

Minutes of the meeting of IQAC in S N College for Women, Kollam

The meeting of the IQAC in S N College for Women, Kollam took place in the Principal's chamber on 16-07-2018 at 10.00 AM.

Members of IQAC

Chairman

Dr K Anirudhan (Principal)

IQAC Co-ordinator

Dr Nisha J Tharayil (Department of Physics)

Administrative Officers

Dr. Nisha V(Assistant Professor, Department of Chemistry)

Dr Selsa S (Associate Professor, Department of Home Science)

Dr S Usha (Assistant Professor, Department of Zoology)

Dr. Sekharan S (Assistant Professor, Department of Botany)

Dr Manju A (Assistant Professor, Department of Hindi)

Ms Aswathy R (Assistant Professor, Department of Economics)

Dr. Lekshmi V S (Assistant Professor, Department of Malayalam)

Ms. Aswathy Chandra Bhanu (Assistant Professor, Department of English)

Ms. Silpa Sasankan (Assistant Professor, Department of Commerce)

Mr Hemachandran (Head Accountant)

Ms Sumi S (Student Representative)

Mr V Noushad (Community Representative)

Dr R. Bindhu (Alumni Representative)

External Expert

Dr S V Sudheer

Member from the Management

Management Nominee: Sri. N Rajendran (Executive member S.N. Trusts)

Agenda:

- 1.Orientation Programme for First year students
2. Result analysis

3. Preparation of Plan of action
4. Maintenance of clean campus
5. Promote research activity
6. Impart IT Education to students
7. Promote social service activity among students
8. Health awareness seminar for girls

The meeting was chaired by Dr. K Anirudhan (Principal)

1. The meeting started at 10.00 with a silent prayer. The principal Dr. K Anirudhan presided over the meeting.
2. The principal pointed out that IQAC aims at the betterment of the college through fulfilling its mission of Enlightenment through education.
3. It was decided to conduct an Orientation programme for the newly admitted students in UG and PG courses.
4. A result analysis of the previous academic year should be done by all the departments and the report should be submitted to IQAC coordinator.
5. A Plan of action for the academic year should be collected from every department.
6. To form several committees for organizing various seminars, workshops and other activities for the current academic year.
7. The committee coordinators were directed to submit a detailed report of the events organized to the principal and to the IQAC Coordinator.
8. Initiated steps to promote research culture among the faculty as well as the students.
9. Decided to impart IT Education through a certificate course “Capacity Building in IT for Girls”.
10. To initiate activities among students for maintaining cleanliness in the campus.
11. The IQAC resolved to extend aid to the socially and financially challenged people.

PRINCIPAL