICS
7	63023129007	CHANDANA S S	S1 PG PHYSICS
8	63023129008	DEVIKA P J	S1 PG PHYSICS
9	63023129009	FATHIMA. S	S1 PG PHYSICS
10	63023129010	PARVATHI M R	S1 PG PHYSICS
11	63023129011	POORVA AJAY	S1 PG PHYSICS
12	63023129012	RENJU V	S1 PG PHYSICS
13	63023129013	REVATHY M	S1 PG PHYSICS
14	63023129014	REVATHY M	S1 PG PHYSICS
15	23021129003	ARANYA	S2 UG PHYSICS
16	23022129004	LEKSHMI S	S2 UG PHYSICS
17	23022129015	ANJITHA RAJU	S2 UG PHYSICS
18	23022129030	SANDRA S hareesh	S2 UG PHYSICS
19	23022129031	SREYASWI	S2 UG PHYSICS
20	23022129025	NANDA	S2 UG PHYSICS
21	23022129014	ANAGHA P	S2 UG PHYSICS
22	23022129028	DEVANANDANA	S2 UG PHYSICS
23	23022129024	JAINABI	S2 UG PHYSICS
24	23022129026	PREETHI	S2 UG PHYSICS
25	23022129023	HIMA	S2 UG PHYSICS
26	23022129022	GOPIKA P	S2 UG PHYSICS
27	65522129001	FATHIMA UMMER	S3 PG HOME SCI
28	65522129005	RUMANA M	S3 PG HOME SCI
29	23522129027	GOURI SANKAR	S2 UG CHEMISTRY
30	23522129010	NAVAMI SUNITH	S2 UG CHEMISTRY
31	23522129032	MANJIMA N	S2 UG CHEMISTRY
32	23522129031	LEKSHMI PRAVEEN	S2 UG CHEMISTRY
33	22023129010	ARYA M S	S1 UG MATHS
34	22023129005	ADITHYA RAVEENDRAN B	S1 UG MATHS
35	23023129008	GAARGEE NEVEADETHA BHANU G	S1 UG PHYSICS
36	23023129014	SREEJITHA M S	S1 UG PHYSICS
37	23023129015	SREEMANJIMA M S	S1 UG PHYSICS
38	23023129004	PARVATHY B	S1 UG PHYSICS
39	12522129037	LIMA FATHIM	S 1 UG HINDI

**DEPARTMENT OF PHYSICS**  
**Certificate Course In “Hands on LED Assembly and Repair”**  
**2023-2024**  
**List of Teachers handling classes**

1. Smt. Priyadarsini G
2. Smt. Resmi S
3. Dr. Deepak Nand
4. Dr. Prabha Jyothi P S
5. Smt. Aswathy B R
6. Smt. Sona G Krishnan
7. Dr. Smitha S
8. Smt. Krishna Sree R S





P.G. AND RESEARCH DEPARTMENT OF CHEMISTRY,  
SREE NARAYANA COLLEGE FOR WOMEN, KOLLAM

**CERTIFICATE COURSE IN COSMETIC CHEMISTRY (2023-2024)**

**Sree Narayana College for Women**  
Affiliated to University of Kerala  
NAAC reaccredited with B+ grade

ONE CASTE  
ONE RELIGION  
ONE GOD

**Organized  
by  
Department of Chemistry**

Certificate course  
on  
**COSMETIC  
CHEMISTRY**

**Certificate course in Cosmetic Chemistry**

Cosmetics are products designed to cleanse, protect, and change the appearance of external parts of our bodies. The key ingredients present in most cosmetics include water, emulsifiers, preservatives, thickeners, moisturisers, colours, and fragrances. Ingredients can be naturally occurring or artificial, but any potential impact on our health depends mainly on the chemical compounds they are made of. The doses of potentially dangerous chemicals found in cosmetics are considered too small to pose a risk to human health. There are thousands of different cosmetic products on the market, all with differing combinations of ingredients. A typical product will contain anything from 15–50 ingredients. Considering the average woman uses between 9 and 15 personal care products per day, researchers have estimated that, when combined with the addition of perfumes, women place around 515 individual chemicals on their skin each day through cosmetic use.

But what exactly are we putting on our skin? What do those long names on the ingredient list mean and what do they do? While the formula of each product differs slightly, most cosmetics contain a combination of at least some of the following core ingredients: water, emulsifier, preservative, thickener, emollient, color, fragrance, and pH stabilizers.

In our pursuit of beauty, it is wise to remember that cosmetics can be complex combinations of chemicals. Achieving even a basic understanding of the long chemical names on a product ingredient list—what they are and what they do—can go a long way to helping consumers make informed decisions about the products they choose to use—certainly helpful when putting on your best face. The aim of the course is to ‘develop the ability to formulate cosmetic and personal care product types (emulsions, suspensions, gels, solutions, aerosols, etc.) to meet desired product attributes using an understanding of the physical and chemical basis of these formulations.

The certificate course in **Cosmetic Chemistry** (CC), offered by the Research and post graduate department of Chemistry, Sree Narayana College for Women, Kollam is designed to introduce students interested in pursuing a career in the cosmetic industry.

The certificate course in **Cosmetic Chemistry** (CC), covers the following aspects

- Formulation of cosmetic products
- Understating the useful and adverse effects of cosmetics in daily life

### **Who Should Apply?**

The certificate course in **Cosmetic Chemistry** (CC), is open to all students with chemistry background at the higher secondary level and those who want to work with *cosmetics* gives them ample opportunity to blend *chemistry* and creativity.

## Cosmetic Chemistry (CHE CC 23)

Total Hours: 30

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### Aim of the Course

The course mainly focuses on Cosmetics, Advances in cosmetic product development and Perfume Chemistry.

### Course objectives

To provide the learner with knowledge of cosmetics and perfumes with respect to the types of formulations, evaluation, and regulatory aspects.

### GENERAL ASPECTS OF EVALUATION

#### Mode of Evaluation – Certificate Course on Cosmetic Chemistry

- i. Attendance for lecture session
- ii. Test for theory

The weightage is shown in Table 1

Table 1

No	Component	Marks
1	Paper-1	100

### DISTRIBUTION OF HOURS

Hours/Week	Course code	INSTRUCTIONAL HOURS
Theory		
5	CHE C C 23	5 × 6=30

### COURSE OUTCOME

Co No	COURSE OUTCOME Upon completion of this course, students	Cognitive Level
1	Discuss the various raw materials for cosmetics and perfumes	U
2	Understand the toxicological aspects.	U, A
3	Discuss the various cosmetics products w.r.t. raw materials, large scale manufacturing, and functional and physiochemical evaluation.	U, A
4	Know the regulatory guidelines and sensorial assessment for cosmetics.	U, A

# **COSMETIC CHEMISTRY**

**30 Hours**

## **Module 1: Introduction to Cosmetics and Perfumes (5 hours)**

Introduction, history, classifications and sources of cosmetics and perfumes. Surfactants and their types; Additives (thickeners, foam stabilizers, pearlescent agents, conditioning agents, etc.) Oil components; Waxes, Silicone oils; Cream bases; Emulsifiers; Humectants; Aerosol Propellants.

## **Module 2: Essential Oils and Fixatives (8 hours)**

Chemistry and production of essential oils with special reference to the following, Eugenol, Geraniol, Sandalwood oil, eucalyptus oil, rose oil, Jasmone, Civet one, Muscone.

Fixatives- Introduction, sources, classification, chemical composition and uses of following  
Animal Source- Civet, Musk, Ambergris

Resinous Fixatives - Benzoin, Balsams, Myrrh, Cinnamyl Alcohol, Orris, Vanillin.

Essential Oils fixatives - Sandal wood, lemon, cinnamon, patchouli oil, Phenyl acetaldehyde, vanillin.

Synthetics fixatives - Diethyl phthalate Benzyl- Benzoate, alcohols Acetophenone, musk-ketone, musk- Ambrette, Heliotropin, hydroxy citronellal, indole.

## **Module 3: Physiological Aspects (3 hours)**

Psychological benefits, fragrance and mood, aromatic substances, types of aromatic substances, chemical constituents of aromatic substances, odors of substances from vegetable, animal and artificial origin

## **Module 4: Role of Vitamins and Fatty acids in Cosmetics (5 hours)**

Vitamins: Definition, fat soluble and water-soluble Vitamins, sources, structure, Physiological & Metabolic role of Vit. A, D, E & K Importance in cosmetics & Pharmaceuticals.

Structure & Sources of water-soluble vitamins, B Complex & Vit. C. Their role in Cosmetic industries. Derivatives of fatty acids: Their role in Cosmetics, Fatty Alcohols: Chemistry, types & uses.

## **Module 6: Natural Products in Cosmetics (6 hours)**

Developmental and role of natural products in cosmetics. Herbs description and morphology of organized and un-organized herbs. Different systems of classification of natural excipients, their merits and demerits.

Adulteration of Natural products: Quantitative & quantitative methods of detection of adulteration.

### **Module 5: Pearls and Pearl Essence (3 hours)**

Pearls and Pearl Essence: Definitions, commercial uses, production methods, synthetic pearly substances.

Ion exchange resins and their cosmetic uses in case of purified water, Raw water, standards for water as per IP, BP, USP (with recent amendments)

### **References**

1. Chemistry and Technology of the Cosmetics and Toiletries Industry ed. By D.F. Williams & W.H., Schmitt, Blackie Academic & Professional, London, 1st Edn., 1992.
2. Harry's Cosmeticology, sixth edn. The principles and Practice of Modern cosmetics, Vol. I by R.G. Harry Chemical Publishing Co. Inc., New York, 1973.
3. Earnest Guenther, "The Essential Oils" vol. I Robert E. Kreiger Publishing Co. Huntington, New York, 1972.
4. M.S. Balsem, S.D. Genshon, M.M. Rieger, E. Sagarin, S.J. Strianase, "Cosmetics, Science and Technology, Vol. I, II and III, Wiley-Interscience, A Division of John Wiley and Sons., Inc., New York, London, Sydney, Toronto, 1972, Ed. By M.S. Balsam and M.S. Sagarin.
5. Paul Z. Bedoukian, "Perfumery and Flavouring Synthetics" II Edn, Elsevier Publishing Co., Amsterdam, London, New York, 1967.
6. J. Stephan Jellinick, "Formulation and Functions of Cosmetics", Wiley Interscience, a Division of John Wiley & Sons., Inc.
7. Mareel IBillot, F.V. Wells, "Perfumery Technology" Ellis Harwood Ltd., Halsted Press, a Division of John Wiley & Sons., Inc. New York, London. 1975
8. Krik Othmer, Chemical Technology of cosmetics, John Wiley.
9. Chemistry & Manufacture of Cosmetics by M. G. De Navarre

### **LIST OF TEACHERS HANDLING CLASS**

1. Smt. PAVITHA P A
2. DR. RENJINI S
3. DR. ARUNIMA S R
4. Smt. ASHA C L
5. DR. VIJAYALEKSHMI V

## LIST OF SELECTED STUDENTS

SL. NO.	NAME OF STUDENTS	ADDRESS	STATUS
1	Anjana G S	Santhi Nivas Dippo Purayidam, Palace Ward Thevally P O	Selected
2	Anjana S	Mini Mandiram, Karuvetil P O Ezhukone	Selected
3	Arya M	Thengalyathu Kizhakkathil Mangad P O Kollam	Selected
4	Ashtamy N	Sreechithra, Pallimon P O, Kollam	Selected
5	Devi Nandana A	Sreemuruglayam Kannimelchery Kavanadu	Selected
6	Fathima S	Shoukath Manzil Kottakkakam, Perinad P O Kollam	Selected
7	Meenakshy M	Midhun Nivas Chethana Nagar -166 P O Kollam	Selected
8	Navami Sunith	Padeettathil SV Market P O Karunagapally	Selected
9	Shifana Rafi	Firdouse, Zam Zam Nagar 198 Vadakkevila P O, Kollam	Selected
10	Sulthana A	Kanjiramvila Thekkathil Kizhavor Mukhathal P O, Kollam	Selected
11	Anagha A	Anupallavi, Kizhavor Mukhathal P O, Kollam	Selected
12	Archa P S	Thachezhthu, Kottakkakam Puthukadu P O, Chavara	Selected
13	Arya Thulasi	Thulaseebhavanam Naduvilakkara, Alummodu P O	Selected
14	Aavani Raj	Devaragam, Mambaram P O, Kannur, Kerala	Selected
15	S Amrurtha Raj	Mangalasseril Veedu, Kovilmukku, Kollam	Selected
16	Nadiya Fathima J	Thottoly, Aruval	Selected

		Tharuvana P O, Wayanad Kerala	
17	Niranjana Unni V V	Koonathara, Padappengad P O Kannur	Selected
18	Nisha S F	Nithin Nivas, Poonambi, Vellarada P O, Thiruvananthapuram	Selected
19	Akshaya Ashok	Kunnuvila Vadakkathil, Thevelappuram P O, Puthoor	Selected
20	Bijusha B K	Pottavila Veedu, Poozhikunnu, Estate P O	Selected
21	Meenukrishna B	Nila, Muthana P O, Palayamkunnu	Selected
22	Vidhya V	Ponnathil Kizhakkathil, Punnakulam, K S Puram P O, Karunagappally	Selected
23	Sabari Umesh	Kochanoor Veedu, Madanthacodu Nellimukku P O	Selected
24	Anu M Mariyam	Padinjattadathu Puthan Veedu, Karuvelil P O, Ezhukone Kollam	Selected
25	Arya S Muraleedharan	Varuthundil Veedu, Elamballoor, Kundara P O, Kollam	Selected





10	Sulthana A	91	A+
11	Anagha A	82	A
12	Archana P S	80	A
13	Arya Thulasi	99	A+
14	Aavani Raj	96	A+
15	S Anurtha Raj	90	A+
16	Nadiya Fathima J	98	A+
17	Niranjana Ummi V V	97	A+
18	Nisha S F	95	A+
19	Akshaya Ashok	83	A
20	Bijusha B K	94	A+
21	Meenukrishna B	85	A
22	Vidhya V	94	A+
23	Sabari Umesh	96	A+
24	Anu M Mariyam	97	A+
25	Arya S Muraleedharan	80	A

#### FINAL REPORT

PG & research department of chemistry, SN college for Women, Kollam, provided short-term certificate courses to students, with a central objective of supplementing their academic curricula. This certificate course in *Cosmetic Chemistry* is designed to introduce students, to understand the physical and chemical basis of cosmetic and personal care products.

Out of 28 students applied, 25 were selected for the course. The classes were handled by expert teachers from the chemistry department. This course has given students a basic understanding of cosmetics and an awareness of complex chemicals using in the day today life.

After completing the course, the students are now aware of the importance of chemistry in cosmetics. With the help of this course, students will be able to understand the use of chemicals in personal care and makeup products, from preserving the product and adding fragrance, to providing sun protection and making the product feel smooth and silky. Cosmetic science is as much an art as it is a science. Studying this course students can sharpen their creative skills to come up with new product ideas and new formulating approaches. All of the selected candidates finished the certificate program successfully.



*Jeswathy S*



Finalized by Charon  
Sree Narayana College for Women  
Kollam



# Sree Narayana College for Women Kollam



## Certificate Course In Beautician Therapy

**Duration: 3 months**

**Call for Application**



**Class Commences on 27-02-2024**

**Contact: 9400769509**

**SREE NARAYANA COLLEGE FOR WOMEN KOLLAM**  
**CERTIFICATE COURSE IN BEAUTICAN THERAPY**

**2023-24**

**Syllabus**

**Module 1**

**Skincare & Hygiene**

Cleansing & Toning Practice, Massage Manipulation, Grooming, Hygiene & Safety, Toning & Cleansing Practice, Skin Analysis & Skin Type.

**Module 2**

**Makeup Techniques**

Makeup Techniques & Consultation, HD Makeup for Photography, Films & Fashion Shows

**Module 3**

**Basic Haircuts/Hair Treatment**

Creative Haircuts & Hair Coloring, Men's Haircut, Hair Spa & Hair Treatments, Blow Drying & Heat Styling, Hair Fall Treatment, Dandruff Treatment, Straightening, Blow Drying & Styling with Heat Rods, Keratin, Hair Treatment & Hair Spa, Bridal Hair Styling & Hair Art

Certificate Course on <sup>Alternative</sup> Beauty Therapy  
2023-24

Sl. No.	Candidate Name	27/2/24	29/2/24	9/4/24	16/4/24
1.	Vineetharaj V.K	<u>Vin</u>	<u>Vin</u>	<u>a</u>	<u>a</u>
2.	Lavanya Biju S	<u>L.B</u>	<u>L.B</u>	<u>L.B</u>	<u>L.B</u>
3.	Anaha Suresh	<u>Anaha</u>	<u>Anaha</u>	<u>Anaha</u>	<u>Anaha</u>
4.	Bindhu S	<u>B</u>	<u>B</u>	<u>B</u>	<u>B</u>
5.	Dalima M	<u>Dalima</u>	<u>Dalima</u>	<u>Dalima</u>	<u>a</u>
6.	Farhana Fazil	<u>Farhana</u>	<u>Farhana</u>	<u>Farhana</u>	<u>a</u>
7.	Sujeetha S	<u>Suj</u>	<u>Suj</u>	<u>Suj</u>	<u>Suj</u>
8.	Ajimi Fathima A	<u>Aji</u>	<u>Aji</u>	<u>Aji</u>	<u>Aji</u>
9.	Arya V.R	<u>A</u>	<u>A</u>	<u>A</u>	<u>A</u>
10.	Adithyan M	<u>Adithyan</u>	<u>Adithyan</u>	<u>Adithyan</u>	<u>Adithyan</u>
11.	Kavya Raj	<u>KR</u>	<u>KR</u>	<u>KR</u>	<u>KR</u>
12.	Aparna S.	<u>Ap</u>	<u>Ap</u>	<u>Ap</u>	<u>Ap</u>

Sl. No.	Candidate Name	18/4/24	30/4/24	02/5/24	09/5/24	14/5/24	16/5/24
1.	Vineetha V.K	<del>Vin</del>	Vin	Vin	Vin	Vin	Vin
2.	Kavya Biju S	L.B	L.B	L.B	L.B	L.B	L.B
3.	Anthe Suresh	Anthe	Anthe	Anthe	Anthe	Anthe	Anthe
4.	Bindhu S	B	B	B	B	B	B
5.	Dalima M	<del>Dalima</del>	<del>Dalima</del>	<del>Dalima</del>	<del>Dalima</del>	<del>Dalima</del>	<del>Dalima</del>
6.	Fahana Fazil	Fahana	Fahana	Fahana	Fahana	Fahana	Fahana
7.	Sujatha S	<del>Sujatha</del>	<del>Sujatha</del>	<del>Sujatha</del>	<del>Sujatha</del>	a	Sujatha
8.	Ajini Fathima A	Ajini	Ajini	Ajini	Ajini	Ajini	Ajini
9.	Aanya VR	<del>Aanya</del>	a	<del>Aanya</del>	<del>Aanya</del>	<del>Aanya</del>	<del>Aanya</del>
10.	Adithya M	<del>Adithya</del>	<del>Adithya</del>	<del>Adithya</del>	<del>Adithya</del>	<del>Adithya</del>	<del>Adithya</del>
11.	Kavya Raj	VR	Kavya Raj	Kavya Raj	Kavya Raj	Kavya Raj	Kavya Raj
12.	Aparna S	<del>Aparna</del>	<del>Aparna</del>	<del>Aparna</del>	<del>Aparna</del>	<del>Aparna</del>	<del>Aparna</del>



**SREE NARAYANA COLLEGE FOR WOMEN**

Kollam, Kerala - 691 001

Managed by the Sree Narayana Trusts, Kollam

NAAC accredited with B+ Grade

Affiliated to the University of Kerala

e-mail: sncollegeforwomen@gmail.com

Website: www.sncwkollam.org

**Dr. ASWATHY SUGUNAN**

M.Sc., Ph.D.

**Principal-in-charge**

Mobile No: 9847353323

Email: aswathyarun1974@gmail.com

Office: 0474 2745644

Established in 1951

No. PL/1601/2024.

Date...16/11/2024.

അപേക്ഷ ക്ഷണിച്ചു

കൊല്ലം ശ്രീനാരായണ വനിതാ കോളേജിൽ, വിദ്യാഭ്യാസ മന്ത്രാലയത്തിന്റെ കീഴിലുള്ള ഇൻസ്റ്റിറ്റ്യൂഷൻസ് ഇന്നവേഷൻ കൗൺസിൽ (ഐ.ഐ.സി) വനിതകൾക്കായി നടത്തുന്ന മൂന്നുമാസം ദൈർഘ്യമുള്ള ബ്യൂട്ടീഷൻ സർട്ടിഫിക്കറ്റ് കോഴ്സിലേക്ക് അപേക്ഷ ക്ഷണിച്ചുകൊള്ളുന്നു. മിനിമം വിദ്യാഭ്യാസ യോഗ്യത പ്ലസ് ടു. രജിസ്റ്റർ ചെയ്യുന്ന മുൻഗണനാ ക്രമത്തിലാണ് പ്രവേശനം. ഫോൺ നം. 8606718228, 9400769509.



*Aswathy*  
പ്രിൻസിപ്പൽ

PRINCIPAL  
Sree Narayana College for Women  
Kollam



# Sree Narayana College for Women Kollam



## Certificate Course In Karate & Self-Defence

**Duration: 3 months**

**Call for Application**

**Class Commences on 17-10-2023**

**Contact: 9400769509**



**SREE NARAYANA COLLEGE FOR WOMEN, KOLLAM**  
**CERTIFICATE COURSE IN KARATE AND SELF DEFENSE (2023-24)**

**SYLLABUS**

**(30 Hours)**

**Course Objectives:**

1. Physical Fitness
2. Mental strength
3. Self Defense

**Course out comes:** The Students will be able to

1. Gain self Confidence
2. Use protection skills against threat / assaults in every- day situations
3. Improve body language

**MODULE 1**

Introduction to self-defense, importance of Meditation and Yoga

Physical Fitness: Training imparts physical exercise from toe to eyes for physical and mental development.

**MODULE 2**

Kicks : Training imparts types of kicks with different levels for defense

Punches and Blocks: Training includes punches and blocks with different levels for attack and self defense.

**MODULE 3**

Katas: Karate & Kata are executed as a specified series of a variety of moves, with stepping and turning, while attempting to maintain perfect form.

**MODULE 4**

Techniques of Self Defense: Training imparts foot work , blocking , counter attack , bending and dodging





Sl  
 (23)  
 (26)  
 (27)  
 (28)  
 (29)  
 (30)  
 (31)  
 (32)

Name of the Candidate  
 Satriya Saksham  
 Tharunya Inez  
 Neethu Krishna  
 Adithya Anil  
 Anesha P  
 Akhila P L  
 Asaha S  
 Leena Kungumon

Date	12/10/23	17/10/23	19/10/23	24/10/23	31/10/23	01/11/23	07/11/23	09/11/23
Satriya Saksham	Satriya	Satriya	Satriya	Satriya	Satriya	Satriya	Satriya	Satriya
Tharunya Inez	Th	Th	Th	Th	Th	Th	Th	Th
Neethu Krishna	Neeth	Neeth	Neeth	Neeth	Neeth	Neeth	Neeth	Neeth
Adithya Anil	Adithy	Adithy	Adithy	Adithy	Adithy	Adithy	Adithy	Adithy
Anesha P	AnP	AnP	AnP	AnP	AnP	AnP	AnP	AnP
Akhila P L	Akhila	Akhila	Akhila	Akhila	Akhila	Akhila	Akhila	Akhila
Asaha S	Asaha	Asaha	Asaha	Asaha	Asaha	Asaha	Asaha	Asaha
Leena Kungumon	Leena	Leena	Leena	Leena	Leena	Leena	Leena	Leena

classmate

Date	14/11/23	14/11/23	21/11/23	23/11/23	28/11/23	30/11/23	01/12/23	07/12/23	10/12/23	14/12/23	19/12/23	21/12/23	26/12/23	28/12/23	01/1/24	09/1/24	11/1/24	16/1/24
Satriya Saksham	Satriya	Satriya	Satriya	Satriya	Satriya	Satriya	Satriya	Satriya	Satriya	Satriya	Satriya	Satriya	Satriya	Satriya	Satriya	Satriya	Satriya	Satriya
Tharunya Inez	Th	Th	Th	Th	Th	Th	Th	Th	Th	Th	Th	Th	Th	Th	Th	Th	Th	Th
Neethu Krishna	Neeth	Neeth	Neeth	Neeth	Neeth	Neeth	Neeth	Neeth	Neeth	Neeth	Neeth	Neeth	Neeth	Neeth	Neeth	Neeth	Neeth	Neeth
Adithya Anil	Adithy	Adithy	Adithy	Adithy	Adithy	Adithy	Adithy	Adithy	Adithy	Adithy	Adithy	Adithy	Adithy	Adithy	Adithy	Adithy	Adithy	Adithy
Anesha P	AnP	AnP	AnP	AnP	AnP	AnP	AnP	AnP	AnP	AnP	AnP	AnP	AnP	AnP	AnP	AnP	AnP	AnP
Akhila P L	Akhila	Akhila	Akhila	Akhila	Akhila	Akhila	Akhila	Akhila	Akhila	Akhila	Akhila	Akhila	Akhila	Akhila	Akhila	Akhila	Akhila	Akhila
Asaha S	Asaha	Asaha	Asaha	Asaha	Asaha	Asaha	Asaha	Asaha	Asaha	Asaha	Asaha	Asaha	Asaha	Asaha	Asaha	Asaha	Asaha	Asaha
Leena Kungumon	Leena	Leena	Leena	Leena	Leena	Leena	Leena	Leena	Leena	Leena	Leena	Leena	Leena	Leena	Leena	Leena	Leena	Leena

classmate

# **SREE NARAYANA COLLEGE FOR WOMEN**

## **DEPARTMENT OF ZOOLOGY**

### **“Certificate Course in Aquaculture- 2023-2024”**

#### **Notice**

**Dear Faculty, Staff, and Students,**

Am delighted to introduce the “Certificate Course in Aquaculture” at S.N. College for Women, Kollam. This course aims to provide comprehensive insights into the principles, techniques, and advancements in aquaculture. We are excited to embark on this educational journey that empowers students with practical skills and knowledge in the thriving field of aquaculture. Welcome to an enriching experience that combines academic rigor with hands-on expertise.

#### **Course Details:**

Title: Certificate Course in Aquaculture

Commencement Date: 03-January 2024

Duration: 30 hr

Venue: S.N. College for Women, Kollam

#### **Course Objectives:**

- Gain knowledge of aquaculture principles and practices.
- Understand the biology of aquatic organisms and their role in aquaculture.
- Explore sustainable and environmentally friendly aquaculture techniques.
- This course is open to all interested students, and we encourage active participation from across departments.

#### **Process:**

Interested individuals (For our students and public), can apply for the course by filling the Registration form attached. Selection based on Mark of the previous Examination.

For further details, please contact Dr. Seethal Lal S, Assistant professor in Zoology, S.N. College for Women, Kollam. 9847275013.

**03/02/2024**

**Coordinator ( Dr. Seethal Lal.S)**

**Principal ( Aswathy Sugunan )**

**SREE NARAYANA COLLEGE FOR WOMEN**

**DEPARTMENT OF ZOOLOGY**

**“Certificate Course in Aquaculture- 2023-2024”**

**Registration Form: Certificate Course in Aquaculture**

Name:

Address:

Date of Birth:

Contact Number:

Email Address:

Educational Qualifications:

Do you have any prior experience or background in aquaculture? (Yes/No):

Payment Details:

Course Fee: 200 Rs

Payment Method: [Bank transfer/Cheque/Cash]

By signing below, I acknowledge that the information provided is accurate, and I agree to abide by the rules and regulations of the course.

Signature:

Date:

**SREE NARAYANA COLLEGE FOR WOMEN**

**DEPARTMENT OF ZOOLOGY**

**“Certificate Course in Aquaculture- 2023-2024”**

**SYLLABUS**

**30 hr**

**Module I**

**5 hrs**

Traditional methods of aquaculture

Fresh water aquaculture, Brackish water aquaculture, Metahaline Fish Culture, Mariculture, Extensive Fish Culture, Intensive Fish Culture, Semi Intensive Fish Culture

Types of aquaculture- Cage culture, Pen Culture, Monosex Culture, Mono Culture and Poly Culture

**Module 2**

8 hrs

Taxonomy of Fishes

Morphology and Economic importance of common fishes used for culture in Kerala, Catla- Rohu Etroplus, Tilapia and Mugil. Morphology and Economic importance of common capture fishes - Sardine, Mackerel.

Study of external morphology, Taxonomy, distribution, food and feeding and catch trends of the following fishes eg. Scoliodon, Narcine, Anguilla. Echineis. Etroplus., Mackerel, Sardine, Pomfret)

**Module 3**

## Biology of Fishes

**2 hrs** Quantitative and Qualitative Analysis of Stomach, Length Weight Relation Ship, Food and Feeding- Gut Content Analysis, Reproductive Biology- Maturity Stages.

### **Module 4**

#### Fish culture

**5 hrs**

Carp culture- culture practices, Integrated fish culture, fish farming with agricultural crop, fish farming with live stock, shrimp culture- Types of Shrimp farming, culture practices, shellfish culture- site selection, Mussel seed collection, Induced Spawning, Mucle culture methods, harvesting composite fish culture and Pearl culture- Pearl; Pearl oyster, natural pearl formation, culturing of pearl, Collection of oysters, preparation of graft tissue, preparation of nucleus, selection of host, Implantation, rearing of operated oyster, Harvesting

#### Practical

**10 hr**

- Identification of Scales 1. placoid scales of Scoloidon 2. cycloid and ctenoid scales of Anabas
- Morphometric Analysis of Pisces
- Length Weight Relationship analysis of Pisces
- Food and Feeding analysis of Pisces

#### **References**

- Bard. J (1986). Handbook of Tropical Aquaculture.
- Gardner, E.J (1983). Human heredity, John Wiley and Sons, New York • Hawkins, A.D (1981). Aquarium Systems, Academic Press
- Lewin, B (1983). Genes, John Wiley and Sons, New York.
- Mishra, R.0 (2002). Perspectives in Indian Apiculture, Agro

- Philips, E.F(2003). Bee Keeping. Agro
- Santhanam, R. A. Manual of Aquaculture.
- Shukla and Upadyay (2002). Economic Entomology.
- Tembhare, D.B (1997). Modern Entomology, Himalaya Publishing House.

Dr. Seethal Lal S  
Sugunan

Dr. S. Usha

Dr. Aswathy

**Course coordinator**  
**Principal**

**HOD**

**SREE NARAYANA COLLEGE FOR WOMEN**

**DEPARTMENT OF ZOOLOGY**

**“Certificate Course in Aquaculture- 2023-2024”**

**LIST OF TEACHERS HANDLING THE CLASSES**

- 1. Dr.Seethal lal. S, ( Course Coordinator)** Assistant Professor ,  
Department of Zoology, S.N College for Women, Kollam
- 2. Dr. S Usha,** Professor , Department of Zoology, S.N College for  
Women, Kollam
- 3. Ms. Jisha S,** Assistant Professor , Department of Zoology, S.N  
College for Women, Kollam
- 4. Dr. Divya V ,** Assistant Professor , Department of Zoology, S.N  
College for Women, Kollam.
- 5. Dr. Mumthaz Yahiya,** Assistant Professor, Department of Zoology,  
TKM college, kollam
- 6. DR. Razeena Karim .L ,** Assistant Professor , Department of  
Zoology, Christian College kattakkada, Thiruvananthapuram.



**SREE NARAYANA COLLEGE FOR WOMEN**

**DEPARTMENT OF ZOOLOGY**

**“Certificate Course in Aquaculture- 2023-2024”**

**ATTENDANCE STATEMENT**

Sl. no	name	ATTENDANCE %
1	DEVIKA.S.SUBASH	88
2	HAJARA.S	90
3	SIFINA PRAJOD.L	91
4	BINCY JAVAHAR	95
5	ATHIRA DAS	93
6	ANEENA ANAND	95
7	BITHRA BABU.NB	88
8	KEERTHANA A.S	83
9	AVANI SR	88
10	AARSHA RATHEESH	90
11	KESIYA A.V	91
12	DHANALEKSHMI J.S	95
13	DARSANA.S KRISHNA	95
14	APARN.S	88
15	SORRYA	83
16	NANDANA.NP	88
17	NANDANA DAS	90
18	DEVIKA.S	91
19	VARSHA ANIL	100
20	SANTHINI PS	95
21	SREELEKSHNI.KS	88
22	DEVIKA.BS	83

**SREE NARAYANA COLLEGE FOR WOMEN**  
**DEPARTMENT OF ZOOLOGY**

**“Certificate Course in Aquaculture- 2023-2024”**

**MARK LIST**

Sl. No	Name	Mark 50
1	DEVIKA.S.SUBASH	45
2	HAJARA.S	47
3	SIFINA PRAJOD.L	48
4	BINCY JAVAHAR	49
5	ATHIRA DAS	41
6	ANEENA ANAND	39
7	BITHRA BABU.NB	47
8	KEERTHANA A.S	48
9	AVANI SR	49
10	AARSHA RATHEESH	41
11	KESIYA A.V	39
12	DHANALEKSHMI J.S	47
13	DARSANA.S KRISHNA	48
14	APARN.S	45
15	SORRYA	47
16	NANDANA.NP	48
17	NANDANA DAS	49
18	DEVIKA.S	48
19	VARSHA ANIL	49
20	SANTHINI PS	41
21	SREELEKSHINI.KS	39
22	DEVIKA.BS	47



*Jawarthy*

Principal  
Sree Narayana

College  
for Women

# **SREE NARAYANA COLLEGE FOR WOMEN**

In association with

## **KERALA STATE IT MISSION (KSITM)**

### **INVITES YOU TO JOIN CERTIFICATE COURSE IN COMPUTER**

**Class timings: 8.30 to 9.30 weekdays & 10 am to 3pm on Saturdays**

**Eligibility: A pass in plus two with 70% marks or above**

**Seats : 15 nos**

**Application mode: Request with biodata & copies of 10<sup>th</sup> & 12<sup>th</sup> to Dr S Usha  
( Coordinator, Dept of Zoology, SNCW, Kollam)**

**Last Date: January 30th, 2023 by 3pm, Rank list by 5pm on same day, Classes  
from February 1 week onwards.**

**Coordinator  
DR S USHA**



**Principal  
Dr. R Sunil Kumar**

**SREE NARAYANA COLLEGE FOR WOMEN, KOLLAM**

**BASIC COMPUTER AND BIOINFORMATICS**

**2023-24**

**REPORT**

Course Title: Basic Computer and Bioinformatics

Course Director: Dr. S Usha

Classes handled by: Dr. S Usha, Ms. Jisha S

Duration: 30 hrs

Date: 19.02.2024

**Introduction**

The 'Basic Computer and Bioinformatics' course offered by Sree Narayana College for Women, Kollam aimed to provide students with a comprehensive introduction to the essential concepts of computer systems and their applications in the field of bioinformatics. This interdisciplinary course combined theoretical knowledge with practical skills, ensuring that students were well-equipped to navigate both the IT and biological science domains.

The course was designed for students with little or no prior exposure to computers and bioinformatics, making it ideal for beginners. Over the course duration, students gained an understanding of basic computer operations, and bioinformatics tools and techniques.

**Course Objectives**

The main objectives of the course were to

- Provide a foundational understanding of computer systems and software
- Introduce students to key bioinformatics concepts and applications

- Introduce students to key bioinformatics concepts and applications
- Equip students with practical knowledge of bioinformatics tools used in data analysis and molecular biology
- Develop an understanding of how I T and bioinformatics intersect in modern research and health care

### **Key Learning Outcomes**

Total students enrolled for the course: 18

Students who appeared for the exam: 16 (100% success rate)

By the end of the course, students were expected to

- Understand basic computer operations
- Be familiar with key bioinformatics concepts and tools used in biological data analysis
- Understand the ethical considerations and real-world applications of bioinformatics in fields like personalized medicine and drug discovery

### **Conclusion**

The certificate course Basic Computer and Bioinformatics course successfully provided students with essential skill in both computer science and bioinformatics. By combining theoretical knowledge with practical applications, the course prepared students for further study in bioinformatics, molecular biology and related fields.

The interdisciplinary nature of the course made it an excellent choice for students seeking to understand the intersection of IT and biological sciences. Moving forward, it would be beneficial to expand the curriculum to include more advanced topics and real- world case studies, further enriching the learning experience

# SREE NARAYANA COLLEGE FOR WOMEN, KOLLAM

## NOMINAL ROLL-FUNDAMENTALS OF COMPUTER BASICS AND BIOINFORMATICS

2023-2024

SL.NO	NAME OF THE STUDENT	CATOGORY	CONTACT NUMBER
1	HARITHA V	OBC	8301036426
2	ALEENA S	OBC	6282042622
3	KRISHNAPRIYA A J	OBC	995363434
4	GOURIPRIYA R	OBC	9947186810
5	LEKSHMI RADHAKRISHNAN	OBC	8848249264
6	KEERTHI K L	OBC	8921309053
7	SREEDHANYA C	OBC	9037408263
8	GOPIKA LAL	OBC	8943060098
9	KARNAKI K	OBC	9656290445
10	SNEHA A	OBC	9387310730
11	DEVIPRIYA SREEKUMAR	OBC	8075304114
12	DEVI G PILLAI	OBC	7012648705
13	ARCHANA B	SC	7736242839
14	ANAGHA S	SC	6238115838
15	GREESHMA R	OBC	9567498612
16	ASHWATHI K	SC	7012282667
17	SHAHANAS BEEVI	OBC	9526711315
18	ASNA N	OBC	8086379947

# SREE NARAYANA COLLEGE FOR WOMEN, KOLLAM

## FUNDAMENTALS OF COMPUTER BASICS AND BIOINFORMATICS

2023-2024

### MARKLIST OF STUDENTS

SL.NO	NAME OF THE STUDENT	MARKS OBTAINED		TOTAL
		THEORY	PRACTICAL	
1	HARITHA V	50	50	100
2	ALEENA S	50	50	100
3	KRISHNAPRIYA A J	50	50	100
4	GOURIPRIYA R	48	50	98
5	LEKSHMI RADHAKRISHNAN	AB	AB	-
6	KEERTHI K L	AB	AB	-
7	SREEDHANYA C	50	50	100
8	GOPIKA LAL	50	50	100
9	KARNAKI K	50	50	100
10	SNEHA A	50	50	100
11	DEVIPRIYA SREEKUMAR	48	50	98
12	DEVI G PILLAI	50	50	100
13	ARCHANA B	49	50	99
14	ANAKHA S	50	50	100
15	GREESHMA R	44	49	93
16	ASHWATHI K	47	50	97
17	SHAHANAS BEEVI	46	50	96
18	ASNA N	47	50	97

**SREE NARAYANA COLLEGE FOR WOMEN, KOLLAM**  
**STUDENTS SELECTED FOR NOMINAL ROLL-FUNDAMENTALS OF COMPUTER BASICS**  
**AND BIOINFORMATICS**

2023-2024

SL.NO	NAME OF THE STUDENT	PERCENTAGE OF MARK OBTAINED IN PLUS TWO	CONTACT NUMBER
1	HARITHA V	93.5%	8301036426
2	ALEENA S	93.91%	6282042622
3	KRISHNAPRIYA A J	93.75%	995363434
4	GOURIPRIYA R	80%	9947186810
5	LEKSHMI RADHAKRISHNAN	80%	8848249264
6	KEERTHI K L	94.9%	8921309053
7	SREEDHANYA C	99.16%	9037408263
8	GOPIKA LAL	94.67%	8943060098
9	KARNAKI K	92%	9656290445
10	SNEHA A	81.5%	9387310730
11	DEVIPRIYA SREEKUMAR	84%	8075304114
12	DEVI G PILLAI	88.4%	7012648705
13	ARCHANA B	76%	7736242839
14	ANAGHA S	75%	6238115838
15	GREESHMA R	94.5%	9567498612
16	ASHWATHI K	65%	7012282667
17	SHAHANAS BEEVI	80%	9526711315
18	ASNA N	93%	8086379947

*(Signature)*

Principal - In - Charge  
 Sree Narayana College for W  
 Kollam



Sree Narayana College for Women ,Kollam  
Affiliated to University of Kerala  
Accredited with B+Grade



Certificate Course on Hand Embroidery

Organised by Post Graduate Department  
of

HOME SCIENCE



## CERTIFICATE COURSE

(Offered by Department of Home Science , Sree Narayana College for Women,  
Kollam)

### Hand Embroidery

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#### Aim of the Course

Hand Embroidery is a creative and intricate craft. The course mainly focuses on covering a range of stitches along with introducing techniques and design elements, which will provide solid foundation in hand embroidery.

#### Course objectives

To provide the learner with -Knowledge about Tools used in embroidery work, Basic Hand stitches, Embroidery stitches and other techniques which are use full in daily life.

### GENERAL ASPECTS OF EVALUATION

#### Mode of Evaluation – Certificate Course on Cosmetic Chemistry

1. Attendance for lecture session and practicals
2. Test for theory
3. Practical Exam

#### The weightage

No	Component	Marks
1	Theory	100
2	Practicals	100

## DISTRIBUTION OF HOURS

Hours/Week		COURSE CODE	INSTRUCTIONAL HOURS
Theory	Practicals		
3	2	HEC	$5 \times 6=30$

## COURSE OUTCOME

Co No	COURSE OUTCOME Upon completion of this course, students	Cognitive Level
1	Discuss the various tools used in embroidery work	U
2	Equip the students with skills in doing basic Hand Stitches & Embroidery stitches	U, A
3	Develop practical knowledge to do applique work , darning .	U, A
4	Equip the students with knowledge in patch work.	U, A

## HAND EMBROIDERY COURSE

**30 Hours**

### **Unit 1**

Tools used in embroidery work

\*How to prepare cloth for embroidery stitches.

{2hrs(T),1hrs (P)}

### **Unit 2**

Basic Hand Stitches Temporary Stitches-

Basting, even and uneven, Diagonal Basting, Slip Basting

Permanent stitches

Running stitch, Hemming, Slip Stitch ,Back stitch, Run and back stitch ,Over casting.

{2hrs(T)5hrs (P)}

### **Unit 3**

Embroidery stitches-

Stem stitch,whipped running stitch,Laced running stitch,Pekinese stitch,Straight stitch, Satin Stitch,Long and Short stitch

Cross stitch,Chain stitch,Lazy Daisy stitch,Fly Stitch,Blanket stitch,Feather Stitch,Herring bone stitch,French knot,Bullion stitch,Couching, Hem Stitching.  
{2hrs,(T)8hrs(P)}

#### **Unit 4**

Smoking,

Applique work,Glass work ( {2hrs (T),4 hrs(P)} )

#### **Unit 5**

Darning

Fundamental rules for darning

Straight tear,Diagonal tear,Three cornered tear

Patching -Hemmed Patch ,Print Patch { (2hrs(T)2hrs(P)} )

#### Reference

1. Embroidery: A Beginner's Step-by-Step Guide to Stitches and Techniques (Craft Workbooks)by [Charlotte Gerlings](#)

2.A-Z of Embroidery Stitches Paperback by [Country Bumpkin](#)

3.Mary Thomas's Dictionary of Embroidery Stitches(Paperback) | Released: 21 Dec 2018 By: [Jan Eaton](#) (Author) | Publisher: [Search Press Ltd.](#)

4.Beginner's Guide to Hand Embroidery: An Introduction to Surface Stitching Techniques Paperback – 13 July 2021 by [Various](#) (Author)

**CERTIFICATE COURSE 2023-2024**

**HAND EMBROIDERY**

**LIST OF TEACHERS HANDLING CLASS**

1. Dr .Rekha V V
2. Dr .Seena Gopinathan
3. Dr. Sandhya Suresh
4. Mrs Seema Gopinathan

**CERTIFICATE COURSE 2023-2024  
HAND EMBROIDERY  
LIST OF STUDENTS**

<b>SL. NO.</b>	<b>NAME OF STUDENTS</b>	<b>ADDRESS</b>
1	Akhila A B	Akhilalayam,Parayil, Kalluvathukkal P O Kollam 691578
2	Greeshma.R	Thundazhikathukizhakkathil, Valathungal PO kollam
3	Vijithra S	Puthenveedu, chenkulamP O, kattachal 691510
4	Adithya Ghosh A	Vishakham, Thekkechery, kanjavelly P O Kollam
5	Anikutti s lal	Vijaya mandiram, kilikolloor, kallumthazham P O kollam 691004
6	Beema. J	Thekkethodiyilputhanveedu, Valathungal P. O kollam
7	Devipriya Sreekumar	Annaekaleelilveedu Meenathucherry, Kavanad PO Kollam
8	GEETHU S	Geethu bhavan Thazham north,Kottuvathukkal, Chathannoor
9	Krishnapriya A J	Harichandanam,Chadayamangalam P O
10	Lekshmi Radhakrishnan	Aanakalililveedu, Meenathucherry, Kavanadp.okollam
11	Sreelekshmi.M	Lekshmi Parvathi, Vismaya Nagar Mangad P.O Kollam pincode:691015
12	Gopika Lal	Chithira,Edakkidom P.O Ezhukone Kollam 691505
13	Susmitha Sathyan	Kaleeckal Kizhakkethil,Thattayil ,Thattayil -691525
14	Gopika M G	SreeDevi Vilasam,Mukhathala-6691577
15	Sandana Sajan	Kavalayil Palavila Veedu,Chakkuvarakkal-691508
16	Anju B	Chaithram,Kattadimukku,Azhoor,P.O,TVM695305
17	Karthika J.S	Valiya Veetil Kizakakkathil,Eravichira East, Sooranadu P O 690552
18	Akshara P	Charuvila Veedu,Iruthodu,Valavuacha P.O
19	Anusree L	A L Nivas Kurakkadu,,Karakkadu,Kurakkada,PP.O
20	Saritha S Babu	Charuvila Veedu, Nedumana ,PO,Kollam

# Certificate Course - Home Science Hand Embroidery

Candidate Code	Name of the candidate	1/8	8/8	15/8	22/8	29/8	5/9	6/9	12/9	19/9	26/9	3/10	10/10	11/10	17/10	24/10	7/11	15/11	21/11	28/11	5/12	6/12	7/12	14/12	13/12	2/1	9/1	16/1	23/1	30/1
25021129001	Akhila A B	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
25021129007	Greeshma R	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
25021129012	Vijithra S	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
25021129015	Adithya Ghosh A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
25021129018	Anikutti s lal	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
25021129027	Bcema. J	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
25021129029	Devipriya Sreekumar	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
25021129031	Geethu S	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
25021129034	Krishnapriya A J	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
25021129035	Lekshmi Radhakrishnan	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
25021129044	Sreelekshmi.M	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
25021129046	Gopika Lal	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
15921129026	Susmitha Sathan	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
15921129045	Gopika M G	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
15921129061	Sandana Sajana	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
25521129002	Anju B	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
25521129030	Karthika J.S	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
25521129018	Akshara P	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
25521129020	Anusree L	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A
25521129036	Saritha S Babu	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A



*[Signature]*  
**PRINCIPAL**  
Sree Narayana College For Women  
Kollam- 691 001



**CERTIFICATE COURSE 2023-2024**  
**HAND EMBROIDERY**  
**Attendance Percentage**

<b>Candidate Code</b>	<b>Name of the candidate</b>	<b>Percentage</b>
25021129001	Akhila A B	28(93.3)
25021129007	Greeshma.R	30 (100)
25021129012	Vijithra S	28(93.3)
25021129015	Adithya Ghosh A	30 (100)
25021129018	Anikutti s lal	30 (100)
25021129027	Beema. J	30 (100)
25021129029	Devipriya Sreekumar	29(96.7)
25021129031	Geethu S	29(96.7)
25021129034	Krishnapriya A J	30 (100)
25021129035	Lekshmi Radhakrishnan	29 (96.7)
25021129044	Sreelekshmi.M	30 (100)
25021129046	Gopika Lal	30 (100)
15921129026	Susmitha Sathyan	30 (100)
15921129045	Gopika M G	28 (93.3)
15921129061	Sandana Sajan	30 (100)
25521129002	Anju B	30 (100)
25521129030	Karthika J.S	30 (100)
25521129018	Akshara P	29(96.7)
25521129020	Anusree L	28 (93.3)
25521129036	Saritha S Babu	27 (90)



**PRINCIPAL**  
**Sree Narayana College For Women**  
**Kollam- 691 001**

**CERTIFICATE COURSE 2023-2024****HAND EMBROIDERY****MARK LIST**

Sl. No	Name	Marks of the Examination Theory (out of 100)	Grade
1	Akhila A B	94	A+
2	Greeshma.R	96	A+
3	Vijithra S	97	A+
4	Adithya Ghosh A	99	A+
5	Anikutti s lal	97	A+
6	Beema. J	99	A+
7	Devipriya Sreekumar	100	A+
8	Geethu S	99	A+
9	Krishnapriya A J	100	A+
10	Lekshmi Radhakrishnan	91	A+
11	Sreelekshmi.M	95	A+
12	Gopika Lal	99	A+
13	Susmitha Sathyan	96	A+
14	Gopika M G	97	A+
15	Sandana Sajan	90	A+
16	Anju B	99	A+
17	Karthika J.S	97	A+
18	Akshara P	95	A+
19	Anusree L	95	A+
20	Saritha S Babu	99	A+

**CERTIFICATE COURSE**  
**(Offered by Department of Home Science,**  
**Sree Narayana College for Women, Kollam)**

**HAND EMBROIDERY**

**Final report 2023-2024**

The Post Graduate Department of Home Science at Sree Narayana College for Women, Kollam, offered a short-term certificate course in Hand Embroidery to supplement the academic curriculum of students. The primary objective of the course was to introduce students to the fundamentals of traditional needlework techniques.

The course provided participants with the opportunity to learn a variety of stitches, patterns, and design elements, enabling them to create intricate and beautiful hand-embroidered pieces. All 20 students who applied were selected for the program, and the classes were conducted by expert teachers from the Home Science department.

Throughout the course, students gained a foundational understanding of the art of hand embroidery, allowing them to explore creativity through detailed, personalized designs. Enrolling in the course provided numerous benefits, such as developing their skills in fine craftsmanship and enhancing their creative expression. Additionally, the course offered valuable insights into entrepreneurial opportunities, equipping students with the knowledge to potentially turn their passion for embroidery into a business venture. By learning the techniques and principles of hand embroidery, students can explore various avenues, from selling custom designs to starting their own brand, offering a gateway to both artistic and professional growth.

All the 20 selected students completed the program successfully, and in the final assessment, each student achieved an impressive A+ grade. This outcome reflects the dedication and skill they developed during the course, marking a successful culmination of their learning experience in the world of hand embroidery.

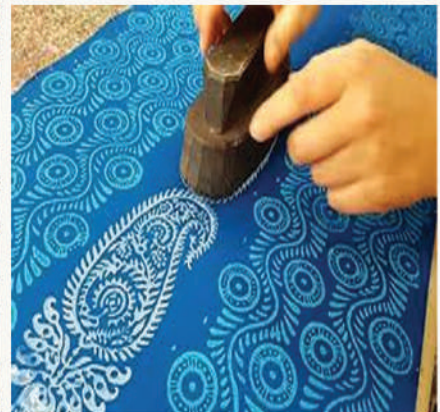
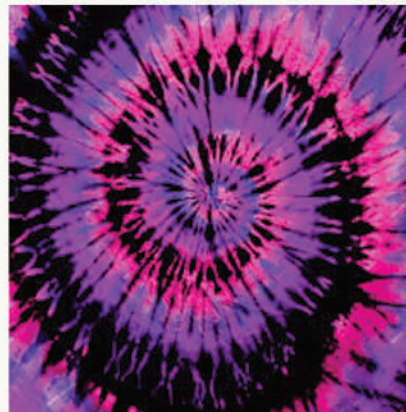
# SREE NARAYANA COLLEGE FOR WOMEN KOLLAM



AFFILIATED TO UNIVERSITY OF KERALA  
NAAC recredited with B+ grade

## CERTIFICATE COURSE ON

## DYEING AND SURFACE TEXTILE DESIGNING



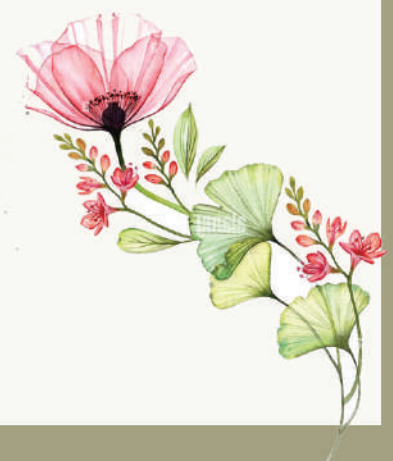
ORGANIZED BY

DEPARTMENT

OF

HOME SCIENCE

2023-24



**CERTIFICATE COURSE 2023-2024**  
**DYEING AND SURFACE TEXTILE DESIGN**

**Minutes of the department meeting held on 21<sup>st</sup> July 2023**

The Home Science department faculty meeting was conducted on 21<sup>st</sup> July 2023 at 2.00 pm, at the Department of Home Science, Sree Narayana College for Women, Kollam. The purpose of the meeting was to select members of the Board of Studies for the certificate program in ,” Dyeing And Surface Textile Design” . .

Dr. S Selsa , HOD and Associate Professor of Home Science , presided over the meeting. and asked for suggestions for identifying the members of the board of studies. Dr. Aswathy Sugunan ( Principal in charge ) has been nominated as the chairman. S.Selsa, Associate Professor in Home Science has been selected as the course coordinator. Dr. Seena Gopinathan, Dr. Rekha VV, Dr. Sandhys Suresh, Mrs Indu Suresh and Mrs Seema Gopinathan were also included in the Board of Studies. It was decided to call an immediate meeting of the board of studies members on 24<sup>th</sup> July 2023, at 2.00 pm. The meeting was concluded at 3 pm.

Members present

Dr S.Selsa( Coordinator)

Dr Baghya D ( Subject Expert)

Dr. Seena Gopinathan,

Dr. Rekha VV,

Dr. Sandhys Suresh,

Mrs Indu Suresh and

Mrs Seema Gopinathan

## **CERTIFICATE COURSE 2023-2024**

### **DYEING AND SURFACE TEXTILE DESIGN**

#### **Minutes of the meeting of Board of Studies Members held on 24<sup>th</sup> July 2023**

A Special meeting of the Board of Studies Members was held on 24<sup>th</sup> July 2023 at 12.30 pm. at the Department of Home Science, Sree Narayana College for Women, Kollam. The purpose of the meeting was to finalize the syllabus and course commencement date for the certificate course, " Dyeing And Surface Textile Design". .

Dr. Aswathy Sugunan (Chairman), Principal in charge and Associate Professor in Home Science, presided over the meeting and made the introductory remarks. Dr.S.Selsa , Associate Professor in Home Science, requested the panel members to finalize the syllabus. Dr. Seena Gopinathan, Dr. Rekha VV, Dr. Sandhys Suresh, Mrs Indu Suresh and Mrs Seema Gopinathan from the Department of Home Science, Sree Narayana College For Wome,n Kollam have suggested few changes in the syllabus. It was decided to revise the syllabus by incorporating all the suggestions given by the members. It was also decided to start the course on 2<sup>th</sup> August 2023. The meeting was concluded at 2 pm.

Members present

Dr S.Selsa( Coordinator)

Dr Baghya D ( Subject Expert)

Dr. Seena Gopinathan,

Dr. Rekha VV,

Dr. Sandhys Suresh,

Mrs Indu Suresh and

Mrs Seema Gopinathan

**CERTIFICATE COURSE 2023-2024**  
**DYEING AND SURFACE TEXTILE DESIGN**

**Minutes of the meeting of Board of Studies Members held on 29<sup>th</sup> January 2024**

A Special meeting of the Board of Studies Members was held on 29<sup>th</sup> January 2024 at 12.00 pm. at the Department of Home Science, Sree Narayana College for Women, Kollam. The agenda of the meeting was to decide the exam date and pass criteria for the certificate course,” Dyeing And Surface Textile Designing”.

The meeting was presided over by Dr. Aswathy Sugunan (Chairman), HOD, and Associate Professor of Home Science. The Coordinator and members discussed on the exam date and pass requirements for the certificate program. It was decided to pass the students if they gained a score of 50% or higher in line with the suggestions made by the panellists in theory and practical’s respectively. Additionally, it was decided to provide grades based on the marks obtained. Students who attain a score of >90% will get an A<sup>+</sup>; if their score is between 80 and 90%, they will get an A. Similarly, a grade of B is assigned for scores between 70 and 80% and so on. D is the lowest passing grade (when the score is  $\geq 50\%$  and  $< 60\%$ ). It was decided to conduct the theory examination on 6<sup>th</sup> February 2024 and practical exam on 8<sup>th</sup> February 2024 . The meeting was concluded at 1.30 pm.

Members present

Dr.S.Selsa ( Coordinator)

Dr. Seena Gopinathan

Dr.Rekha VV

Dr. Sandhya Suresh

Mrs. Indu Suresh

Mrs Seema Gopinathan

## **CERTIFICATE COURSE**

**(Offered by Department of Home Science, S N College for Women, Kollam)**

### **DYEING AND SURFACE TEXTILE DESIGNING**

**Total Hours: 30**

#### **Aim of the Course**

The course mainly focuses on Dyeing and Surface Textile Design and equip the students with some selected areas which are promising avenues for career development and/or entrepreneurial ventures.

#### **Course objectives**

To provide the learner with knowledge and skill in designing and various methods of dyeing fabric at home to make a living .

#### **GENERAL ASPECTS OF EVALUATION**

##### **MODE OF EVALUATION**

- i. Attendance for lecture session and practical
- ii. Test for theory
- iii. Practical exam

#### **THE WEIGHTAGE**

<b>No</b>	<b>Component</b>	<b>Marks</b>
<b>1</b>	Theory	100
<b>2.</b>	Practicals	100

#### **DISTRIBUTION OF HOURS**

<b>Hours/Week</b>		<b>Course code</b>	<b>Instructional hours</b>
<b>Theory</b>	<b>Practical</b>		
3	2	DDF	5 × 6=30



## COURSE OUTCOME

Co No	COURSE OUTCOME	Cognitive Level
1	Equip the student with a holistic knowledge and skill in fabric designing and dyeing	U,A
2	Equip the students with elements and principles of design and using different types of motifs in fabrics .	U, A
3	Discuss the various dyes used for dyeing fabric	U, A
4	Equip the students with different methods and techniques of dyeing	U, A

## SYLLABUS

### DYEING AND SURFACE TEXTILE DESIGNING

#### 30 Hours

UNIT-1 .Elements of design (line, form, colour, texture, value, space, shape) 2. Principle of design (emphasis, repetition, pattern, unity, harmony, balance, rhythm, proportion) (3hrs (T) 2hrs (P))

UNIT -2. Definition of Motifs & its characteristics with reference -Classification of motifs (i) Traditional (ii) Modern -Types of motifs (i) Geometrical (ii) Stylized (iii) figurative (iv) Abstract (v) Folk (vi) Tribal .(3hrs (T) hrs 4hrs (P))

UNIT -3.Classification of dye-stuff and its properties (A) Natural - (a) Vegetable (b) Animal (c) Mineral (B)Synthetic dyes - Acid dyes, direct dyes, reactive dyes,Vat dyes, Sulphur dyes, Azoic dyes (5 hrs)

UNIT -4 Methods of dyeing- stock dyeing, yarn dyeing , piece dyeing, cross dyeing , union dyeing (3 hrs )

UNIT -5 Techniques of dyeing- Direct dyeing, Resist dyeing, Discharge dyeing( T-4, P-6)

Commented [sd1]:

## References

1. References: Bosom worth Dorothy (1995): The encyclopedia of patterns and motifs, Studio editions, London Grociki, Z.J.;
2. Watsons Textile Design and Colour, London, Newness Butter Worth V.A.Shenai (1987),
3. Chemistry of dyes and principles of Dyeing, Sevak Prakashan, Mumbai V.A.Shenai (1987)
4. Technology of Textile Processing, Vol.IV, Sevak Publication.
5. Technology of Textile Processing -Vo.II, Chemistry of Dyes and Principles of Dyeing, V.A. Shenai, 1993, Sevak Publications.
6. Text book of fabric science, Seema Sekhri (2011) ,PHI Learning Private Limited ,New Delhi,

**P.G. DEPARTMENT OF HOME SCIENCE, SREE NARAYANA  
COLLEGE FOR WOMEN, KOLLAM  
CERTIFICATE COURSE**

**IN**

**DESIGNING AND DYEING FABRIC**

Textile materials are among the oldest materials known to the human world. Fabrics made from fibres like cotton, wool, linen and silk have been used from pre-historic times for apparel and household articles, and also for fishing and hunting nets, ropes, sails for ships, among others. Textile materials have also provided a suitable medium for human creativity, producing items of arts and artifacts.

Fabric without finishing with colour is not appealing. Fabrics come to life with vibrant colors and intricate patterns. The world of dyeing and surface textile design is a captivating realm where artistry and craftsmanship intertwine. In this course, we will delve into the fascinating process of dyeing and explore the creative techniques behind surface textile design and dyeing. Surface textile design and dyeing is the art of creating captivating patterns and textures on fabric surfaces with colour. It is a realm where imagination knows no bounds. From delicate floral motifs to bold geometric patterns, surface textile design allows one to transform plain fabrics into works of art.

Creating stunning textile designs involves a series of intricate steps. It all begins with inspiration. Artists draw inspiration from a myriad of sources, such as nature, architecture, or even emotions and from the knowledge of principles and elements of design. Once the concept is born, it's time to bring it to life.

Fabric designing creates different looks of textiles and fabrics. Designing patterns and prints, manipulate materials, and arrange colors and textures to create fabric. Individuals design fabric for clothing and accessories, furnishings, and household goods. Fabric designers may work in conjunction with various other types of designers including fashion designers, pattern designers, and interior designers.

Design features, the elements and principles of design, can be called the language of art and design. Designing can be defined as relating and visually arranging components or elements to create effects. The elements are the fundamentals of a design. In creating a design one of the components

which interact is the Art Elements. A design can be defined as an arrangement of lines, shape, colors and texture that create a visual image. The principles of design are the rules that govern how elements are combined. The elements are therefore the raw materials that must be combined successfully. The elements and principles of design are flexible and should be interpreted within the context of current fashion.

These items are valued for their aesthetic appeal apart from their versatility of usage. Design is a term commonly used to describe the appearance and appeal of any article. It may be used for the cut and style of a dress, or the colour and print of a fabric. However, it is not mere decoration. It is the planning and creation of an article for a specific purpose. Clothes are an important part of our life. They become part of our memories as we remember some of our special occasions by what we were wearing. Over a period of time we develop a special style. Very often we look for a designer who can provide us that consistent look and also adapt current trends. They are referred to as Fashion Designers. The elements of design are manipulated to create harmony, balance, rhythm, proportion and emphasis. These are the Principles of Design. Colour is all around us in many forms. It is one of the most important aspects of all textile materials — be it for apparel, household, commercial or institutional use. The principles of design are essential to the development and production of clothing used by individuals and families around the world. Each principle has a specific role in creating an aesthetically pleasing garment or ensemble. Garments often integrate more than one principle, while drawing from the elements of design to create a cohesive look. The process of fashion design involves the application of the elements and principles of design. You will use color, line, form, and texture as you brainstorm and sketch fashion ideas. The elements and principles of design can also be applied as you alter apparel and textile products. The principles of design are essential to developing and producing clothing used by individuals and families around the world. Each principle has a specific role in creating an aesthetically pleasing garment. Design principles consist of: balance, proportion (also referred to as scale), emphasis, and rhythm. When a garment uses the design elements and principles to create visual unity, harmony is achieved. Garments often integrate more than one principle, while drawing from the design elements to create a cohesive look.

From the vast range of possible options, we will discuss on application of colour to fabric which is a promising avenue for career development and/or entrepreneurial ventures, which are therefore gaining importance in formal study.

The certificate course in **Designing and Dyeing Fabric\_(DDF)**, offered by the post graduate department of Home Science, Sree Narayana College for Women, Kollam is designed to introduce students interested in pursuing a career in the textile industry to design and dye fabric to make a living .

The certificate course in **Designing and Dyeing Fabric\_(DDF)**, covers the following aspects

- Elements and principles in designing fabric
- Understating the varies dyes and methods and techniques of dyeing fabrics.

### **Who Should Apply?**

The certificate course in **Designing and Dyeing Fabric\_(DDF)**, is open to all science and arts students those who are interested in textile designing and dyeing . It gives them ample opportunity to blend art and to make a living.

### **Course Details**

Duration: 3 Months

Course Fee: Rs. 2,000

Minimum Age: 20

Maximum Age: No bar

**CERTIFICATE COURSE 2023-2024**  
**DYEING AND SURFACE TEXTILE DESIGN**  
**LIST OF APPLIED STUDENTS**

SL. NO.	NAME OF STUDENTS	ADDRESS
1.	Aleena S	Anil Mandiram Kurumandal Paravoor PO kollam
2.	Parvathy S	Vilavilazhikathu Veedu Kurumanna Mukhathala
3.	Abhiramy S	Sunil bhavan kannilmeal cherry maruthady po kollam
4.	Haritha V	Kochukailasam Pavumba South P. O, Karunagappally, Kollam, Pin Code:690574
5.	Sreelekshmi M	Lekshmi Parvathy, Vismaya Nagar,Mangad PO 691015
6.	Sree Dhanya,C	Sivapriya,Edavattom Vellimon P.O kollam
7.	Athira T S	Arathy Bhavan Njarackal Perinad P O Kollam
8.	Devi G Pillai	Nettara Veedu, Perumpuzha PO Kundara, Kollam
9.	Mayeka vp	Pazhangalayil dalavapuram needakara po kollam
10.	Aruna B A	Ayambara Bannur (H)Periya, Kasaragod
11.	Asna.N	Asna manzil,Bharath nagar-161,Eravipuram PO,Kollam
12.	Sona S Raj	Deepam ,Edavattom, Vellimon PO
13.	Ajimi Nahas	Nahas Manzil Poredom (P.O) Chadayamangalam , Kollam 691534
14.	Bismisha A	Thasleema manzil Iti ward chandanathope po, kollam 691014
15.	A varsha sajeev	Thengathuvila ,mullikala Thevalakara,po kollam ,690524
16.	Abhirami P	Arya Bhavan, Thenmala, Ottakkal, 691308
17.	Sandwana Sajan	Kavalayil PalavilaVeedu, Chakkuvarakkal, Chakkuvarakkal 691508
18.	Gopika Santhosh	Ayodhya, Vadakkevila, Kollam, 691010
19.	Amitha Asokan	Chaithram, Chavara, Chavara, 691583
20.	Arya M	Tharayil Veedu, Kottakkakom Ward Cutchery PO Kollam 691013
21.	Havisha S Shenoy	Pallivettachira Road, Kadavoor, Perinad PO Kollam, 691601
22.	Jesna S	Kunnuvila Ptten Veedu,P C Mukku, Kallambalam PO 695605
23.	Sumi S	Vilayil Veedu , Vettiyara PO , Navaikulam ,
24.	Parvathy S	Sivapriya , Thekkevila PO ,Kollam
25.	Nilofarfathima.I	Thavakkaal House, Roaduvila
26.	Kanisha A	Kanisha Bhavan, Nehtu Nagar-31, Irshad JN, Vadakkevila PO, Kollam
27.	Jayandhu Prakash	Chandralayam , Payyanalloor PO , Nooranad , Alappuzha. 690504
28.	Aswathy Krishna S	Kizhakke Charuvila Veedu, Ezhukone
29.	Nirtha Mol R	Rajeev Bhavanam , Kadavoor, Karipuzha PO, Mavalikkara

**CERTIFICATE COURSE 2023-2024**  
**DYEING AND SURFACE TEXTILE DESIGN**  
**LIST OF QUALIFIED STUDENTS**

SI NO	NAME OF STUDENT	ADDRESS OF STUDENTS
1.	Aleena S	Anil Mandiram Kurumandal Paravoor PO kollam
2.	Parvathy S	Vilavilazhikathu Veedu Kurumanna Mukhathala
3.	Abhiramy S	Sunil bhavan kannilmeal cherry maruthady po kollam
4.	Haritha V	Kochukailasam Pavumba South P. O, Karunagappally, Kollam, Pin Code:690574
5.	Sree Dhanya,C	Sivapriya,Edavattom Vellimon P.O kollam
6.	Mayeka VP	Pazhangalayil dalavapuram needakara po kollam
7.	Asna.N	Asna manzil,Bharath nagar-161,Eravipuram PO,Kollam
8.	Ajimi Nahas	Nahas Manzil Poredom (P.O) Chadayamangalam , Kollam 691534
9.	Bismisha A	Thasleema manzil Iti ward chandanathope po, kollam 691014
10.	A varsha sajeev	Thengathuvila ,mullikala Thevalakara,po kollam ,690524
11.	Abhirami P	Arya Bhavan, Thenmala, Ottakkal, 691308
12.	Amitha Asokan	Chaithram, Chavara, Chavara, 691583
13.	Havisha S Shenoy	Pallivettachira Road, Kadavoor, Perinad PO Kollam, 691601
14.	Jesna S	Kunnuvila Ptten Veedu,P C Mukku, Kallambalam PO 695605
15.	Sumi S	Vilayil Veedu , Vettiyara PO , Navaikulam ,
16.	Jayandhu Prakash	Chandralayam , Payyanalloor PO , Nooranad , Alappuzha. 690504
17.	Nirtha Mol R	Rajeev Bhavanam , Kadavoor, Karipuzha PO, Mavalikkara
18.	Parvathy S	Sivapriya , Thekkevila PO ,Kollam
19.	Nilofarfathima.I	Thavakkaal House, Roaduvila
20.	Kanisha A	Kanisha Bhavan, Nehtu Nagar-31, Irshad JN, Vadakkevila PO, Kollam

**CERTIFICATE COURSE 2023-2024**  
**DYEING AND SURFACE TEXTILE DESIGN**  
**LIST OF TEACHERS HANDLING CLASS**

1. Dr .Aswathy Sugunan ( Chairman)
2. Dr. S.Selsa (Coordinator)
3. Dr Seena Gopinathan
4. Dr Rekha VV
5. Dr. Sandhya Suresh
6. Smt. Indu Suresh
7. Smt .Seema Gopinathan



**CERTIFICATE COURSE 2023-2024**  
**DYEING AND SURFACE TEXTILE DESIGN**  
**MARK LIST (THEORY)**

SL. NO	NAME	MARKS (OUT OF 100)	GRADE
1	Aleena S	97	A+
2	Parvathy S	94	A+
3	Abhiramy S	96	A+
4	Haritha V	92	A+
5	Sree Dhanya,C	96	A+
6	Mayeka VP	92	A+
7	Asna.N	94	A+
8	Ajimi Nahas	100	A+
9	Bismisha A	97	A+
10	A varsha sajeev	100	A+
11	Abhirami P	95	A+
12	Amitha Asokan	100	A+
13	Havisha S Shenoy	96	A+
14	Jesna S	93	A+
15	Sumi S	97	A+
16	Jayandhu Prakash	93	A+
17	Nirtha Mol R	97	A+
18	Parvathy S	100	A+
19	Nilofarfathima.I	95	A+
20	Kanisha A	95	A+

**CERTIFICATE COURSE 2023-2024**  
**DYEING AND SURFACE TEXTILE DESIGN**  
**MARK LIST (PRACTICALS)**

SL. NO	NAME	MARKS (OUT OF 100)	GRADE
1	Aleena S	98	A+
2	Parvathy S	96	A+
3	Abhiramy S	97	A+
4	Haritha V	96	A+
5	Sree Dhanya,C	96	A+
6	Mayeka VP	97	A+
7	Asna.N	99	A+
8	Ajimi Nahas	98	A+
9	Bismisha A	96	A+
10	A varsha sajeev	100	A+
11	Abhirami P	97	A+
12	Amitha Asokan	98	A+
13	Havisha S Shenoy	97	A+
14	Jesna S	96	A+
15	Sumi S	98	A+
16	Jayandhu Prakash	100	A+
17	Nirtha Mol R	98	A+
18	Parvathy S	99	A+
19	Nilofarfathima.I	97	A+
20	Kanisha A	96	A+

**CERTIFICATE COURSE 2023-2024**  
**DYEING AND SURFACE TEXTILE DESIGN**  
**ATTENDANCE**

SL. NO	NAME	ATTENDANCE IN PERCENTAGE (30 hrs)
1	Aleena S	26 (86.7)
2	Parvathy S	30 (100)
3	Abhiramy S	27 (90)
4	Haritha V	30 (100)
5	Sree Dhanya,C	28 (93.3)
6	Mayeka VP	29 (96.7)
7	Asna.N	30 (100)
8	Ajimi Nahas	30 (100)
9	Bismisha A	30 (100)
10	A varsha sajeev	29 (96.7)
11	Abhirami P	28 (93.3)
12	Amitha Asokan	30 (100)
13	Havisha S Shenoy	26 (86.7)
14	Jesna S	29 (96.7)
15	Sumi S	30 (100)
16	Jayandhu Prakash	28 (93.3)
17	Nirtha Mol R	27 (90)
18	Parvathy S	30 (100)
19	Nilofarfathima.I	26 (86.7)
20	Kanisha A	28 (93.3)



*[Handwritten signature]*



**SREE NARAYANA COLLEGE FOR  
WOMEN, KOLLAM**  
Department of Home Science  
Certificate Course in Flower Arrangement  
2023-2024



## **CERTIFICATE COURSE**

**(Offered by Department of Home Science, S N College for Women, Kollam)**

### **Flower Arrangement**

**Total Hours: 30**

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#### **Aim of the Course**

#### **Course objectives**

To provide knowledge with respect to the types of flower arrangement.

#### **GENERAL ASPECTS OF EVALUATION**

#### **Mode of Evaluation – Certificate Course on Flower Arrangement**

- i. Attendance for lecture session and practical.
- ii. Test for theory.
- iii. Practical exam.

The weightage is shown in Table 1

**Table 1**

<b>No</b>	<b>Component</b>	<b>Marks</b>
<b>1</b>	Theory	100
<b>2</b>	Practical	100

## DISTRIBUTION OF HOURS

Hours/Week	Course code	INSTRUCTIONAL HOURS
Theory		
5	FA	5 × 6=30

## COURSE OUTCOME

Co No	COURSE OUTCOME	Cognitive Level
	<b>Upon completion of this course, students</b>	
<b>1</b>	Identify and select appropriate flowers and foliage for various floral arrangements.	<b>U</b>
<b>2</b>	Understand the importance of proper flower care and handling.	<b>U,A</b>
<b>3</b>	Apply creative and aesthetic skills to create visually appealing floral displays.	<b>U,A</b>
<b>4</b>	Create floral arrangements suitable for everyday occasions and celebrations.	<b>U, A</b>

# **Flower Arrangement**

**30 Hours**

## **Module 1: Introduction to Flower arrangement (5 hours)**

Definition, History of flower arrangement, importance of flower arrangement, materials and equipments required for flower arrangement (flowers, foliage, stem holders, vases, shears and accessories)

## **Module 2: Elements and Principles of flower arrangement. (5 hours)**

Elements of flower arrangement – line, form, colour and texture.

Principles of flower arrangement—Harmony, proportion, balance, emphasis and rhythm.

## **Module 3: Selection and care of flowers (3 hours)**

Importance of flower care, factors to be considered while selecting flowers for arrangement, conditioning of flowers and tips for enhancing the shelf life of flowers in an arrangement.

## **Module 4: Types of flower arrangement (6 hours)**

a) Traditional arrangement- Horizontal, Vertical, Circular, Hogarth, Crescent, Triangular, Fan shaped,

b) Oriental arrangement- Ikebana, Chabana, Moribana, Seika, Rikka and Nageire

c) Abstract arrangement

## **Module 5: Flower arrangement for various occasions. (3 hours)**

Marriage, birthday, funeral, formal meetings.

## **Module 6: Practical (8 hours)**

## **References**

1. Flower Arranging: The Complete Guide for Beginners Hardcover. Judith Blacklock  
, Flower Press Ltd, 2012

2. Jane Packer's Flower Course: Easy techniques for fabulous flower arranging. Jane Packer ,Ryland Peters and small,2020
3. Ikebana: The Art of Arranging Flowers. Shozo Sato,Tuttle Publishing, 2013
4. Flower School: A Practical Guide to the Art of Flower Arranging , Calvert Crary ,Black Dog and Leventhel,2020



**DEPARTMENT OF HOME SCIENCE**  
**Certificate Course In Flower Arrangement**  
**2023-2024**  
**LIST OF TEACHERS HANDLING CLASS**

1. Dr .Aswathy Sugunan ( Chairman)
2. Dr. Sandhya Suresh(Coordinator)
3. Dr. S.Selsa
4. Dr Seena Gopinathan
5. Dr Rekha VV
6. Smt. Indu Suresh
7. Smt .Seema Gopinathan

**DEPARTMENT OF HOME SCIENCE**  
**Certificate Course In Flower Arrangement**  
**2023-2024**

SL. NO.	NAME OF STUDENTS	ADDRESS
1	Anakha S. Kumar	Chandrakantham,Elamkulam,Kalluvathukkal PO, Kollam
2	Arathy H	Krishnaseela chemmaruth,ynjekkadu.
3	Sneha A	Naduvilazhikathu veedu, Manalikada, kanjavelithrikkaruva691602 ,po,kollam
4	Adila.T	Puthenvilayil, Naduvilacherythrikkaruva, kanjavelly p.o kollam.
5	Adithya.s	Mullasserivadakkathil, kallumthazham P.O Kollam.
6	Aruna BA	Arunodayam, ponganadu (P O), kilimanoor
7	Ashwathi.K	AyambaraBannur(H)Periya,Kasaragod
8	Devi G Pillai	Nettara Veedu, Perumpuzha P.O, Kundara,Kollam
9	Nandana. M	M. S land,Nellicode,Vadasserikonam P. O Varkkala.
10	Sona S Raj	Deepam,Edavattom,Vellimon P.O.
11	Anjana Baiju	Anil Bhavan,Chayakudi Vilakom,Azhoor P.O,Trivandrum.
12	Anoushka J	Bhuvi,Deepam House,Souhrida Nagar, Ramankulangara,Kavand P.O,Kollam.
13	Ardra S S	Medayil,Edavattom,Chirakkar P.O.
14	Aziya N	Kuruttazhikam, Y Nagr 60,Eravipuram P.O, Kollam.
15	Nisamol	Niza Manzil, Pulloormukku,Kallambalam P.O,Kallambalm.
16	Shifa Shaji	Shyla Mandiram,Varinjam,Karamcode P.O,Kollam.
17	Adithya Vijay M	Valiyaveedu,Attinkuzhy,Kazhakuttam P.O,Thiruvananthapuram.
18	Arya Rao A	Siva Sankara Vilasom,Mathiracode,Vadaseriikonam P.O,Trivandrum.
19	Deepika S	Nambiyantazhikathu Veedu,Chalamkonam,Puliyookonam P.O, Trivandrum
20	Devika U	Devi Vilasam,Cherumangadu,Puthoor P.O,Kollam.
21	Naima T	Thandantayathu,Kollaka P.O,Karunagapalli.
22	Sruthilekshmi S R	Lekshmi Niva,KSEB Nagar-197,Kannimelcherry,Kavanad P.O,Kollam.

ATTENDANCE OF CERTIFICATE COURSE IN FLOWER ARRANGEMENT.  
2023-2024.

Sl.No	Name	1/12/23	6/12/23	13/12/23	20/12/23	27/12/23	3/1/24	10/1/24	17/1/24	24/1/24	31/1/24	7/2/24	14/2/24	21/2/24	28/2/24	6/3/24	13/3/24	20/3/24	27/3/24	3/4/24	10/4/24	17/4/24	24/4/24	1/5/24	8/5/24	15/5/24	22/5/24	29/5/24	5/6/24	12/6/24	19/6/24	26/6/24	3/7/24	10/7/24	17/7/24	24/7/24	31/7/24	7/8/24	14/8/24	21/8/24	28/8/24	4/9/24	11/9/24	18/9/24	25/9/24	2/10/24	9/10/24	16/10/24	23/10/24	30/10/24	6/11/24	13/11/24	20/11/24	27/11/24	4/12/24	11/12/24	18/12/24	25/12/24	1/1/25	8/1/25	15/1/25	22/1/25	29/1/25	5/2/25	12/2/25	19/2/25	26/2/25	5/3/25	12/3/25	19/3/25	26/3/25	2/4/25	9/4/25	16/4/25	23/4/25	30/4/25	7/5/25	14/5/25	21/5/25	28/5/25	4/6/25	11/6/25	18/6/25	25/6/25	2/7/25	9/7/25	16/7/25	23/7/25	30/7/25	6/8/25	13/8/25	20/8/25	27/8/25	3/9/25	10/9/25	17/9/25	24/9/25	1/10/25	8/10/25	15/10/25	22/10/25	29/10/25	5/11/25	12/11/25	19/11/25	26/11/25	3/12/25	10/12/25	17/12/25	24/12/25	31/12/25	7/1/26	14/1/26	21/1/26	28/1/26	4/2/26	11/2/26	18/2/26	25/2/26	3/3/26	10/3/26	17/3/26	24/3/26	31/3/26	7/4/26	14/4/26	21/4/26	28/4/26	4/5/26	11/5/26	18/5/26	25/5/26	1/6/26	8/6/26	15/6/26	22/6/26	29/6/26	6/7/26	13/7/26	20/7/26	27/7/26	3/8/26	10/8/26	17/8/26	24/8/26	31/8/26	7/9/26	14/9/26	21/9/26	28/9/26	4/10/26	11/10/26	18/10/26	25/10/26	1/11/26	8/11/26	15/11/26	22/11/26	29/11/26	6/12/26	13/12/26	20/12/26	27/12/26	3/1/27	10/1/27	17/1/27	24/1/27	31/1/27	7/2/27	14/2/27	21/2/27	28/2/27	4/3/27	11/3/27	18/3/27	25/3/27	1/4/27	8/4/27	15/4/27	22/4/27	29/4/27	6/5/27	13/5/27	20/5/27	27/5/27	3/6/27	10/6/27	17/6/27	24/6/27	1/7/27	8/7/27	15/7/27	22/7/27	29/7/27	5/8/27	12/8/27	19/8/27	26/8/27	2/9/27	9/9/27	16/9/27	23/9/27	30/9/27	6/10/27	13/10/27	20/10/27	27/10/27	3/11/27	10/11/27	17/11/27	24/11/27	1/12/27	8/12/27	15/12/27	22/12/27	29/12/27	5/1/28	12/1/28	19/1/28	26/1/28	2/2/28	9/2/28	16/2/28	23/2/28	30/2/28	6/3/28	13/3/28	20/3/28	27/3/28	3/4/28	10/4/28	17/4/28	24/4/28	1/5/28	8/5/28	15/5/28	22/5/28	29/5/28	5/6/28	12/6/28	19/6/28	26/6/28	2/7/28	9/7/28	16/7/28	23/7/28	30/7/28	6/8/28	13/8/28	20/8/28	27/8/28	3/9/28	10/9/28	17/9/28	24/9/28	1/10/28	8/10/28	15/10/28	22/10/28	29/10/28	5/11/28	12/11/28	19/11/28	26/11/28	2/12/28	9/12/28	16/12/28	23/12/28	30/12/28	6/1/29	13/1/29	20/1/29	27/1/29	3/2/29	10/2/29	17/2/29	24/2/29	1/3/29	8/3/29	15/3/29	22/3/29	29/3/29	5/4/29	12/4/29	19/4/29	26/4/29	2/5/29	9/5/29	16/5/29	23/5/29	30/5/29	6/6/29	13/6/29	20/6/29	27/6/29	3/7/29	10/7/29	17/7/29	24/7/29	1/8/29	8/8/29	15/8/29	22/8/29	29/8/29	5/9/29	12/9/29	19/9/29	26/9/29	2/10/29	9/10/29	16/10/29	23/10/29	30/10/29	6/11/29	13/11/29	20/11/29	27/11/29	3/12/29	10/12/29	17/12/29	24/12/29	1/1/30	8/1/30	15/1/30	22/1/30	29/1/30	5/2/30	12/2/30	19/2/30	26/2/30	2/3/30	9/3/30	16/3/30	23/3/30	30/3/30	6/4/30	13/4/30	20/4/30	27/4/30	3/5/30	10/5/30	17/5/30	24/5/30	1/6/30	8/6/30	15/6/30	22/6/30	29/6/30	5/7/30	12/7/30	19/7/30	26/7/30	2/8/30	9/8/30	16/8/30	23/8/30	30/8/30	6/9/30	13/9/30	20/9/30	27/9/30	3/10/30	10/10/30	17/10/30	24/10/30	1/11/30	8/11/30	15/11/30	22/11/30	29/11/30	5/12/30	12/12/30	19/12/30	26/12/30	2/1/31	9/1/31	16/1/31	23/1/31	30/1/31	6/2/31	13/2/31	20/2/31	27/2/31	3/3/31	10/3/31	17/3/31	24/3/31	1/4/31	8/4/31	15/4/31	22/4/31	29/4/31	5/5/31	12/5/31	19/5/31	26/5/31	2/6/31	9/6/31	16/6/31	23/6/31	30/6/31	6/7/31	13/7/31	20/7/31	27/7/31	3/8/31	10/8/31	17/8/31	24/8/31	1/9/31	8/9/31	15/9/31	22/9/31	29/9/31	5/10/31	12/10/31	19/10/31	26/10/31	2/11/31	9/11/31	16/11/31	23/11/31	30/11/31	6/12/31	13/12/31	20/12/31	27/12/31	3/1/32	10/1/32	17/1/32	24/1/32	1/2/32	8/2/32	15/2/32	22/2/32	29/2/32	5/3/32	12/3/32	19/3/32	26/3/32	2/4/32	9/4/32	16/4/32	23/4/32	30/4/32	6/5/32	13/5/32	20/5/32	27/5/32	3/6/32	10/6/32	17/6/32	24/6/32	1/7/32	8/7/32	15/7/32	22/7/32	29/7/32	5/8/32	12/8/32	19/8/32	26/8/32	2/9/32	9/9/32	16/9/32	23/9/32	30/9/32	6/10/32	13/10/32	20/10/32	27/10/32	3/11/32	10/11/32	17/11/32	24/11/32	1/12/32	8/12/32	15/12/32	22/12/32	29/12/32	5/1/33	12/1/33	19/1/33	26/1/33	2/2/33	9/2/33	16/2/33	23/2/33	30/2/33	6/3/33	13/3/33	20/3/33	27/3/33	3/4/33	10/4/33	17/4/33	24/4/33	1/5/33	8/5/33	15/5/33	22/5/33	29/5/33	5/6/33	12/6/33	19/6/33	26/6/33	2/7/33	9/7/33	16/7/33	23/7/33	30/7/33	6/8/33	13/8/33	20/8/33	27/8/33	3/9/33	10/9/33	17/9/33	24/9/33	1/10/33	8/10/33	15/10/33	22/10/33	29/10/33	5/11/33	12/11/33	19/11/33	26/11/33	2/12/33	9/12/33	16/12/33	23/12/33	30/12/33	6/1/34	13/1/34	20/1/34	27/1/34	3/2/34	10/2/34	17/2/34	24/2/34	1/3/34	8/3/34	15/3/34	22/3/34	29/3/34	5/4/34	12/4/34	19/4/34	26/4/34	2/5/34	9/5/34	16/5/34	23/5/34	30/5/34	6/6/34	13/6/34	20/6/34	27/6/34	3/7/34	10/7/34	17/7/34	24/7/34	1/8/34	8/8/34	15/8/34	22/8/34	29/8/34	5/9/34	12/9/34	19/9/34	26/9/34	2/10/34	9/10/34	16/10/34	23/10/34	30/10/34	6/11/34	13/11/34	20/11/34	27/11/34	3/12/34	10/12/34	17/12/34	24/12/34	1/1/35	8/1/35	15/1/35	22/1/35	29/1/35	5/2/35	12/2/35	19/2/35	26/2/35	2/3/35	9/3/35	16/3/35	23/3/35	30/3/35	6/4/35	13/4/35	20/4/35	27/4/35	3/5/35	10/5/35	17/5/35	24/5/35	1/6/35	8/6/35	15/6/35	22/6/35	29/6/35	5/7/35	12/7/35	19/7/35	26/7/35	2/8/35	9/8/35	16/8/35	23/8/35	30/8/35	6/9/35	13/9/35	20/9/35	27/9/35	3/10/35	10/10/35	17/10/35	24/10/35	1/1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**MARK LIST OF STUDENTS OF CERTIFICATE COURSE IN FLOWER ARRANGEMENT****2023-2024**

Sl. No	Name	Marks of the Examination Theory (out of 100)	Grade
1	Anakha S. Kumar	91	A+
2	Arathy H	95	A+
3	Sneha A	90	A+
4	Adila.T	90	A+
5	Adithya.s	93	A+
6	Aruna BA	95	A+
7	Ashwathi.K	97	A+
8	Devi G Pillai	92	A+
9	Nandana. M	91	A+
10	Sona S Raj	95	A+
11	Anjana Baiju	96	A+
12	Anoushka J	94	A+
13	Ardra S S	91	A+
14	Aziya N	93	A+
15	Nisamol	94	A+
16	Shifa Shaji	94	A+
17	Adithya Vijay M	91	A+
18	Arya Rao A	90	A+
19	Deepika S	95	A+
20	Devika U	92	A+
21	Naima T	91	A+
22	Sruthilekshmi S R	94	A+

**MARK LIST OF STUDENTS OF CERTIFICATE COURSE IN FLOWER ARRANGEMENT****2023-2024**

Sl. No	Name	Marks of the Examination Practical (out of 100)	Grade
1	Anakha S. Kumar	93	A+
2	Arathy H	90	A+
3	Sneha A	91	A+
4	Adila.T	92	A+
5	Adithya.s	90	A+
6	Aruna BA	95	A+
7	Ashwathi.K	92	A+
8	Devi G Pillai	90	A+
9	Nandana. M	93	A+
10	Sona S Raj	95	A+
11	Anjana Baiju	95	A+
12	Anoushka J	90	A+
13	Ardra S S	91	A+
14	Aziya N	93	A+
15	Nisamol	94	A+
16	Shifa Shaji	92	A+
17	Adithya Vijay M	95	A+
18	Arya Rao A	91	A+
19	Deepika S	91	A+
20	Devika U	93	A+
21	Naima T	94	A+
22	Sruthilekshmi S R	95	A+

## Report

PG Department of Home Science, SN college for Women, Kollam, provided Short-term certificate course to students during the academic 2023-2024, with a central objective of supplementing their academic curricula. This certificate course in *Flower Arrangement* is designed to introduce students to the types of floral arrangements for various occasions.

A faculty meeting of the department was conducted on July 20th 2023 at 3.00 pm, at the Department of Home Science, Sree Narayana College for Women, Kollam. The purpose of the meeting was to select the members of the Board of Studies for the certificate program in Flower Arrangement.

Dr. S Selsa, Head of the Department of Home Science, made the introductory remarks and invited suggestions for identifying the members of the board of studies..Dr. Aswathy Sugunan(Principal) was nominated as the Chairman of the BoS. Dr Sandhya Suresh Associate Professor of Home Science was selected as the Course Coordinator. Dr Seena Gopinathan ,Dr Rekha V V ,Ms.Indu Suresh and Ms.Seema Gopinathan were included in the Board of Studies.Matters regarding the preparation of syllabus were discussed in the meeting and duties regarding the same were assigned to the board members.The meeting was concluded at 4.00pm.

A Special meeting of the Board of Studies Members was held on July 31 2023 at 3.00 pm. at the Department of Home Science, Sree Narayana College for Women, Kollam. The purpose of the meeting was to finalize the syllabus and course commencement date for the certificate course in Flower Arrangement.

Dr.Aswathy Sugunan(Chairman), made the introductory remarks. Dr Sandhya Suresh, Associate Professor of Home Science, invited suggestions from the panel members regarding the finalisation of the syllabus. Suggestions regarding a few changes in the syllabus were put forward by the members and the coordinator agreed to revise the syllabus accordingly. It was also decided to start the course on August 7th 2023. The meeting was concluded at 3.30 pm.

Twenty two students applied for the course and all were selected.The duration of the course was 6 months..This course has given students a basic understanding of the materials used in floral arrangements,care of flowers and types of floral arrangement suitable for various occasions.

A Special meeting of the Board of Studies Members was held on 23rd January 2024 at 2.00 pm. at the Department of Home Science, Sree Narayana College for Women, Kollam. The agenda of the meeting was to decide the exam date and pass criteria for the certificate course. The meeting was presided over by Dr. Aswathy Suguman (Chairman). Exam date and pass requirements for the certificate program were discussed and the pass percentage was fixed as 50.. It was decided to conduct the theory examination on 6<sup>th</sup> February 2024 and practical exam on 8<sup>th</sup> February 2024. The meeting was concluded at 3.00 pm.

All the selected candidates finished the certificate program successfully. In a summative assessment, all the students attained A' grade. After completing the course, the students are now aware of the various styles of flower arrangement used in various occasions.

